



MAGOR WITH UNDY TOWN COUNCIL

Grant Application Form

Tel: 01633 882 842 E-mail: admin@magorundy.org.uk
Council Office, The Hayloft, Magor Square, Caldicot, Monmouthshire NP26 3EP

Please refer to the Grant Funding Guidance Policy before submitting your application. If you need any assistance please contact us.

Please indicate what type of funding you are seeking

Local Community Support Grant *initially considered by Council upon receipt*

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Local Youth Support Grant
initially considered by Council upon receipt

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Local Community Start-Up Grant *initially considered by Council upon receipt*

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Name of Group / Organisation:

MUCH – Magor & Undy Community Hub

Main Contact Name:

Contact address:

Daytime phone number of contact:

Contact e-mail address:

Are you a newly formed group? (*less than 1 year*)

Yes ☐ No ☒

How long has your group been operating? 9 Years

Where and when do you meet?

At the HUB monthly

Do you have a voluntary management committee / steering group?

Yes ☒ No ☐

Does your group have a formal constitution or set of rules?

Yes ☒ No ☐

Does your group have an equal opportunities policy / statement?

Yes ☒ No ☐

Does your group have a Safeguarding policy / statement (Child & Vulnerable Adult protection)?

Yes ☒ No ☐

Does your group have any DBS checked leaders/organisers?

Yes ☒ No ☐

Does your group have any qualified First Aiders?

Yes ☒ No ☐

Does your group use the medium of Welsh?

Yes ☒ No ☐

Does your group have an annual record of accounts?

Yes ☒ No ☐

Please attach a copy of your most recent accounts or latest bank statement to your application

Have you applied for a grant from Magor with Undy Community Council before? *If so, please give details*

Yes ☒ No ☐

Yes – Grants received in 2019,2020,2023 and 2024

Please describe your group's main activities/aims/objectives:

Please attach a copy of your organisations constitution or rules if available

Over the past few years, we have managed to get a brand new Community HUB built, to the highest BREEAM sustainable building standard.

We now run the HUB with a full-time manager 7 days a week for the benefit of all local residents. The facility is available for bookings for a multitude of different group activities. These include Yoga, Pilates, Children's and Adult Ballet, Dance Classes, Fitness classes, Reading Group, Health and Social Counselling. Along with family party celebrations including birthdays, anniversaries, engagements, weddings and family Wakes.

Our aim was to provide a facility for the towns people to organise and run whatever groups/functions they can to improve the wellbeing, health and social interaction of the local community. Our objective over the next few years is to encourage groups to organise and run more social activities. E.g. Dances, Cinema nights, Band evenings etc.

We are also seeing increased use by local businesses for training/seminars, Antique, Stamp and Coin Fayres.

Please tell us about your Finances:-

What are you main income sources? Where does your main expenditure go? Does your group/organisation levy a membership charge? How do you raise funds? What are your current or planned / future fund raising activities?

Our only source of income is the hire charges for the use of the rooms at the HUB.

Since opening in September 2023 our usage by the multitude of different activities has increased dramatically with an average of over 100 bookings and 250 hours of activities per month.

January 2025 actually saw 130 bookings and 270 hours of activities.

We Fund Raised to install a Blood Kit on the wall HUB alongside our Defibrillator. We managed to raise enough for our kit and two others, one outside the Council and another at Undy Football Club. The only other registered bleed kit in Wales, we are aware of, is one in Penarth. Hopefully never ever to be used but Magor & Undy now has three!

How much are you applying for?

£10,300

When would you require payment?

August 2025

What is the grant for, and what is the total cost of the project / item?

The grant would go towards this year's Lease payment to Mon CC for 2025/6 and give us added security that we can financially continue to run the facility.

During our planning stage, at several meetings with Mon CC senior officers, it was muted that once we could show we successfully ran the facility, that we could apply for a Community Asset Transfer of the building over to the MUCH Charity.

After completing two years of operation, we feel we can now prove that successful operation/management of the HUB. So should now progress a request to Mon CC for the transfer, this would then remove this annual additional lease cost.

