

AGENDA ITEM 5.2

**RIALTAS BUSINESS SOLUTIONS – BANKING AND INVESTMENT RECONCILIATION REPORTS
AS AT 31ST MAY 2025**

1. BARCLAYS CURRENT ACCOUNT RECEIPTS AND PAYMENTS
2. BARCLAYS CURRENT ACCOUNT RECON REPORT
3. BARCLAYS GENERAL RESERVE ACCOUNT RECON REPORT
4. CCLA-PSDF RECEIPTS AND PAYMENTS
5. CCLA-PSDF RECON REPORT
6. ANNUAL BUDGET BY CENTRE

Date: 02/06/2025

Magor with Undy Town Council

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User: BILL

Bank Reconciliation up to 31/05/2025 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
07/04/2025	DD 060	26.01		26.01		R ☐	BRITISH GAS
09/04/2025	DD 061	308.00		308.00		R ☐	Mon CC
09/04/2025	DD 062	8.50		8.50		R ☐	Barclays Bank
09/04/2025	DCD 063	84.10		84.10		R ☐	Mias Coffee Co
12/04/2025	DCD 064	-25.00		-25.00		R ☐	Royal British Legion Shop
15/04/2025	DD 065	63.00		63.00		R ☐	Mon CC
19/04/2025	BACS 066	4,055.58		4,055.58		R ☐	WORKNEST (Ellis Whittam)
01/05/2025	DD 057	24.06		24.06		R ☐	BRITISH GAS
01/05/2025	DD 058	107.75		107.75		R ☐	BRITISH GAS
06/05/2025	DD 059	15.59		15.59		R ☐	Zoom Video Communications
19/05/2025	BACS 067	157.00		157.00		R ☐	WORKNEST (Ellis Whittam)
19/05/2025	BACS 068	40.00		40.00		R ☐	EBENEZER BAPTIST CHURCH
19/05/2025	BACS 069	3,971.41		3,971.41		R ☐	BLACHERE ILLUMINATIONS
19/05/2025	BACS 070	288.00		288.00		R ☐	Pear Technology Services Ltd
19/05/2025	BACS 071	183.00		183.00		R ☐	M.U.C.H.
19/05/2025	BACS 072	27.48		27.48		R ☐	Mon CC
19/05/2025	BACS 073	209.64		209.64		R ☐	Mon CC
19/05/2025	BACS 074	5,295.11		5,295.11		R ☐	Mon CC
19/05/2025	BACS 075	36.60		36.60		R ☐	NEWTONNEWTON FLAG CO
19/05/2025	BACS 076	64.15		64.15		R ☐	Viking Direct
19/05/2025	BACS 077	46.13		46.13		R ☐	Viking Direct
19/05/2025	DD 078	65.62		65.62		R ☐	EE LIMITED
19/05/2025	BACS079	66.00		66.00		R ☐	SQUEAKYCLEAN
19/05/2025	BACS080	52,439.28		52,439.28		R ☐	Eibe Play
21/05/2025	DD 081	89.22		89.22		R ☐	Restore Datashred
27/05/2025	DD 082	96.17		96.17		R ☐	Solutions in Technology
27/05/2025	DD 083	59.29		59.29		R ☐	Solutions in Technology
28/05/2025	BACS 084	1,164.24		1,164.24		R ☐	Merlin Environmental Services
28/05/2025	BACS 085	224.16		224.16		R ☐	Microshade Bus Consultants Ltd
28/05/2025	BACS 086	15.00		15.00		R ☐	EBENEZER BAPTIST CHURCH
28/05/2025	BACS 087	7.00		7.00		R ☐	ADRIAN YEARSLEY
28/05/2025	BACS 088	44.39		44.39		R ☐	Viking Direct
28/05/2025	BACS 089	4,578.13		4,578.13		R ☐	Salaries
28/05/2025	BACS 090	1,398.02		1,398.02		R ☐	HMRC
28/05/2025	BACS 091	1,362.80		1,362.80		R ☐	Torfaen CBC
28/05/2025	BACS 092	22.00		22.00		R ☐	Chepstow Accountancy
28/05/2025	BACS 093	250.00		250.00		R ☐	Magor Benefice Churchmen's Soc
28/05/2025	BACS 094	1,059.02		1,059.02		R ☐	Mon CC
30/05/2025	DD 102	14.32		14.32		R ☐	BRITISH GAS
31/05/2025	BACS		81.00	81.00		R ☐	Receipt(s) Banked
		<u>77,940.77</u>	<u>81.00</u>				

