

Bank Reconciliation Statement as at 30/06/2021
for Cashbook 1 - Current Bank A/c

User: BEVERLY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	30/06/2021		2,373.87
			<u>2,373.87</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			2,373.87
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			2,373.87
		Balance per Cash Book is :-	2,373.87
		Difference is :-	0.00

Time: 12:29

Bank Reconciliation up to 30/06/2021 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
04/06/2021	FP000093		32.50	32.50		R <input type="checkbox"/>	Receipt(s) Banked
04/06/2021	FP000094		12.00	12.00		R <input type="checkbox"/>	Receipt(s) Banked
07/06/2021	DRCD000080	14.39		14.39		R <input type="checkbox"/>	Zoom Video Communications
07/06/2021	COMM000086	16.50		16.50		R <input type="checkbox"/>	Barclays Bank
07/06/2021	COMM000092		2.63	2.63		R <input type="checkbox"/>	Receipt(s) Banked
09/06/2021	FP000091		1,005.00	1,005.00		R <input type="checkbox"/>	Receipt(s) Banked
10/06/2021	DD000081	49.65		49.65		R <input type="checkbox"/>	British Telecom
11/06/2021	BACS000058	65.34		65.34		R <input type="checkbox"/>	Microshade Bus Consultants Ltd
15/06/2021	BACS000059	65.34		65.34		R <input type="checkbox"/>	Microshade Bus Consultants Ltd
15/06/2021	BACS000060	21.60		21.60		R <input type="checkbox"/>	Vision ICT Ltd
15/06/2021	BACS000061	171.97		171.97		R <input type="checkbox"/>	Konica Minolta Bus Sols
15/06/2021	BACS000062	29.39		29.39		R <input type="checkbox"/>	Konica Minolta Bus Sols
15/06/2021	BACD000064	69.00		69.00		R <input type="checkbox"/>	Cllr G Cook
15/06/2021	BACS000065	37.50		37.50		R <input type="checkbox"/>	Cllr N Baicher
15/06/2021	BACS000066	37.50		37.50		R <input type="checkbox"/>	Cllr S Bailey
15/06/2021	BACS000067	37.50		37.50		R <input type="checkbox"/>	Cllr M Bisi
15/06/2021	BACS000068	287.50		287.50		R <input type="checkbox"/>	Cllr G Cook
15/06/2021	BACS000069	37.50		37.50		R <input type="checkbox"/>	Cllr C Hopkins
15/06/2021	BACS000070	37.50		37.50		R <input type="checkbox"/>	Cllr D James
15/06/2021	BACS000071	37.50		37.50		R <input type="checkbox"/>	Cllr P Kirkham
15/06/2021	BACS000072	37.50		37.50		R <input type="checkbox"/>	Cllr K Plow
15/06/2021	BACS000073	162.50		162.50		R <input type="checkbox"/>	Cllr S Raggett
15/06/2021	BACS000074	37.50		37.50		R <input type="checkbox"/>	Cllr F Taylor
15/06/2021	BACS000075	37.50		37.50		R <input type="checkbox"/>	Cllr J Wilson
15/06/2021	BACS000076	37.50		37.50		R <input type="checkbox"/>	Cllr A Zagozda
15/06/2021	BACS000077	1,296.00		1,296.00		R <input type="checkbox"/>	Pearce Seeds LLP
15/06/2021	BACS000078	1,324.80		1,324.80		R <input type="checkbox"/>	GCL Products
15/06/2021	TFR000057		5,000.00	5,000.00		R <input type="checkbox"/>	Receipt(s) Banked
18/06/2021	BACS000063	480.00		480.00		R <input type="checkbox"/>	Merlin Waste
22/06/2021	FP000098		15.00	15.00		R <input type="checkbox"/>	Receipt(s) Banked
23/06/2021	DD000079	130.78		130.78		R <input type="checkbox"/>	Solutions in Technology
24/06/2021	PIB000096		260.00	260.00		R <input type="checkbox"/>	Receipt(s) Banked
28/06/2021	000082	3,968.84		3,968.84		R <input type="checkbox"/>	Salaries
28/06/2021	BACS000083	1,407.66		1,407.66		R <input type="checkbox"/>	HMRC
28/06/2021	BACS000084	1,035.58		1,035.58		R <input type="checkbox"/>	Torfaen CBC
28/06/2021	BACS000085	22.00		22.00		R <input type="checkbox"/>	Chepstow Accountancy
28/06/2021	BACS000087	5.00		5.00		R <input type="checkbox"/>	Natural Resources Wales
29/06/2021	BACS000088	143.70		143.70		R <input type="checkbox"/>	Ellis Whittam
29/06/2021	BACS000089	102.84		102.84		R <input type="checkbox"/>	Monmouthshire Fencing Supplies
29/06/2021	BACS000090	3,816.31		3,816.31		R <input type="checkbox"/>	South Wales Sports Ground Cont
29/06/2021	TFR000097		7,000.00	7,000.00		R <input type="checkbox"/>	Receipt(s) Banked
		15,061.69	13,327.13				

Date: 07/07/2021

Magor with Undy Community Council

Page 1

Time: 12:31

**Bank Reconciliation Statement as at 30/06/2021
for Cashbook 2 - General/Reserve**

User: BEVERLY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
General Reserve Fund	30/06/2021		222,746.96
			<u>222,746.96</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			222,746.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			222,746.96
		Balance per Cash Book is :-	222,746.96
		Difference is :-	0.00

