

MAGOR WITH UNDY COMMUNITY COUNCIL

Minutes of Extraordinary meeting of Magor with Undy Community Council held in Ebenezer Baptist Church Schoolroom Magor on Thursday 4th April 2019 at 7pm

Councillors:	Cllr D James (Chair), Cllr S Bailey, Cllr A Boyland, Cllr M Boyland, Cllr J Barrell, Cllr G Cook, Cllr J Crook, Cllr S Raggett, Cllr S Franklin
In Attendance:	Beverly Cawley - Clerk
Members of the Public:	n/a
Apologies:	Cllr K Plow, Cllr Dr M Bisi, Cllr N Baicher

228	CHAIR'S ANNOUNCEMENTS
228.1	To receive and accept apologies for absence from Councillors Apologies received and accepted from Cllrs Baicher, Plow & Bisi
229	DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA
229.1	To receive from Councillors declarations of interest in items on the agenda – (<i>Forms to be completed</i>) It was noted that all members declared an interest in minute number 231 - a complaint against the Council Cllr A Boyland declared a possible interest in minute number 233 Cllr M Boyland declared a possible interest in minute numbers 231, 232 & 233 Declaration forms to be completed and signed at next meeting.
230	EXCLUSION OF PRESS AND PUBLIC
230.1	To consider the Exclusion of Press and Public [by virtue of The Public Bodies (Admission to Meetings) Act 1960] from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. <i>Resolved:</i> <i>To exclude the Press and Public for the remainder of the meeting as the disclosure of information would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i>
231	STAGE 1 FORMAL COMPLAINT (<i>b/f OM 11.2.19 & OM 11.3.19</i>)
231.1	To receive a report from the Clerk in respect of a Stage 1 formal complaint investigation and consider any recommendations and actions required Members discussed in full the complaint received from a resident against the Council, and the investigation process undertaken by the clerk. It was noted that advice had been sought from the Monmouthshire County Council monitoring officer on the handling of the complaint. Cllr Barrell suggested that Council revisit its Social Media policy to check whether it was fit for purpose.

	<u>Resolved:</u> <i>That a letter of apology be sent to the complainant</i> Members drafted a letter of apology.
232	COUNCIL'S FACEBOOK PAGE
232.1	To discuss officer and member's management of the Council's Facebook Page and agree any actions Members discussed the issue of the Council's Facebook page and the level of access that the Clerk, Office staff and members had for posting, as well as the benefits and problems associated with a Facebook page. Members could not reach a resolution. 20.05PM Cllr Donna James proposed suspending the meeting <u>Resolved:</u> <i>To suspend the meeting to allow for a short break</i> Several members left the room. The meeting recommenced at 20.12pm <u>Resolved:</u> <i>To defer further discussion of this item until after a resolution to minute number 233 had been made.</i> <i>(See continuation below)</i>
233	INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW)
233.1	To discuss and agree a mechanism for the collection of monies to be repaid. Cllr Andrea Boyland declared a personal interest. In January (minute 169.3) Council had resolved that a portion of two senior remuneration payments made in line with the Independent Remuneration Panel for Wales (IRPW) report be reclaimed from a member following the disbandment of two committees. Following further information from the IRPW in February (minute 203.2), members ratified its decision made in January 2019. Members discussed what mechanism to put in place for the return of the monies from the member. The Chair deferred the item as members could not agree a resolution.
234	IT DEVICES
234.1	To discuss the return of laptop to the office environment and agree any actions Members discussed the return of the laptop currently held in storage by Chair of Admin & Personnel Committee, and the need to remove some data from the laptop. <u>Resolved:</u> <i>Chair of Admin & Personnel Committee to arrange for the removal of data from the laptop by Bridewell Consultants at the cost of £425 plus vat prior to returning it to the office environment.</i>
234.2	To discuss the return of external hard-drive and memory device to the office environment and agree any actions <u>Resolved:</u> <i>Chair of Admin & Personnel Committee to return both items, at the earliest opportunity to the office environment.</i>
233.1 cont'd	INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW) To discuss and agree a mechanism for the collection of monies to be repaid. Members agreed to further discuss a mechanism to put in place for the return of the monies from the member. Members reached a decision regarding repayment. <u>Resolved:</u> <i>That a letter be sent to the member setting out proposals for the repayment of the monies (see confidential notes for detail) (Vote: in favour 5, against 2, abstaining 2)</i>
232.1 cont'd	COUNCIL'S FACEBOOK PAGE To discuss officer and member's management of the Council's Facebook Page and agree any actions

	<p><i>(continuation from above 232.1)</i></p> <p><u>Resolved:</u> <i>That the current 'Administrator' would reinstate the Clerk as the Administrator on the Council's Facebook page. Cllr Boyland agreed to this, and agreed to confirm to Cllr Barrell once this had been actioned.</i></p>
	MEETING DATES
	<p>To note the dates of the next Council meetings and workshops.</p> <p>Ordinary Meeting: Monday 8th April 2019, 7pm Undy Church & Community Hall</p> <p>Came & Co Insurance presentation: Tuesday 9th April 2019, 2.30pm at Magor Baptist Church</p> <p>Project Workshop: Tuesday 9th April 2019 7pm – To be confirmed</p> <p>Ordinary Meeting: Monday 13th May 2019, 7pm at Ebenezer Baptist Church Schoolroom</p> <p>Annual Meeting: Monday 20th May 2019, 7pm at Undy Church and Community Hall</p>
	MEETING CLOSED AT 20.50PM