Signatory 1:

Name Signed Date

Bank Reconciliation up to 31/05/2025 for Cashbook No 1 - Current Bank A/c

Signatory 2:

NameSignedDate

Date:02/06/2025

Magor with Undy Town Council

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**Bank Reconciliation Statement as at 31/05/2025
for Cashbook 1 - Current Bank A/c**

User: BILL

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	31/05/2025		47,651.72
			<u>47,651.72</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			47,651.72
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			47,651.72
		Balance per Cash Book is :-	47,651.72
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Date:02/06/2025

Magor with Undy Town Council

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**Bank Reconciliation Statement as at 31/05/2025
for Cashbook 2 - General/Reserve**

User: BILL

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
General Reserve Fund	31/05/2025		78,034.66
			<u>78,034.66</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			78,034.66
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			78,034.66
		Balance per Cash Book is :-	78,034.66
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Date: 02/06/2025

Magor with Undy Town Council

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Time: 17:30

User: BILL

Bank Reconciliation up to 31/05/2025 for Cashbook No 10 - CCLA-PSDF

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/05/2025	INTEREST		1,710.14	1,710.14		R ☐	Receipt(s) Banked
		<u>0.00</u>	<u>1,710.14</u>				

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Date:02/06/2025

Magor with Undy Town Council

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Time: 17:30

**Bank Reconciliation Statement as at 31/05/2025
for Cashbook 10 - CCLA-PSDF**

User: BILL

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA-PSDF	31/05/2025		468,039.95
			<u>468,039.95</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			468,039.95
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			468,039.95
		Balance per Cash Book is :-	468,039.95
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Magor with Undy Town Council
Annual Budget - By Centre

Note: 31/05/2025

	<u>Last Year</u>		<u>Current Year</u>					<u>Next Year</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>100 Income</u>											
1076 Precept	336,100	336,100	0	0	350,000	0	350,000	116,666	0	0	0
1090 Interest Received	0	18,558	0	0	0	0	0	3,485	0	0	0
1100 Grants & Donation Received	0	15,169	0	0	0	0	0	0	0	0	0
1110 Norton Lane	0	325	0	0	0	0	0	0	0	0	0
1120 Wayleaves	0	26	0	0	0	0	0	0	0	0	0
1990 Other Income	0	530	0	0	0	0	0	8,463	0	0	0
Total Income	336,100	370,707	0	0	350,000	0	350,000	128,614	0	0	0
<u>Movement to/(from) Gen Reserve</u>	336,100	370,707			350,000		350,000	128,614	0		
<u>110 Administration</u>											
4000 Staff Salary	58,330	51,866	0	0	133,828	0	133,828	9,157	0	0	0
4030 PAYE and NI	12,341	13,556	0	0	0	0	0	2,796	0	0	0
4040 Pension	20,357	20,287	0	0	0	0	0	2,726	0	0	0
4050 Staff Mileage & Benefits	430	181	0	0	480	0	480	0	0	0	0
4070 Staff other Expenses	150	131	0	0	200	0	200	0	0	0	0
4075 Staff PPE & Uniforms	400	0	0	0	400	0	400	0	0	0	0
4080 Training	3,000	1,227	0	0	3,500	0	3,500	0	0	0	0
4090 Councillors Allowances	4,780	1,259	0	0	4,780	0	4,780	260	0	0	0
4100 Bank Charges	498	136	0	0	500	0	500	17	0	0	0
4110 Audit Fees	5,650	1,220	0	0	5,000	0	5,000	-1,400	0	0	0
4115 Chepstow Accountancy (Bureau)	600	285	0	0	300	0	300	102	0	0	0
4120 Professional Fees	22,285	7,592	0	0	5,000	12,408	17,408	4,409	0	0	0
4125 Emergency/Ad Hoc	2,000	0	0	0	0	0	0	0	0	0	0

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Magor with Undy Town Council
Annual Budget - By Centre