Date: 07/07/2021

Magor with Undy Community Council

Page 1

Time: 12:31

Bank Reconciliation up to 30/06/2021 for Cashbook No 2 - General/Reserve

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
15/06/2021	TFR000057	5,000.00		5,000.00		R <input type="checkbox"/>	Current Bank A/c
29/06/2021	TFR000097	7,000.00		7,000.00		R <input type="checkbox"/>	Current Bank A/c
		<u>12,000.00</u>	<u>0.00</u>				

Magor with Undy Community Council

Final Certificate Advice Note

Sycamore Fields Tennis Court(s)

Certificate Nr: 5 (FINAL)
A9676/MUCC/BC/CJL

Date: 15/06/2021

	Positive Rated	Zero Rated	Total
1 Nett Current Valuation	£127,210.40	-	£127,210.40
2 Deduct Previous Valuation	£124,030.14	-	£124,030.14
3 Balance	£3,180.26	-	£3,180.26

4 Deduction for this Valuation.

- (a) Liquidated and Ascertained Damages
..... Weeks @ £..... Per Week
- (b) Statutory Tax Deduction Scheme
£.....@ % x..... %
- (c) Direct Payment (see separate sheet for details)

Sub Total

Balance

£3,180.26

5 Additions for this Valuation

- (a) Value Added Tax at 20%
20.00% £636.05
- (b) Repayment of liquidated and Ascertained Damages
.....Weeks @ £..... Per Week

6 Payment now due to Contractor:

£

£3,816.31

7 Liquidated & Ascertained Damages

Cumulative amount from previous Advice Note	
Deduction this Valuation	
Sub Total	
Repayment this Valuation	
Cumulative Total	

9 Direct Payments

Cumulative amount from previous Advice Note	
Deduction this Valuation	
Cumulative Total	

8 Statutory Tax Deduction Scheme

Cumulative amount from previous Advice Note	
Deduction this Valuation	
Cumulative Total	

10 Value Added Tax

Cumulative amount from previous Advice Note	£24,806.03
Addition this Valuation	£636.05
Cumulative Total	£25,442.08

SOUTH WALES SPORTS GROUNDS

Summerleaze Acres, Pill Street, Magor
Monmouthshire, NP26 3DE

Telephone: 01633 880493

www.southwalesportsgrounds.co.uk

INVOICE

Inv. No. 19-08-24/05

Date: 18/06/2021

RE:	Refurbishment of Existing Courts Sycamore Fields, Magor	£ Sum
AS PER YOUR FINAL PAYMENT NOTICE Ref No: A9676/MUCC/BC/CJL Certificate STC05		
Gross amount:		£127,210.40
Less retention @0%		(0.00)
Net amount		127,210.40
Less Previous Payment		(124,030.14)
Plus VAT @20%		3,180.26
		636.05
Amount Due for Payment		£3,816.31

Due Date for payment :- 2nd July 2021

Our Bank Details:- Lloyds

Sort Code: 30-96-00

Account No: 02725007

Cheques MUST be made payable to:-

'SOUTH WALES SPORTS GROUND CONTRACTORS LTD.'

Magor with Undy Community Council

Community Council Office

Magor Police Station

Main Road

Undy, Caldicot

Monmouthshire NP26 3EH

FAO Mr Colin J Lang email: welshqs@outlook.com

Registered in England as South Wales Sports Grounds Contractors Ltd

Registered No. 832363 Vat No. 136 5007 90

Directors: S.P McDermott, N.D Belsham



[Handwritten signature]
18/06/2021



MAGOR WITH UNDY COMMUNITY COUNCIL

Grant Application Form

Tel: 01633 882 842 E-mail: admin@magorundy.org.uk

Council Office, Magor Police Station, Main Road, Undy, Caldicot, Monmouthshire NP26 3EH

Please refer to the Grant Funding Guidance Policy before submitting your application.

If you need any assistance please contact us.

Please indicate what type of funding you are seeking

Local Community Support Grant

considered half yearly by Council

☒

Local Youth Support Grant

initially considered by Council upon receipt

☐

Local Community Start-Up Grant

initially considered by Council upon receipt

☐

Name of Group / Organisation:

Magor Amateur Dramatics Society (MADS)

Main Contact Name:

Heather Hughes

Contact address:

Post Code

Daytime phone number of contact:

Contact e-mail address:

Are you a newly formed group? (less than 1 year)

Yes ☐ No ☒

How long has your group been operating? 30 Years

Where and when do you meet?

Undy Memorial Hall - Friday evenings for rehearsals

Do you have a voluntary management committee / steering group?

Yes ☐ No ☒

Does your group have a formal constitution or set of rules?

Yes ☐ No ☒

Does your group have an equal opportunities policy / statement?

Yes ☐ No ☒

Does your group have a Safeguarding policy / statement (Child & Vulnerable Adult protection)?

Yes ☐ No ☒

Does your group have any DBS checked leaders/organisers?

Yes ☒ No ☐

Does your group have any qualified First Aiders?

Yes ☒ No ☐

Does your group use the medium of Welsh?

Yes ☐ No ☒

Does your group have an annual record of accounts?

Yes ☐ No ☒

Please attach a copy of your most recent accounts or latest bank statement to your application

Have you applied for a grant from Magor with Undy Community

Council before?

If so, please give details

Yes ☒ No ☐

In 2016/17 MADS were award a grant for £200 that went towards lighting and new sound trusses

Please describe your group's main activities/aims/objectives:

Please attach a copy of your organisations constitution or rules if available

MADS is an amateur drama group that attracts a diverse range of people from Magor, Undy and the surrounding area. We attract people of all ages to work together putting on a variety of performances which include, murder mysteries, plays, pantamimes, hog roasts/fish and chip suppers with entertainment.

