

MAGOR WITH UNDY TOWN COUNCIL CYNGOR TREF MAGWYR GYDA GWNDY

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Ordinary Meeting of 19:00 hrs Monday 08th June 2026

Venue: Magor Baptist Church, Magor Square

Virtually: Zoom Communications.

Dear Councillor, you are hereby summoned to attend the meeting as detailed above.

Councillors are reminded that they attend this meeting under the provisions of the Town Council's

- Code of Conduct
http://www.magorundy.org.uk/_UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%202021.pdf
- and Multi-location Meetings Protocol.
http://www.magorundy.org.uk/_UserFiles/Files/POLICY%20REVIEWS%202025/Multi-location%20meetings%20protocol.pdf

Members of the public may attend this meeting in person. It is also open for those who wish to participate online. Those who wish to participate online are required to email the Council at the dedicated email address: mutcmeetings@office.magorundy.org.uk

no later 1300 hours on 5th June 2026 requesting the Zoom Link and Passcode in accordance with the Town Council Multi-Location Meeting Protocol.

William Lewis



Clerk to Magor with Undy Town Council

3rd May 2026

PUBLIC OPEN FORUM

In accordance with the Councils Standing Orders 3.3(e) a period of not more than 15 minutes for Members of the Public is provided to ask questions and make representations about business on this agenda. Persons who wish to make comment shall not speak for more 5 minutes and they will not take part in any debate.

In accordance with the Councils Standing Orders 3.3(g) the Public Open Forum does not form part of the formal business as detailed on the agenda & will take place prior to the start of the meeting.

1 Apologies for Councillor absence.

1.1 To receive and accept any apologies.

2 Declarations of Interest

2.1 To receive any declarations of interest in items on the agenda.

3 Chairs Announcements

3.1 To receive any update and feedback in respect of meetings, functions, events or matters arising.

4 Correspondence

4.1 To note that that associated documents (if available) relative to agenda items has been served upon Council Members and published on Council website.

5 Minutes of Previous meetings

- 5.1** To adopt the draft minutes of the Annual Meeting of 11th May 2026
- 5.2** To adopt the draft minutes of the Ordinary Meeting of 18th May 2026

6 Finances

- 6.1** To receive Microsoft Excel record of receipts & payments and reconciliation records in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account between 1st to 31st May 2026
(See Associated Documents)
- 6.2** To receive and note RBS Financial Software reconciliation reports for payments and receipts in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account and RBS Budget Document between 1st to 31st May 2026 *(See Associated Documents)* and to agree approved reports shall be signed by RFO and Cllr M James as soon as reasonably practicable.
- 6.3** To note that qualifying members of staff in accordance with their respective contracts of employment were entitled to a SCP salary incremental increase from 01st April 2026 as authorised by current LGS Pay Agreement. Their respective salaries were paid at end of May in line with increases and with adjustments for back pay to 01st April 2026.

7 Motion under Section 9 of Standing Orders

- 7.1** To receive written motion of 12th May 2026 from Cllr Mike Boyland for review of the Multi-location Meetings Protocol in respect of virtual attendance at Council meetings, proposing that the requirement under 4.2 of the protocol which requires that members of the public to request joining instructions is removed and that dial-in details are published routinely alongside the agenda on the Council's website. *(See Associated Document)*

8 Human Resources and Health and Safety Consultants

- 8.1** To receive update in accordance with resolution 16.2 of meeting 18/05/26 and to agree actions necessary

9 Dignity at Work Policy

- 9.1** To agree to the addition of a sentence under 'Outcomes' section of the policy which was adopted at Ordinary Meeting of 18th May 2026 as follows:
"Where a member of the public's behaviour is deemed aggressive, abusive, or unreasonably persistent, the council will manage this in accordance with the Unacceptable Actions by Individuals Policy and may impose on such a person sanctions as detailed within that policy."

10 Annual Internal Audit

- 10.1** To note that the annual internal audit was conducted by IAC Audit and Consultancy on Friday 22nd May 2026 and that the Clerk is working through the observations to present response at a future meeting of the Council.

11 Monmouthshire CC – Planning Consultations

<https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN>

- 11.1** To consider planning consultation DM/2026/00623 - Wilcrick Roundabout, Magor Interchange Magor, Monmouthshire, NP26 3FP - Provision of shipping containers to be used as self-storage by members of the public and agree upon responses.

12 Date of Next meeting

- 12.1** To note that the next Ordinary Meeting is 1900 hrs Monday 13th July 2026 at Magor Baptist Chapel.