MAGOR WITH UNDY TOWN COUNCIL
CYNGOR TREF MAGWYR GYDA GWNDY

Tel: 01633 882 842 **e-mails** admin@office.magorundy.org.uk **web:** www.magorundy.org.uk

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Ordinary Meeting of 19:00 hrs Monday 09th March 2026
Venue: Magor Baptist Church, Magor Square
Virtually: Zoom Communications.

Dear Councillor, you are hereby summoned to attend the meeting as detailed above.

Councillors are reminded that they attend this meeting under the provisions of the Town Council's

- **Code of Conduct** http://www.magorundy.org.uk/_UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%2021.pdf
- **and Multi-location Meetings Protocol.** http://www.magorundy.org.uk/_UserFiles/Files/POLICY%20REVIEWS%202025/Multi-location%20meetings%20protocol.pdf

Members of the public may attend this meeting in person. It is also open for those who wish to participate online. Those who wish to participate online are required to email the Council at the dedicated email address:

mutcmeetings@office.magorundy.org.uk

no later 1300 hours on 06th March 2026 requesting the Zoom Link and Passcode in accordance with the Town Council Multi-Location Meeting Protocol.

William Lewis

Clerk to Magor with Undy Town Council

04th March 2026

PUBLIC OPEN FORUM

In accordance with the Councils Standing Orders 3.3(e) a period of not more than 15 minutes for Members of the Public is provided to ask questions and make representations about business on this agenda. Persons who wish to make comment shall not speak for more 5 minutes and they will not take part in any debate.

In accordance with the Councils Standing Orders 3.3(g) the Public Open Forum does not form part of the formal business as detailed on the agenda & will take place prior to the start of the meeting.

1 Apologies for Councillor absence.

1.1 To receive and accept any apologies.

2 Declarations of Interest

2.1 To receive any declarations of interest in items on the agenda.

3 Chairs Announcements

3.1 To receive any update and feedback in respect of meetings, functions, events or matters arising.

4 Correspondence

4.1 To note that that associated documents relative to agenda items has been served upon Council Members and published on Council website.

5 Minutes of Previous meetings

5.1 To adopt the draft minutes of the Finance Meeting of 26th January 2026.

5.2 To adopt the draft minutes of the Extraordinary Meeting of 06th February 2026.

5.3 To adopt the draft minutes of the Ordinary Meeting of 09th February 2026.

6 Finances

6.1 To receive Microsoft Excel record of receipts & payments and reconciliation records in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account:

- 01st to 28th February 2026 (Associated Document Schedule no 1)

6.2 To receive and note RBS Financial Software reconciliation reports for payments and receipts in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account and RBS Budget Document:

- 01st to 28th February 2026 (Associated Document Schedule no 2)

Reports to be signed by RFO and Cllr M James as soon as reasonably practicable.

7 Potential acquisition of land

7.1 To consider and agree to the Town Council explore an opportunity to acquire land suitable for the development of a new allotment site.

7.2 To agree any actions as necessary to support the Town Council in its decision making e.g. preparation of a business case, valuations and legal services.

7.3 To agree that costs arising from preparatory work shall be met from the Professional fees budget (4120-110)

8 Monmouthshire County Council – Service Level Agreements (SLA)

8.1 To receive draft SLA from Monmouthshire County Council and agree actions as necessary. (Associated Document Schedule no 3)

8.2 To note that enquiries have been made with Monmouthshire CC Grounds and Cleansing for the proposed expansion of Magor with Undy Town Team to 2 full time officers and are awaiting response.

9 Dog Waste Collection service.

9.1 To receive quotations:
Item 9.1a and 9.1b (further detail included in Clerk Report 15.1) and agree upon appointment of the service provider.
(Associated Document Schedule no 4)

10 Summer Planting/Planters and Floral displays

10.1 To note that while efforts have been made, that only two service providers have given quotations for summer planting and associated actions. (Associated Document Schedule no 5)

10.2 To agree upon the appointment of the service provider.

11 Consultation - Strategic planning guidance for the Gwent Levels National Natural Resource Area

11.1 To consider the making of a response to this consultation and to agree mechanisms for its preparation. (Associated Document Schedule no 6)

12 Magor with Undy Placemaking Partnership - Update

12.1 To note that a Placemaking Partnership (Delivery Group) has been formed.

12.2 To note the 'Terms of Reference' for this group. (Associated Document Schedule no 7)

12.3 To nominate another member of the Town Council to represent MUTC on the Placemaking Partnership.

13 Monmouthshire CC – Planning Consultations
https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN

13.1 To consider the consultations detailed in Clerks Planning Consultations list and agree to responses to each. (Associated Document Schedule no 8)

14 MUCH update

14.1 To receive update from Council representative Cllr Penny Kirkham

15 Clerks Report

15.1 To note the report of the Clerk summarising duties and work undertaken by staff and Councillors since previous meeting and information relative to Agenda Items 9 and 10 (Associated Document Schedule no 9)

16 Future Meeting

16.1 Next Ordinary Meeting – Monday 13th April 2026

16.2 Annual Meeting – Monday 11th May 2026

16.3 Ordinary Meeting - Monday 18th May 2026