We aim to provider a legacy to Magor by attracting people into the group. We attract people as young as 5 into the performing arts as well as their parents and grandparents.

We have a good track record of working with young people for several years until they go to university (6 of our young people pursued degrees that link to the Performing Arts)

Please tell us about your Finances:-

What are you main income sources? Where does your main expenditure go? Does your group/organisation levy a membership charge? How do you raise funds? What are your current or planned / future fund raising activities?

MADS main source of income is generated from ticket sales and raffles when putting on local events.

Expenditure: MADS pays for the
Hiring of various venues for performances and rehearsals
Copyright feed when putting on performances
Scripts for all the actors and backstage helpers
Public liability insurance
Scenery, props, and costumes.

MADS plans events throughout the year. Current plans include
Fish and Chip with entertainment
Murder Mystery play Q4 (to support local businesses Performing in Golden Lion)
Play Q1 2022

How much are you applying for? £700

When would you require payment? August 2021

What is the grant for, and what is the total cost of the project / item?

MADS no longer has storage area for Flats (stage scenery), It has been identified that pop up banners would provide a good back drop for all our performances, The benefits of having Pop up banners will

- Provide entrances and exits for actors
- Provide a rat run for actors to get back into the changing area and for backstage to wait to change props.
- Be easier to transport when performing at the Golden Lion, the Wheatsheaf and at the Frost fayre.
- Be environmentally friendly -Save on resources i.e.wood, paper and paints which then would have to be destroyed after each event.
- Take up less room for storage when we are performing in venues (Golden Lion has limited space to perform.)
- Easier to create a stage for local events
- Could be a shared resource with other groups within the Magor and Undy area. i.e. Magor Churchmen, etc

Please provide a full breakdown of this project's costs and how they will be funded:

Item	Cost	Funded from
9 Pop up Banners	£700	Funding for costumes, props will come out of MADs Bank, would like support with the scenery to enable us to put on events. the costs of the banner is a one off payment would be used for all future performances.
Total project cost:	700	

Please continue on a separate sheet if necessary

Who in Magor and Undy will benefit from it?

Number of people? Will it have a long, or short term benefit?

2021 the procurement of pop up banners would benefit approximately 280 people, directly related to MADS performances.

We are expecting 90 people for the fish & chip event

150 people for murder mystery event

2022 performance already planned - play usually attracts 120 people.

It will have long term benefits as the pop up banners will be used for all future performances

Who outside of Magor and Undy will benefit from it?

Number of people? Where do they come from? Will it have a long, or short term benefit?

MADS also plan to perform in Murder Mystries in Newport, Bridgend, Chepstow and Catsbrook we are hoping to attract audiences of 50 - 100 per event.

It will have a long term benefit as we will save on transporting heavy scenery to events outside the Magor area.

Have any other bodies been approached for grant funding in relation to this specific application/project?

Yes ☐ No ☒

If yes please provide details including how much and whether your applications have been successful or are pending a decision etc.

N/a

Please detail any other source of grant funding (for other projects etc) received or applied for in the last 12 months and whether it was successful?

N/A

What will you do if you get less funding than you asked for? Will all or part of the project still go ahead? Have you earmarked funds to proceed with part of this project? Please tell us what could be achieved if you only receive part funding.

If we cannot get the full funding requested, MADS will use current funds in the account to procure the remaining pop - up banners.

Please use this section if you would like to add any further comments or information to support your application.

MADS has researched the costs of pop up banners and has identified that the smaller banners are more cost effective and more flexible in use than larger banners.

Pop up banners with tripods would be a health and safety risk especially for stage hands working in semi darkness.

If successful, your grant will be paid by BACS payment, please provide the sort code and account number for the bank account you would like payment transferred to:

Account Name	Magor Players
Sort Code	
Account Number	

Please read the following important terms and conditions carefully before signing this form.

By signing this form, you are confirming that:

- You are an official representative of your group and are authorised to apply for funding on their behalf.
- Your details can be held by Magor with Undy Community Council in accordance with the Data Protection Act to administer the grants process.
- The information provided in this application is a fair and accurate description of your group and the project for which you are seeking funding. Misleading or inaccurate information may result in your application being rejected. Late application or failure to complete any section of the application form may result in your application being delayed or rejected.
- Information about your group and your project may be made available as part of Magor with Undy Community Councils decision making system. Personal contact details and bank details will not be made public.
- You have given due regard to health and safety considerations and have controls in place to *eliminate or reduce risk exposure*.
- You will provide Magor with Undy Community Council with any information they request to enable them to assess your application. This may include (but is not restricted to) a copy of your constitution, accounts or bank statements, equal opportunities policy, insurance and relevant health & safety policies.
- You will provide Magor with Undy Community Council with any evidence or monitoring information they request to ensure that any grant awarded has been spent in accordance with this application and any other terms and conditions.
- You will provide feedback or an assessment on projects, and photographs may be taken or requested where appropriate, for use by the Council in their Press releases/ publicity/ website/ Facebook pages etc. (When providing photos of children and/or vulnerable adults please provide the necessary written consent/authority for the photographs to be publicised).
- Grant funding may be subject to additional terms and conditions, which will be made available to you if your application is successful.
- You confirm that the information given in this application is a fair and accurate description of your group and your proposed project.
- You are authorised to apply for funding on behalf of the group and agree to abide by the terms and conditions of the grants process.