Note: 31/05/2025

	Last Year		Current Year					Next Year				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
4130	Subscriptions & Memberships	1,584	1,431	0	0	1,500	0	1,500	36	0	0	0
4140	Insurance	2,100	2,068	0	0	2,100	0	2,100	0	0	0	0
4150	Stationery & Office Equipment	550	381	0	0	800	0	800	135	0	0	0
4155	Photocopier	1,250	1,157	0	0	1,500	0	1,500	271	0	0	0
4160	Postage	60	17	0	0	60	0	60	0	0	0	0
4170	Telephone & Broadband	2,715	2,538	0	0	2,200	0	2,200	263	0	0	0
4180	Website	258	258	0	0	4,000	0	4,000	0	0	0	0
4185	Survey Monkey	420	330	0	0	420	0	420	0	0	0	0
4190	IT	3,877	3,862	0	0	4,000	0	4,000	1,457	0	0	0
4210	Grants & Donations Paid	58,215	56,169	0	0	35,000	0	35,000	2,427	0	0	0
4215	Youth Provision	0	0	0	0	20,000	0	20,000	0	0	0	0
4220	Hall Hire	400	263	0	0	1,000	0	1,000	100	0	0	0
4225	Hybrid Meetings	0	0	0	0	3,000	0	3,000	0	0	0	0
4230	Section 137 Expenditure	250	0	0	0	250	0	250	0	0	0	0
4250	PWLB Repayment	10,831	10,831	0	0	10,831	0	10,831	0	0	0	0
4260	Elections	4,366	0	0	0	0	4,366	4,366	0	0	0	0
4270	H & S Equipment - PPE & Defibs	96	96	0	0	2,500	0	2,500	0	0	0	0
4285	Newsletters	2,500	0	0	0	2,500	0	2,500	828	0	0	0
4365	Consultation Programme	500	29	0	0	500	0	500	0	0	0	0
4475	Confidential Waste Disposal	800	801	0	0	1,010	0	1,010	149	0	0	0
4485	Cemetery Surveys	4,000	0	0	0	0	0	0	0	0	0	0
Overhead Expenditure		225,593	177,970	0	0	247,159	16,774	263,933	23,731	0	0	0
Movement to/(from) Gen Reserve		(225,593)	(177,970)	(247,159)		(263,933)		(23,731)				
115	Council Office											

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Magor with Undy Town Council
Annual Budget - By Centre

Note: 31/05/2025

	Last Year		Current Year					Next Year				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
4145	Office Accomodation	20,650	20,645	0	0	9,350	0	9,350	2,727	0	0	0
4200	Utilities	4,000	2,802	0	0	1,500	0	1,500	127	0	0	0
4205	Cleaning	1,040	841	0	0	1,200	0	1,200	164	0	0	0
4240	Rates	0	0	0	0	3,900	0	3,900	0	0	0	0
4300	Maintenance	0	0	0	0	300	0	300	0	0	0	0
4400	Furniture	404	379	0	0	500	0	500	0	0	0	0
	Overhead Expenditure	26,094	24,666	0	0	16,750	0	16,750	3,018	0	0	0
	Movement to/(from) Gen Reserve	(26,094)	(24,666)			(16,750)		(16,750)	(3,018)	0		
120	Allotments											
1200	Allotment Rent	500	640	0	0	1,000	0	1,000	3	0	0	0
	Total Income	500	640	0	0	1,000	0	1,000	3	0	0	0
4245	Leases	45	45	0	0	45	0	45	0	0	0	0
4300	Maintenance	19,000	2,292	0	0	0	16,500	16,500	0	0	0	0
	Overhead Expenditure	19,045	2,337	0	0	45	16,500	16,545	0	0	0	0
	Movement to/(from) Gen Reserve	(18,545)	(1,698)			955		(15,545)	3	0		
130	Civic Service Events											
4350	Commonwealth Day	500	0	0	0	500	0	500	0	0	0	0
4355	Civic Events Other	1,000	666	0	0	2,000	0	2,000	115	0	0	0
4360	Remembrance Sunday	250	242	0	0	250	0	250	0	0	0	0
4370	Carol Service	500	0	0	0	500	0	500	0	0	0	0

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Magor with Undy Town Council
Annual Budget - By Centre

