

MAGOR WITH UNDY COMMUNITY COUNCIL

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Minutes of EMERGENCY COMMITTEE Meeting of Magor with Undy Community Council held remotely, via 'Zoom' on Thursday 25th June 2020 at 6pm

COUNCILLORS: Cllr S Bailey (Chair),
 Cllr G Cook (Vice Chair),
 Cllr S Raggett (Chair of Human Resources Committee),

IN ATTENDANCE: Beverly Cawley – Clerk,

Mins
2019-2020

203 Chair's Announcements

203.1 To note any announcements from the Chair

None.

204 Declarations of interest in items on the agenda – Forms to be completed at next

204.1 To receive any declarations of interest in items on the agenda

Cllr Cook declare an interest in minute 205 as a resident of Magor Square

205 Unlocking Magor - Shop Local, Shop Monmouthshire

205.1 To consider the 'Shop Local, Shop Monmouthshire Campaign being run by Monmouthshire County Council to support businesses and encouraging customers to shop locally in the immediate future (and long term), in response to the Welsh Government's announcement that businesses and shops may start to re-open from 22nd June 2020.

Cllr Cook declared an interest, as a resident of Magor Square.

Chair updated members on Monmouthshire County Council's proposal for parking and traffic restrictions for Magor Square, with a view to encouraging members of the public to shop local and shop safely in Monmouthshire. Similar restrictions would be in place across the county.

a. To consider printing of posters/banners and agree any actions

Clerk advised that as Mon CC had now received some funding to advertise their Shop Local Shop Monmouthshire Campaign they would be producing and paying for two banners to be erected in Magor along the B4245 near the entrances to the village centre. Members agreed that a third banner at the Rockfield end of the villages would be beneficial.

Resolved: That Magor Printing be asked to print the required number of posters

Resolved: To ask Mon CC if they could arrange for a third banner, which Council would pay for if necessary, and if Mon CC could not arrange, that Magor Printers be asked to print a banner.

b. To consider any ways in which Council can support the campaign in short and long term and agree any actions

The County Council's 'Shop Local, Shop Monmouthshire' advertising campaign was underway. The office had publicised information and links on the web site and Facebook pages. Members agreed that it would be beneficial to re-visit the issue of signage for

Magor and Undy discussed with Mon CC some time ago.

Resolved: That the office staff look at costs in relation to 'Welcome' signs for each end of the villages, and at fingerposts for several points within/around Magor Square.

Resolved: To work in partnership with Monmouthshire County Council staff to look at signage options for the villages.

206 One Voice Wales (OVW)

206.1 **To consider renewal of OVW membership for 2020/21 at a cost of £856 (b/f ExOM 16/03/20)**

Resolved: To renew membership of One Voice Wales for 2020-2021 at the cost of £856

206.2 **To note copies of reports commissioned by Cllrs James & ex-Cllr Boyland on behalf of the Council have now been received by the Chair (Min 66.2 OM 09/09/19) (b/f ExOM 16/03/20)**

Noted.

206.3 **To note correspondence from OVW RE: Monmouthshire Community Boundary Review – Request for Fresh Review (attached) (b/f ExOM 16/03/20)**

Noted.

207 Tennis & MUGA Courts Refurbishment

207.1 **To receive and note Valuation and Certificate No 4 from the Quantity Surveyor in respect of works carried out.**

Noted.

207.2 **To receive and approve payment of Invoice (in relation to valuation No 4) for the sum of £10,674.76 plus vat.**

Resolved: To approve payment of Invoice from South Wales Sports Grounds Limited, in relation to valuation No 4, for the sum of £10674.76 + vat.