Please provide a full breakdown of this project's costs and how they will be funded:

Item	Cost	Funded from
2025/6 Lease cost of the HUB	10,300	
Total project cost:	£10,300	

Please continue on a separate sheet if necessary

Who in Magor and Undy will benefit from it?

Number of people? Will it have a long, or short term benefit?

It will have a prolonged long-term benefit to all the residents of the town. We hope over the next few years that every single resident young and old will have attended the HUB and benefited from a social, mental or health activity.

Who outside of Magor and Undy will benefit from it?

Number of people? Where do they come from? Will it have a long, or short term benefit?

Long-term benefit - the facilities and activities will also be available to all the surrounding villages, local communities and we also hope to attract people from the wider area of Monmouthshire and Newport. These visitors have the opportunity and are encouraged to use the local businesses and facilities in the locality of the Hub.

When the train station gets the go-ahead, we hope to hire electric bicycles to encourage visitors from a much wider area of the UK to visit the Town and the Gwent levels.

We have had and have further bookings for Antiques Valuers and Stamp & Coin Collector Fayres, which have attracted visitors from a wide area of South Wales either side of the Severn Estuary up as far as Gloucestershire.

Have any other bodies been approached for grant funding in relation to this specific application/project?

Yes ☐ No ☒

If yes please provide details including how much and whether your applications have been successful or are pending a decision etc.

Please detail any other source of grant funding (for other projects etc) received or applied for in the last 12 months and whether it was successful?

What will you do if you get less funding than you asked for? Will all or part of the project still go ahead? Have you earmarked funds to proceed with part of this project? Please tell us what could be achieved if you only receive part funding.

We have already made a slight increase in our hire charges from Jan 2025 to cover increased costs in Utilities and running costs. So, we would have to consider ways of reducing our costs, which may include reducing the opening hours to try to reduce salary costs, heating costs and general expenditure.

Please use this section if you would like to add any further comments or information to support your application.

Our website is at <http://magorandundychub.co.uk/> and it has a link to our Charities Constitution

If successful, your grant will be paid by BACS payment, please provide the sort code and account number for the bank account you would like payment transferred to:

Account Name	
Sort Code	
Account Number	

Please read the following important terms and conditions carefully before signing this form.

By signing this form, you are confirming that:

- You are an official representative of your group and are authorised to apply for funding on their behalf.
- Your details can be held by Magor with Undy Town Council in accordance with the Data Protection Act to administer the grants process.
- The information provided in this application is a fair and accurate description of your group and the project for which you are seeking funding. Misleading or inaccurate information may result in your application being rejected. Late application or failure to complete any section of the application form may result in your application being delayed or rejected.
- Information about your group and your project may be made available as part of Magor with Undy Town Councils decision making system. Personal contact details and bank details will not be made public.
- You have given due regard to health and safety considerations and have controls in place to eliminate or reduce risk exposure.
- You will provide Magor with Undy Town Council with any information they request to enable them to assess your application. This may include (but is not restricted to) a copy of your constitution, accounts or bank statements, equal opportunities policy, insurance and relevant health & safety policies.
- You will provide Magor with Undy Town Council with any evidence or monitoring information they request to ensure that any grant awarded has been spent in accordance with this application and any other terms and conditions.
- You will provide feedback or an assessment on projects, and photographs may be taken or requested where appropriate, for use by the Council in their Press releases/ publicity/ website/ Facebook pages etc. (When providing photos of children and/or vulnerable adults please provide the necessary written consent/authority for the photographs to be publicised.
- Grant funding may be subject to additional terms and conditions, which will be made available to you if your application is successful.
- You confirm that the information given in this application is a fair and accurate description of your group and your proposed project.
- You are authorised to apply for funding on behalf of the group and agree to abide by the terms and conditions of the grants process.

I agree: *(Please tick the box*



Signature:

Date:

12th June 2025

Position in Organisation:

Treasurer

Please send your completed application form, a copy of your latest accounts or bank statement and any supporting information to:

**Magor with Undy Town Council, The Hayloft, Magor Square, Caldicot,
Monmouthshire NP26 3EP**

Or e-mail: admin@magorundy.org.uk

Further information about Magor with Undy Town Council and its grant making policy is available from: www.magorundy.org.uk