I agree: (Please tick the box)



Signature:

Date:

5 July 2021

Position in Organisation:

Secretary

Please send your completed application form, a copy of your latest accounts or bank statement and any supporting information to:

**Magor with Undy Community Council, Council Office, Magor Police Station,
Main Road, Undy, Caldicot, Monmouthshire NP26 3EH**

Or e-mail: admin@magorundy.org.uk

Further information about Magor with Undy Community Council and its grant making policy is available from: www.magorundy.org.uk

J31AA100GIIIMBA0000023538001002 389 000

MAGOR PLAYERS
MRS C POULTNEY
7 LANGLEY CLOSE
MAGOR
CALDICOT
NP26 3HW



Write to us at:
PO Box 1000
Andover
BX1 1LT

Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: NEWPORT
Sort code:
Account n:
BIC: LOYDGB21145
IBAN: GB74 LOYD 3096 0002 6192 90



TREASURERS ACCOUNT MAGOR PLAYERS

Account Summary

Balance On 30 April 2020	£2,720.45
Total Paid In	£0.00
Total Paid Out	£20.89
Balance On 15 September 2020	£2,699.56

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
30 Apr 20		BALANCE BROUGHT FORWARD			2,720.45
15 Sep 20	Cheque	000551	20.89		2,699.56
15 Sep 20		BALANCE CARRIED FORWARD			2,699.56

Transaction Details

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Messages

For our data privacy notice, please see: <http://www.lloydsbank.com/business/privacy.asp>

PL108H2100000

M31A103AN2J 031A103AN2J

Page 1 of 4 / 0023538 / 0090851



PUFFIN CROSSING B4245, UNDY

Monmouthshire County Council propose to provide a new Puffin controlled crossing facility on the B4245 in Undy. The puffin crossing is proposed to be located 214 metres south east of its junction with Pennyfarthing Lane.

A Plan indicating the location of the proposed puffin crossing may be examined online at <http://www.monmouthshire.gov.uk/public-consultation-traffic>.

Any person desiring to object to this proposal can do so by visiting <http://www.monmouthshire.gov.uk/public-consultation-traffic> or scanning the QR code below and selecting "How to comment on a proposed TRO", where the public consultation response form can be accessed. Alternatively a statement in writing of their objections specifying the grounds on which they are made to Traffic section, Monmouthshire County Council, County Hall, Usk NP15 1GA. Any representations should be received not later than 17:00 on Friday 16th July 2021. Monmouthshire County Council will consider objections and representations received in response to this Notice. They may be disseminated widely for these purposes and made available to the public.

Date: 24th June 2021.

Frances O'Brien
Chief Officer
Enterprise Directorate





1. For Kicks, Frolics, Pinned Areas, Dragage and Payments refer to drawing MFC-CAN-01-XOCH-C-0103
2. For Traffic Signs and Road Markings refer to drawing MFC-CAN-01-XOCH-C-0154
3. For proposed North crossing, refer to drawing MFC-CAN-01-XOCH-C-0155
4. Traffic data is available in the Site Information.

The following should be used in conjunction with Appendix A17:

- 1. Two boxes of 100's to be maintained as the BSA's past dues.
- 2. The entire fund to be maintained for the Boy Scouts of America.
- 3. The entire fund to be maintained for the Boy Scouts of America and Campers until 3,000,000. The minimum with sufficient and
- 4. The entire fund to be maintained for the Boy Scouts of America and Campers until 3,000,000. The minimum with sufficient and

1. The Contractor is to take with the relevant statutory undertaker to arrange the disruption of any electrical (over pipe) to commencing the removal of such.
2. Existing workings affected by the proposals shall be removed via traditional method.

Key

- General Site Clearance Boundary
- Take up or down and remove its effects existing present concrete paving
- Existing chamber cover and frame to be adjusted to suit present levels

<p>A</p>	<p>SAFETY, HEALTH AND ENVIRONMENTAL INFORMATION</p>	<p>A</p>
<p>IN ADDITION TO THE HAZARD INFORMATION, A RELEVANT PART OF THE SCOPE OF WORK IS TO BE COVERED IN THE FOLLOWING TABLES:</p>		
<p>1. Presence of 110V/60Hz Cables in sodium battery</p>		
<p>BEFORE REMOVAL OF THE ALUMINUM BATTERY, THE CHARGING CABLES OF THE CHARGING SYSTEM MUST BE DISCONNECTED AND THE BATTERY MUST BE DISCHARGED TO A MINIMUM OF 10V.</p>		

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Drum	Chang	Appl	Perflow	2005027	Date
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AA - Suitable for Construction