207.3 **To receive update from clerk in respect of outstanding actions**

The clerk advised that the current work on the MUGA courts had been completed, but due to Covid-19 complications they had not been handed back to the Council. All that remained to be done was the final luminance testing (mapping the light) which would need to be completed when the nights draw in. However, there were still outstanding issues in respect of the planning for the floodlights, and that all information requested had been supplied to Monmouthshire County Council. Members noted that Monmouthshire County Council's extension of time for a decision had expired. The issues relate to the impact the new lighting will have on the ecology along the Mill Stream. Mon CC Ecology Department had suggested cowls/baffles to reduce the light spill, and the planting of trees along the northern side of the courts to mitigate the effect on the ecology. The clerk had obtained a cost for baffles from SWSG at the cost of £2450 + vat

Resolved: To add the issue of the cowls/baffles to Full Council meeting for discussion/ approval. And consider the planning of established trees along the northern boundary of the courts.

207.4 **To note request from Kari Davies Tennis for courts to be reopened**

Members took considerable time to discuss and consider the re-opening of the courts and how Council could meet their obligations and duty of care whilst meeting the requirements of the Covid-19 restrictions. Members agreed that Council did not have the resources to monitor and manage the usage of the courts ensuring that no contact or team sports take place, that social distancing remain in place and that sufficient cleaning and sanitisation of surfaces (gates/handles) each time the courts were used could be maintained. Members noted that Kari Davies Tennis may have the relevant stringent protocols in place to mitigate

the spread of Covid-19 whilst she uses the courts, but that the courts were a public facility, and that when they open, they must be open for all residents. Members also noted the issue relating to additional work in respect of the lighting, and the fact that Full Council still need to approve a hire agreement and fees.

Resolved: *Not to open the courts at present. That the courts remain closed until such time that restrictions are lifted sufficiently to allow council to meet the requirements in respect of health and safety (Covid-19), that the additional works are completed and that the courts are handed over to council by the contractor.*

208 Funding Opportunities

208.1 Places for Nature – Two new Welsh Government Grant Schemes to mark World Environment Day (National Forest Community Woodland Grant Fund & Local Places for Nature Capital Fund)

- a. To note the grant availability, and minimum maximum limits of £10k to £250k and £10k to £50k respectively – with projects to be delivered by March 2021

Noted.

- b. To consider whether Council projects could benefit and instruct officers to submit applications if applicable

Chair suggested that member consider this item in tandem with the following items relating to the Woodland Trust. Members agreed to consider both together.

208.2 Woodland Trust (Tree Charter)

- a. To note free ‘Tree Pack’ applications due to close end of July to recognise Tree Charter Day 2020, 28 November 2020

Noted.

- b. To note clerk has submitted a grant application for free ‘Tree Packs’ in Council’s capacity as a ‘Tree Charter Branch’ – suggested for grid reference ST 428869

Chair reminded members that the original business case for the Sycamore Sports Field was in several phases, one that included the landscaping of the eastern end of the site with trees/benches/wildflowers into a parkland area (grid reference ST 428869). The trees the clerk had applied for could be used to develop this area, or used in other areas across the villages. The clerk had suggested that if Council wished to proceed with planting trees to the north of the courts to mitigate impact on wildlife then they could incorporate the cost into the development of the parkland area to the east, by submitting a grant for the Local Places for Nature Capital Fund. Members noted the limited timescales for this grant funding.

Resolved: *That the area to the east of the courts should be developed, and for the Clerk to prepare a bid and business case for the Local Places for Nature Capital Fund grant, to include the original plan to develop the eastern end, and to now also plant trees to the northern boundary.*

209 Finance

209.1 To authorise clerk to purchase printer ink for use in personal home printer currently being used for Council work

Resolved: *That the clerk purchase ink cartridges to replace those used from her personal printer.*

209.2 To consider recompensing a member of the public for undertaking repairs to a leaking tap at Sycamore Sports Field, due to the unavailability of a recognised plumber, and using parts/ components he had to hand, at a cost of approximately £10.

Resolved: *To write a letter of thanks to the resident for undertaking the repairs and enclose*

a cheque for £20 to recompense him for his time and parts/components used.

Meeting Closed at 19.02pm

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Chair/Vice Chair