

# MAGOR WITH UNDY TOWN COUNCIL

## CYNGOR TREF MAGWYR GYDA GWNDY

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**Ordinary Meeting of 19:00 hrs Monday 09th February 2026**

**Venue: Magor Baptist Church, Magor Square**

**Virtually: Zoom Communications.**

Dear Councillor, you are hereby summoned to attend the meeting as detailed above.

Councillors are reminded that they attend this meeting under the provisions of the Town Council's

- Code of Conduct  
[http://www.magorundy.org.uk/\\_UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%2021.pdf](http://www.magorundy.org.uk/_UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%2021.pdf)
- and Multi-location Meetings Protocol.  
[http://www.magorundy.org.uk/\\_UserFiles/Files/POLICY%20REVIEWS%202025/Multi-location%20meetings%20protocol.pdf](http://www.magorundy.org.uk/_UserFiles/Files/POLICY%20REVIEWS%202025/Multi-location%20meetings%20protocol.pdf)

Members of the public may attend this meeting in person. It is also open for those who wish to participate online. Those who wish to participate online are required to email the Council at the dedicated email address:

[mutcmeetings@office.magorundy.org.uk](mailto:mutcmeetings@office.magorundy.org.uk)

no later 1300 hours on 06th February 2026 requesting the Zoom Link and Passcode in accordance with the Town Council Multi-Location Meeting Protocol.

William Lewis



Clerk to Magor with Undy Town Council

04<sup>th</sup> February 2026

### **PUBLIC OPEN FORUM**

In accordance with the Councils Standing Orders 3.3(e) a period of not more than 15 minutes for Members of the Public is provided to ask questions and make representations about business on this agenda. Persons who wish to make comment shall not speak for more 5 minutes and they will not take part in any debate.

In accordance with the Councils Standing Orders 3.3(g) the Public Open Forum does not form part of the formal business as detailed on the agenda & will take place prior to the start of the meeting.

**1 Apologies for Councillor absence.**

**1.1** To receive and accept any apologies.

**2 Declarations of Interest**

**2.1** To receive any declarations of interest in items on the agenda.

**3 Chairs Announcements**

**3.1** To receive any update and feedback in respect of meetings, functions, events or matters arising.

**4 Correspondence**  
4.1 To note that that associated documents relative to agenda items has been served upon Council Members and published on Council website.

**5 Minutes of Previous meetings**  
5.1 To receive and adopt the draft minutes of the Ordinary Meeting of 12<sup>th</sup> January 2026.

**6 Finances**  
6.1 To receive Microsoft Excel record of receipts & payments and reconciliation records in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account:

- 01<sup>st</sup> to 31<sup>st</sup> January 2026 (Associated Document Schedule no 1)

6.2 To receive and note RBS Financial Software reconciliation reports for payments and receipts in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account and RBS Budget Document:

- 01st to 31st January 2026 (Associated Document Schedule no 2)

Reports to be signed by RFO and Cllr M James as soon as reasonably practicable.

6.3 To note the purchase of new office 'modesty workstation desk' at £257.99 +VAT and 2 ergonomic computer workstations chairs at £233.32+VAT (Total £491.31) from Budget Line 4400 furniture - Council office Cost Centre 115.  
Purchased under delegated authority of the Clerk, Financial Regulation 5.15.  
*Power to spend: Local Government Act 1972, s.111*

**7 Magor RFC**  
7.1 To receive presentation from a Magor RFC on their initiatives and ambitions following receipt of MUTC grant funding

**8 Grant Applications**  
8.1 To consider the Grant application for £5,820 from Wildlife Warriors, deferred at ordinary meeting of 12/01/26 to enable representative of Gwent Wildlife Trust to attend this meeting.  
(Associated document schedule no 3)  
8.2 To consider the Grant application for £1,100 from Magor Events Group for enhanced storage facilities for equipment.  
(Associated document schedule no 4)

**9 Mon CC Planning Consultations**  
View Link: <https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN>  
9.1 To note that planning consultations have not been received from Mon CC Planning.  
9.2 To consider planning consultations and agree upon consultation responses.  
(Associated Document Schedule no 5)

**10 Business Support and Project Officer Report.**  
10.1 To note report from BSPO Rachel Jones in respect of projects completed, underway and projected.  
(Associated Document Schedule no 6)

**11. Future Energy Llanwern Consultation**  
11.1 To agree proposed MUTC response to consultation.

**12. Community Garden Allotments**  
12.1 To note the current waiting list of persons awaiting allocation of an allotment plot is 32.  
To consider the proposal for the creation of a community allotment garden at Sycamore allotments on the site of abandoned and unusable plots and to agree actions necessary for completion of this project.

**13 Street Furniture to attend to parking Issues Newport Road/Magor Square**  
**13.1** To consider the installation of up to 15 'cast' street bollards @ £450 per bollard including installation (Total net £6, 750) at Magor Square.

**14 Severnside Area Forum**  
**14.1** To receive report/update from Cllr Victoria Hammett-Johnson.

**15 One Voice AGM update**  
**15.1** To receive report/update from Cllr Victoria Hammett-Johnson following her attendance at their AGM on 21/01/26.

**16 M.U.C.H. Report**  
**16.1** To receive update from Cllr P Kirkham.

**17 Joint event One Voice Wales and Planning Aid Wales**  
**17.1** To note a Virtual Event "Improving our local places – Welsh case studies and planning updates" on March 19th 10:30 – 1:30pm and note cost per attendee is £53.00.  
(Associated Document Schedule no 7)

**18. Green Tops Market Proposal – Magor Square Car Park – Saturday 14<sup>th</sup> March 2026**  
**18.1** To agree that Council will fund the provision of a Portable Toilet (Disabled access) at £165 should this proposed market be permitted by Mon County Council.

**19. Future Meeting**  
**19.1** To note that the next Ordinary Meeting (Hybrid) shall be 1900 hrs Monday 09<sup>th</sup> March 2026 at Magor Baptist Church