Confidential

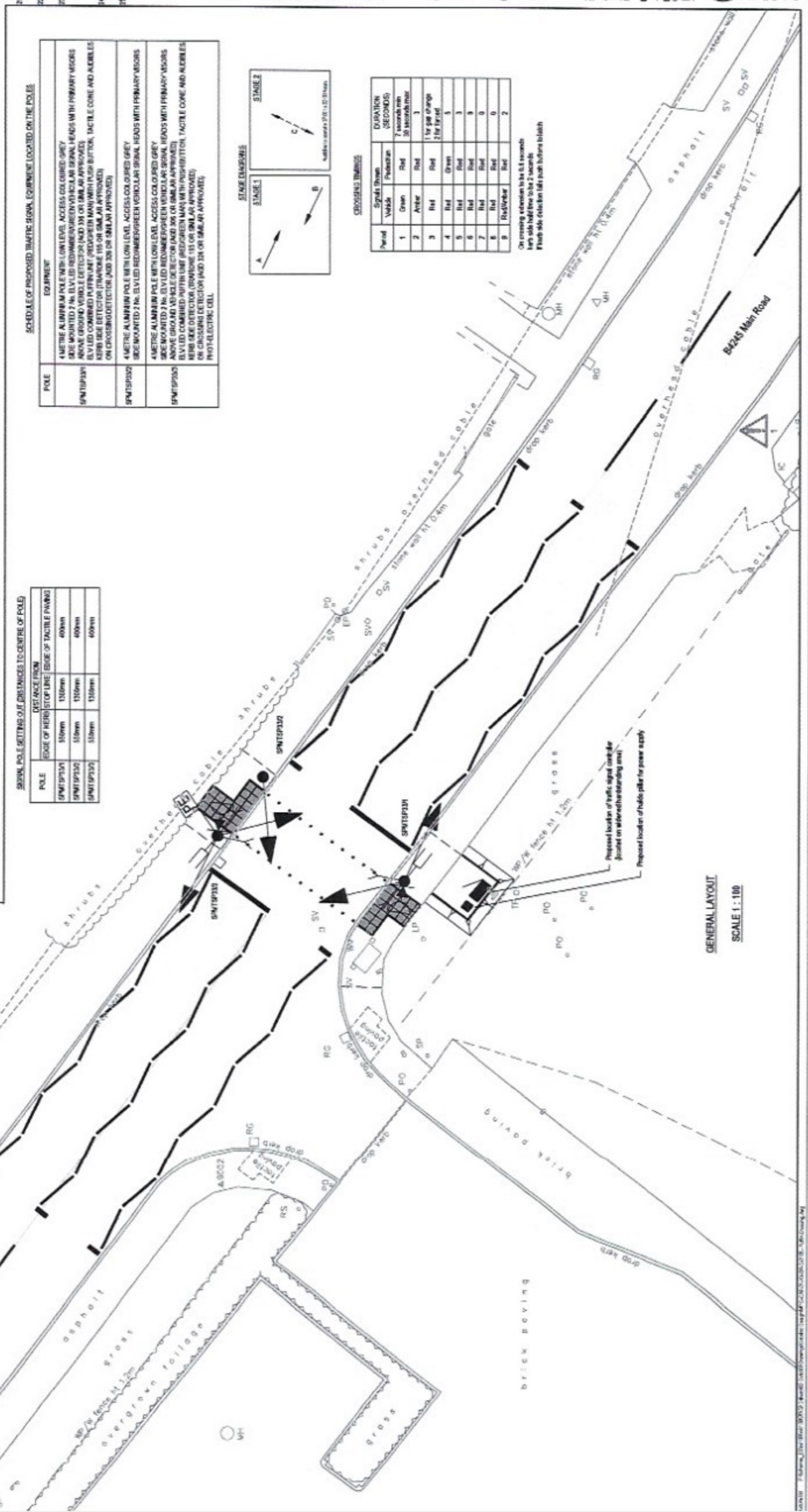
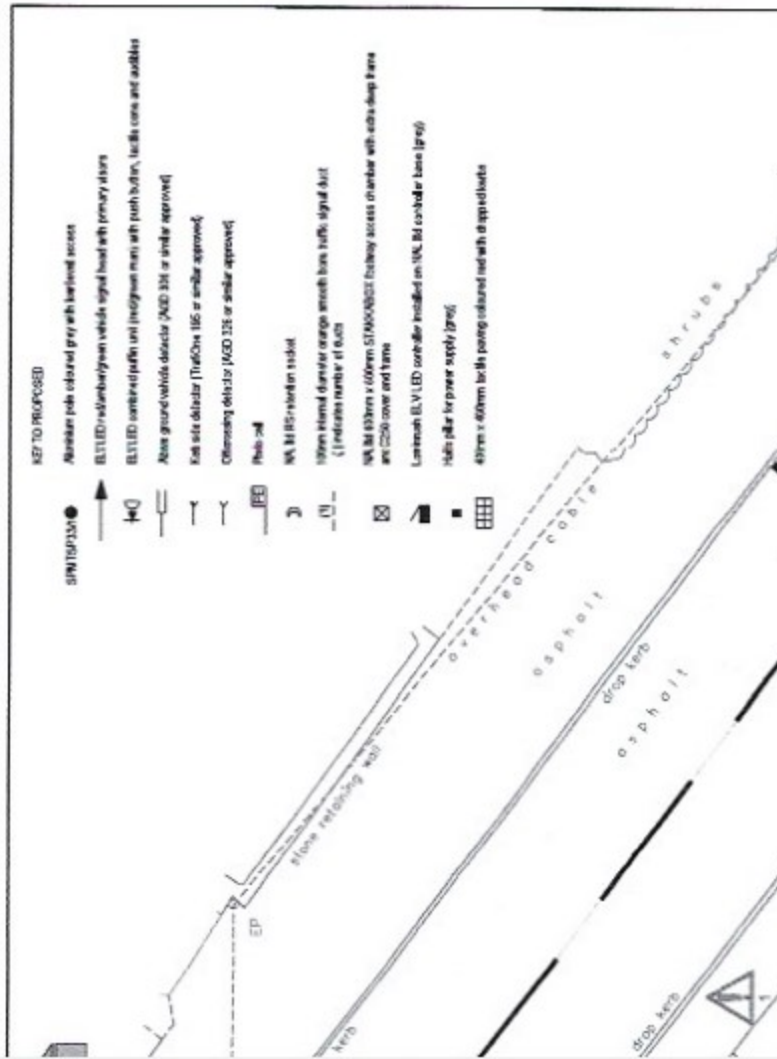
Monmouthshire County Council