Note: 31/05/2025

	Last Year		Current Year					Next Year			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
160	Movement to/(from) Gen Reserve (155,880) (81,577)										
	Play Parks										
4245	Leases	120	120	0	240	0	240	0	0	0	0
4300	Maintenance	2,000	405	0	5,000	2,000	7,000	0	0	0	0
4550	Inspections	2,400	2,024	0	2,500	0	2,500	349	0	0	0
4560	Equipment	100,000	0	0	36,000	100,000	136,000	43,699	0	0	0
	Overhead Expenditure	104,520	2,549	0	43,740	102,000	145,740	44,049	0	0	0
	Movement to/(from) Gen Reserve	(104,520)	(2,549)		(43,740)		(145,740)	(44,049)	0		
170	Sycamore Sports Field										
1300	MUGA Income	750	825	0	750	0	750	145	0	0	0
	Total Income	750	825	0	750	0	750	145	0	0	0
4200	Utilities	1,350	455	0	1,000	0	1,000	37	0	0	0
4240	Rates	745	745	0	782	0	782	123	0	0	0
4245	Leases	5	5	0	5	0	5	0	0	0	0
4300	Maintenance	1,699	27	0	2,000	0	2,000	0	0	0	0
4550	Inspections	265	264	0	265	0	265	46	0	0	0
4600	MUGA Refurbishment	25,000	0	0	2,000	25,000	27,000	260	0	0	0
4601	MUGA Field Improvements	1,000	0	0	0	1,000	1,000	0	0	0	0
	Overhead Expenditure	30,064	1,496	0	6,052	26,000	32,052	465	0	0	0
	Movement to/(from) Gen Reserve	(29,314)	(671)		(5,302)		(31,302)	(320)	0		
175	Procurators House										

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Magor with Undy Town Council
Annual Budget - By Centre

Note: 31/05/2025

	<u>Last Year</u>		Brought Forward	Net Virement	<u>Current Year</u>			Total	Actual YTD	<u>Next Year</u>		
	Budget	Actual			Agreed	EMR	EMR			Agreed	EMR	Carried Forward
4290	Procurators House	12,077	0	0	0	12,077	12,077	12,077	0	0	0	0
	Overhead Expenditure	12,077	0	0	0	12,077	12,077	12,077	0	0	0	0
	Movement to/(from) Gen Reserve	(12,077)	0		0		(12,077)	0		0		
180	Village Booklet											
4510	Walk & Cycle Path	3,500	0	0	0	3,500	3,500	3,500	0	0	0	0
	Overhead Expenditure	3,500	0	0	0	3,500	3,500	3,500	0	0	0	0
	Movement to/(from) Gen Reserve	(3,500)	0		0		(3,500)	0		0		
190	Events											
4200	Utilities	200	0	0	1,000	0	1,000	0	0	0	0	0
4202	Decoration (incl Bunting etc.)	0	0	0	1,000	0	1,000	122	0	0	0	0
4375	Village Produce Show	1,000	0	0	0	0	0	0	0	0	0	0
4700	Christmas	10,000	9,598	0	10,000	0	10,000	3,310	0	0	0	0
	Overhead Expenditure	11,200	9,598	0	12,000	0	12,000	3,432	0	0	0	0
	Movement to/(from) Gen Reserve	(11,200)	(9,598)		(12,000)		(12,000)	(3,432)		0		
200	Potential Future Projects											
4810	Allocated Dog Space	4,000	0	0	3,000	7,000	10,000	0	0	0	0	0
4812	Citizens Advice Bureau	0	0	0	3,000	0	3,000	0	0	0	0	0
4815	Community Services Project	25,000	1,768	0	0	0	0	0	0	0	0	0
4820	Dog Rails - Play Parks	3,000	0	0	0	0	0	0	0	0	0	0
4830	MUGA Courts - 2nd Phase	45,000	0	0	10,000	45,000	55,000	0	0	0	0	0

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Magor with Undy Town Council
Annual Budget - By Centre

Note: 31/05/2025

	<u>Last Year</u>		<u>Current Year</u>					<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Agreed	EMR	Carried Forward
4835 Toilets / Amenities	0	0	0	0	15,000	0	15,000	0	0	0
Overhead Expenditure	77,000	1,768	0	0	31,000	52,000	83,000	0	0	0
Movement to/(from) Gen Reserve	(77,000)	(1,768)			(31,000)		(83,000)	0		
Total Budget Income	337,350	372,171	0	0	351,750	0	351,750	0	0	0
Expenditure	667,973	302,868	0	0	496,955	295,315	792,270	0	0	0
Movement to/(from) Gen Reserve	(330,623)	69,304			(145,205)		(440,520)	0		