4245 Main Road, Magor
Pedestrian Crossing

General Arrangement and Site Clearance

Approved	DW
Checked	LM
Drawn	CR
By	GO
Sheet No.	41006520
Date	11-FEB-2021

CAPITA
Real Estate & Infrastructure
Clifford Nass, Fiscal Officer, St. Johns, Calif. CFP® RW
2017 2020
www.capitalrealestate.com

[illegible]

Briefing Note for Town and Community Councils

Dog waste bins

Currently 24 T&CCs across Monmouthshire use Merlin Waste to empty their dog waste bins. Some T&CCs have contracts whilst others have an informal arrangement. There is a wide range of views on service standards provided by Merlin.

There are approximately 300 bins resulting in 275 weekly collections. Merlin Waste have recently increased the costs with immediate effect, and no warning from £4.20 per collection to £6.25.

The tonnage produced from these dog waste bins is approximately 150 to 200 tonnes per year, (Merlin suggest 3t per week, MCC weighed bins at 4t per week). The average cost of disposal for hazardous type waste is £180 per tonne or £27-£38k per year.

MCC Officers believe the £6.25 per bin is reflective of true cost of providing the service.

Options were discussed with stakeholders from the T&CCs on 06/07/2021 and are set out below.

1. Continue same arrangement with Merlin @ £6.25 per empty. No guarantee that service costs will not be increased.
2. Collectively procure a new contract. The contract at £6.25 is worth approx. £90,000 per year and would be subject to EU procurement rules. MCC procurement could support this by placing the contract on E-Tender Wales. It may stimulate the market, Merlin may not bid, it could include service standards, may need a lead Clerk to manage contract, invoicing etc.
3. MCC procure contract as lead authority on behalf of collective T&CCs and sign separate contracts with each T&CC. Could stimulate market, Merlin may not bid, would include service standards, could include MCC admin costs for invoicing etc.
4. Cease service with Merlin and make alternative arrangements. Merlin may not be able to service remaining T&CCs if some pull out.
5. MCC provide service at £6.25 per empty and sign SLA with each T&CC. MCC would not undercut Merlin costs and would prefer T&CCs continue service with Merlin. MCC could provide services if Options 1, 2, 3

It was suggested that a small group of T&CC representatives arrange a meeting with Merlin Waste to discuss proposals. MCC could arrange this meeting and attend if required.

It would be useful if T&CCs could discuss these options and recommend their most favoured solutions so that progress can be achieved. We will look to reconvene the group for a further discussion and to agree the way forward in September, unless the situation deteriorates in the meantime.

Magor with Undy Community Council Working Groups

Specific Terms of Reference

To monitor some of Council's functions and to invite members of the public to participate, where necessary. Working Groups have no delegated authority other than reporting back any recommendations to Full Council.

Play Parks Working Group

Consisting of: Cllrs N Baicher, J Crook, K Plow, A Zagozda

Members of Public: C Baker, D Cadden

(Quorum 1/3 or min 3 whichever is the greater number)

Lead: Working Group to nominate lead prior to meeting

Meets: As necessary

Specific Terms of Reference: To assist in the delivery of the Council's Play Park refurbishment schemes, addressing any issues arising and making recommendations to Full Council.

MUGA Working Group

Consisting of: Cllrs G Cook, P Kirkham, S Raggett, A Zagozda

(Quorum 1/3 or min 3 whichever is the greater number)

Lead: Working Group to nominate lead prior to meeting

Meets: as necessary on first Wednesday of the month

Specific Terms of Reference: To monitor the MUGA and look at delivering a new portakabin and progressing the landscaping scheme, making recommendations to Full Council.

5-Year Development Plan Working Group

Consisting of: Cllrs S Bailey, D James, P Kirkham, K Plow, S Raggett

(Quorum 1/3 or min 3 whichever is the greater number)

Lead: Working Group to nominate lead prior to meeting

Meets: as necessary

Specific Terms of Reference: To produce a 5-Year Draft Business Plan for community consultation and Council approval. The Draft Plan to be available by November 2022 to enable the Council to prepare budgets for 2023 – 2028

Signage (Village Improvements) Working Group

Consisting of: *Cllrs N Baicher, S Bailey, M Bisi, C Hopkins, K Plow, S Raggett*
(Quorum 1/3 or min 3 whichever is the greater number)

Lead: Working Group to nominate lead prior to meeting

Meets: as necessary

Specific Terms of Reference: To take forward the proposals for welcome signage, finger posts and village map, together with the Visit Magor Undy Website making recommendations to Full Council.

Allotments Working Group

Consisting of: *Cllrs S Bailey, K Plow, Cllr J Crook, Cllr J Wilson*
(Quorum 1/3 or min 3 whichever is the greater number)

Lead: Working Group to nominate lead prior to meeting

Meets: As necessary

Specific Terms of Reference: To undertake site visits as required, and deal and make recommendations to Full Council on any actions required.

Sycamore Playing Fields Working Group

Consisting of: *Cllrs S Bailey, K Plow, Cllr D James, Cllr M Bisi*
(Quorum 1/3 or min 3 whichever is the greater number)

At a later date to also include members of the CiW Primary School Governing body, Parents and residents.

Lead: Working Group to nominate lead prior to meeting

Meets: As necessary

Specific Terms of Reference: To review the current use of the whole Sycamore Playing Field area and consider, if necessary, any possible changes that could be implemented in consultation with Magor Church in Wales Primary School and the wider community in order for the area to be enjoyed in perpetuity by members of Magor and Undy.

To undertake site visits as required, and make recommendations to Full Council on any actions required.

CRAFTY TOGETHER.

My group would like to do some summer yarn bombing in Magor Square. We have planned some displays in Rogiet from 16th July and would like to ask the council's permission to also do some in Magor from 9th August. It would be similar to the displays we have already done for Christmas and Easter. We would dress the bollards in the main square in very bright summery colours. The theme would be Summer Fun and we will add a few summer holiday items such as, knitted suns, ice creams, lollies, fish, flowers, butterflies, ladybirds, bucket and spade, characters in swimsuits. Please can you pass this request to the councillors for consideration. Thank you

Consultation on Qualifications of Clerks in Wales Regulations

Dear Colleague,

Today the Minister for Finance and Local Government has published the consultation: *'Eligible Community Councils (General Power of Competence) (Qualifications of Clerks) (Wales) Regulations 2021'*

The Local Government and Elections (Wales) Act 2021 ("the 2021 Act"), sets out the intention of Welsh Ministers to specify, in regulations, the qualifications or description of qualifications that the clerk to a community council must hold in order for the community council to meet the second of the three eligibility conditions to become an 'eligible community council'.

The consultation will be open between 28 June 2021 and 24 September 2021.

The link to the consultation and how to respond can be found here: <https://gov.wales/community-council-clerk-qualifications-regulations>

Monmouthshire County Council Active Travel Consultation
Hughes, Susan <SusanHughes@monmouthshire.gov.uk>
Fri 6/4, 12:37 PM
MCC - ActiveTravel <ActiveTravel@monmouthshire.gov.uk>

As an important consultee, Monmouthshire County Council would be very grateful for your time to contribute to a consultation on Active Travel. This consultation is a legal requirement for all local authorities and will help in determining priorities for investment in the physical infrastructure of roads/paths suitable for cycling and walking and associated facilities.

Your views are sought on the final Active Travel Network Maps, which are hosted on the Welsh Government sponsored website Common Place :
<https://mccactivetravelconsultation.commonplace.is/>

Thank you for your time, I look forward to your contribution. The consultation period ends 31st August 2021.

Dear Sir/Madam

RE: ACTIVE TRAVEL LEGAL CONSULTATION

Your views On Active Travel are important to us.

Active Travel is a term used to describe walking and cycling when they replace car travel in order to get to a destination (also called "purposeful journeys"). In 2020 Monmouthshire County Council undertook substantial engagement with the community to identify routes and facilities to encourage greater levels of Active Travel in everyday lives. All responses have now been analysed, and independently assessed, to produce the final maps for consultation.

As an important consultee, Monmouthshire County Council would be very grateful for your continued support in the final phase of the Active Travel Consultation. This consultation phase is the three month legal requirement for all local authorities and will help in determining priorities for investment in the physical infrastructure of roads/paths suitable for cycling and walking and associated facilities.

Walking and cycling has gained more and more prominence in recent years and particularly over the lockdown period, highlighting the importance of an effective walking and cycling infrastructure. Your views are sought on those final maps, which are hosted on the Welsh Government sponsored website Common Place : <https://mccactivetravelconsultation.commonplace.is/> This website is the main website for engagement for those individuals aged 12 years and over. To ensure good coverage of all groups in our community eg young people, those that do not have access to a computer, alternative engagement mechanisms will also be available and these can be viewed on <https://www.monmouthshire.gov.uk/active-travel-consultation/>

**Planning and Compulsory Purchase Act 2004
The Environmental Assessment of Plans and Programmes (Wales) Regulations 2004
The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005
(Regulation 15) (as amended 2015)**

**Notice of Pre-deposit Public Consultation for a Replacement Local Development
Plan 2018 – 2033**

Monmouthshire Replacement Local Development Plan

Monmouthshire County Council has prepared pre-deposit proposals documents for the above plan. The Replacement Local Development Plan (RLDP) will, upon adoption, replace the current development plan and be the basis for decisions on land use planning for the County of Monmouthshire (excluding the area within the Brecon Beacons National Park).

The pre-deposit proposals documents outline the Authority's vision, strategic options, preferred strategy and key policies, and include key background information and an initial sustainability appraisal report (which includes the environmental report).

The Preferred Strategy and background documents are available to view on the Council's website. <https://www.monmouthshire.gov.uk/planning-policy/plan-preparation/preferredstrategy/>

In view of the current restrictions associated with the Covid-19 pandemic, arrangements have also been made for these documents to be viewed at the Council's principal office at County Hall, Usk and the Council's Community Hubs/libraries via advance appointment. Please see the website for further details:

<https://www.monmouthshire.gov.uk/community-hubs-and-libraries/>

The closing date for the submission of comments on the Monmouthshire RLDP Preferred Strategy is midnight on 31 August 2021.

Please submit any comments on this document to us in writing by registering on the RLDP Consultation Website or by email or post (using the standard Representation Form available online) as follows:

☐ Visit: <http://monmouthshire.planning-register.co.uk/>

☐ Visit: <https://www.monmouthshire.gov.uk/planning-policy/plan-preparation/preferredstrategy/>

☐ Email a copy of the Representation Form to: planningpolicy@monmouthshire.gov.uk

☐ Post a copy of the Representation Form to:

Planning Policy, Monmouthshire County Council, County Hall, The Rhadyr, Usk, NP15 1GA

Please note that this consultation relates to issues and topics discussed in the Preferred Strategy and is not an opportunity to make detailed comments on individual Candidate Sites. All comments should relate to the questions included at the end of each section of the Preferred Strategy, which are designed to assist with your representation.

Representations may be accompanied by a request to be notified at a specified address of the next stage of the RLDP and/or that the RLDP has been submitted to the Welsh Government for Independent Examination and/or of the adoption of the plan.

The Authority is only required to consider representations made in accordance with this notice. Representations made at the current pre-deposit stage will not be considered by the Inspector appointed to carry out the Independent Examination. There will be a further opportunity for representations to be made at the Deposit stage and these representations will be considered at the Examination.

Further information on the RLDP process and relevant background documents are available on the Council's website at <https://www.monmouthshire.gov.uk/planningpolicy/local-development-plan-2018-2033/>

Rachel Lewis Planning Policy Manager

MAGOR WITH UNDY COMMUNITY COUNCIL CLERK'S & OFFICE UPDATE

JUNE/JULY 2021:

- **NOTE:**

- The below list is just an indication of some of the things that we have been doing – the list is not exhaustive and by no way complete.

- **GENERAL:**

- Ordinary Meeting – hosting and clerking for June meetings, reagenda' items for Extraordinary Meeting and preparatory work for July meeting.
- Attended a site meeting at the MUGA courts with South Wales Sports Ground to look for any snags following completion. None found, so that means that we will need to release the retention monies of approximately £3181.
- Arranged for litter pickers to pick up discarded dog waste bags at Old Stone Road.
- Arranged for litter pickers to attend Sycamore Play Park site to wash baked beans etc off the kids slide and other equipment.
- Took delivery of the sacks of seed for the Sycamore Sports Field landscaping project
- Took delivery of a pallet containing the Grass re-inforcement Mesh and J Pins, for the Sycamore Sports Field landscaping project.
- Liaised with Cllr Crook, Sue Parkinson (Mon CC) and Merlin Waste regarding dog waste bins etc. Answered numerous enquiries and complaints regarding same, and posted several items regarding it on our FB Page.
- Also spoke at length with Merlin Waste regarding the emptying of the dog waste bins, following a heated conversation about bins not being emptied.
- Collected the key from Bellway Homes for the replacement bin on Elms Road and arranged to site it in a convenient place for Merlin Waste to collect/pick up.
- Completed and sent off OH referral form.
- Undertook site visit to Undy Allotments with a view to splitting an allotment into two plots, as tenant was struggling to work whole plot. Whilst there, undertook a check for play equipment on plots. Only one plot with a climbing frame/swing and small trampoline for grandchildren. Reported back to allotment working group.

- Spent several hours trying to get hold of Barclays Bank mandate team to change the signatories on the account. Finally sorted and arranged for the forms to be completed.
- Spent day in office undertaking a deep clean in readiness for visit from Ellis Whittam H&S consultant the following day, and filing in readiness for return to work at office.
- Met Ellis Whittam H&S consultant at Council office and went through H&S policy, lone working risk assessment, Covid-19 risk assessment, and looking at H&S handbook for staff, as well as looking at how to utilise the EW help documents and e-learning on the web portal. Some of the documents already drawn up will need the detail checking, and then signing off by Council. Several items identified, that we need to put in place now. Council could assign a working group to go through to check details etc.
- Spoke with Legal representative from Ellis Whittam regarding the HR side of things. He is going to look at the staff handbook and staff contracts initially, and is forwarding a questionnaire for completion.

7th July 2021

The Motion is:

That this Council agree in principle to take the lease of 5 Years on the Hayloft (formerly Magor Printing Company) in Magor Square from 1st September 2021.

The annual budget shall not be less than (£10K) and that Council agree to use underspend in budget areas such as staffing /administration/Emergency Fund etc to create a budget for the remainder of 2021/22. Furthermore, Council agree to consider including a longer term accommodation budget in the 2022/3 budget setting meeting.

Estimated Costs as follows:-

Sept – March = 7 months left of this financial year we would need to find £4,725 Rent + £ 2,000 ingoing costs + running costs of £735.00. A total of £7,460.00.

12 Months Costs:

#. Monthly Rent - £675.00 per calendar month.

#. Monthly utilities - £80.00. Electric, Water & Council Tax.

#. Monthly Insurances - £25.00.

#. Total Monthly Costs - £780.00. #. 12 monthly costs - £9,360.00.

Council agree to delegate responsibility for the negotiation of the lease agreement and other matters to the Chair and Vice Chair and maybe one or two other members of the Council with the support of the clerk.

All relevant agreements and matters will be brought back to August Council for agreement and final ratification.

Council has previously resolved to make enquiries about suitable vacant premises in Magor Square.

Council's rationale is to ensure that Council is visible and accessible to the public.

Magor Square and the businesses /services are the heart of the villages. In terms of achieving the council's objectives of improving the quality of life in Magor and Undy, increasing footfall to the square is highly desirable.

The current Council offices are not accessible and render the Council largely invisible to the wider population.

The community council is intended to be the layer of local government closest to people, If we wish our community to engage with council, set direction and get involved in delivering pieces of work, Council needs to be visible and accessible.

The current office in the police station is not known as the Council office and visits from members of the public are minimal. Council's precept is over £200,000 and therefore should make itself more accountable and open to the public.

Cllr Carole Hopkins