

MAGOR WITH UNDY COMMUNITY COUNCIL

Minutes of Ordinary Meeting held on Monday 12th March 2018 at 7.00pm in
Undy Church & Community Hall.

Councillors Present:	Cllr N Baicher, Cllr S Bailey, Cllr J Barrell Cllr A Boyland, Cllr M Boyland, Cllr G Cook, Cllr J Crook, Cllr S Franklin, Cllr D James (Chair), Cllr R Montgomery, Cllr K Plow, Cllr S Raggett,
Clerk in Attendance:	Beverly Cawley
Members of the Public:	County Cllr Frances Taylor, Members of Public
Apologies:	Cllr E-J Taylor
Absent:	

MIN
2017/18

15 MINUTE PUBLIC OPEN FORUM

Prior to the start of Community Council business, 15 minutes is set aside for members of the public to address the Community Council.

The chair welcomed Peter Wilson, Royal British Legion to the meeting who advised members that on 8th August 2018 the Legion's membership will play a central role in a major national commemorative event at the Menin Gate, Ypres commemorating the 90th anniversary of the Legion's own Great Pilgrimage to the battlefields of NW Europe by WWI veterans and widows. This year, poppies will again be placed on street furniture and 'Silent Soldiers' will appear across Wales in commemoration of the end of WW1.

A resident outlined application DC/2017/01359 due for consideration later on the agenda.

129 CHAIR'S ANNOUNCEMENTS

129.1 To receive and accept apologies for absence

Apologies were received and accepted from Cllr E-J Taylor

129.2 To receive an update and feedback on Chair duties, attendance at events/functions etc

The chair congratulated Cllrs Rhianne Montgomery and John Crook on their recent election to the council stating she looked forward to working alongside them.

Both councillors had expressed an interest in current vacancies on committees and it was agreed to appoint Cllr Montgomery on the Parks and Open Spaces Committee and Cllr Crook on the Elderly Focus Group, the Sports & Leisure Facilities Focus Group, Communications and Community Liaison Committee, the Planning Applications Review Group and NRW Internal Drainage Board/Caldicot and Wentlooge Levels IDB Advisory Water Level Management Forum/Gwent Levels Flood Defence alliance/Severn Estuary Partnership.

Cllr Sally Bailey expressed an interest in Parks & Open Spaces Committee and has, out of interest, been attending their meetings as an observer. It was clarified that membership of this committee was 7 and Cllr Bailey was duly appointed on the Committee.

A member queried whether there was a conflict of interest in three family members being on the same committee. The chair referred to family members being on the same committee in the past, stating there had been no issues and that advice had been sought from One Voice Wales in this regard. A discussion ensued and members offered their opinions in this matter. The chair reiterated the advice sought and moved progress.

Cllr James had undertaken 46 voluntary hours in her capacity as Chair of the Community Council including the Pop-Up Hub at Magor Baptist Church.

Cllr James thanked those Councillors who had attended the Commonwealth Day Civic Service at St Marys Church Magor earlier in the day when she was joined by year 6 pupils from both Magor and Undy Primary Schools as well as Deputy Lord Lieutenant for Gwent, Sandy Blair CBC DL. There were over 125 in attendance. The weather held off for photos at the end, and these have already been submitted to the local press.

Cllr James advised that due to mitigating circumstances the Chair, Vice Chair and Chair of Personnel & Admin Committee took the decision to employ temporary additional support for the clerk, as previously agreed by council and thanked AS for undertaking some ad hoc hours within the office.

130 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

130.1 To receive from Councillors declarations of interest in items on the agenda

Cllr K Plow declared an interest in item 134.5

131 MINUTES OF MEETINGS

131.1 To adopt the minutes of the last Ordinary Meeting 8.1.18

Resolved: To approve and adopt

131.2 To adopt the minutes of the Finance Meeting 15.1.18

Resolved: To approve and adopt

132 CORRESPONDENCE

132.1 To receive and consider miscellaneous correspondence set out in schedule

No issues

133 FINANCE - GENERAL

133.1 To confirm the Bank Reconciliation of the Council's Bank Accounts

Resolved: *To approve and adopt*

133.2 To receive and adopt the monthly accounts for payment

PAYMENTS

Payee	Description	Net	VAT	Gross
PWLB	loan repayment	5,415.68		£5,415.68
Various	staff salaries	3,348.77		£3,348.77
Various	statutory deductions	2,226.57		£2,226.57
Solutions in Technology	telephony	98.00	19.60	£117.60
British Telecom	telephony	28.97	5.79	£34.76
SSE SWALEC	Electricity - floodlighting	78.83	3.94	£82.77
Various	staff salaries	4,348.97		£4,348.97
Various	statutory deductions	1,928.77		£1,928.77
Monmouthshire County Council	Ground M'tnance & Playground Insp's	3,106.75	621.35	£3,728.10
K Plow	mileage	27.14		£27.14
Konica Minolta	photocopier rental	99.15	19.83	£118.98
Wales Audit Office	external auditor	417.75		£417.75
Viking Direct	stationery	113.39	22.68	£136.07
Gwent Wildlife Trust	Membership	36.00		£36.00
Viking Direct	stationery	32.24	6.45	£38.69
Monmouthshire County Council	rent - skate park	75.00		£75.00
Monmouthshire County Council	Christmas trees	360.00	72.00	£432.00
Monmouthshire County Council	summer play scheme contribution	4,000.00		£4,000.00
Monmouthshire County Council	rent - sycamore sports field & courts	5.00		£5.00
Monmouthshire County Council	Wheelie bin	286.00		£286.00
Viking Direct	stationery	122.41	24.48	£146.89
Vision ICT	web hosting & support	240.00	48.00	£288.00
Merlin Waste	dog bin maintenance	406.80		£406.80
City Illuminations	Christmas lighting	4,525.00	905.00	£5,430.00
Monmouthshire County Council	Annual playground inspections	421.14	84.23	£505.37
Konica Minolta	photocopier print costs	1,010.50	202.10	£1,212.60
Merlin Waste	dog bin maintenance	406.80		£406.80
TOTAL INVOICES				£35,201.08

It was noted that the accounts for payment were in respect of February and March due to no meeting being held in February.

It was agreed that due to the end of the Financial year on 31st March 2018 any additional outstanding invoices would be paid following ratification by the Chair, Vice Chair and Clerk and included in the April meeting schedule.

Resolved: To approve and adopt the monthly accounts for payment.

134 PLANNING - View applications at www.monmouthshire.gov.uk

134.1 DC/2017/01359 – Barn at Sycamore Farm, Llandevenny

Resolved: Refuse

- Does not seem to meet all policies
- The site is within an area of Archaeological Sensitivity and SSSI
- MUCC agrees with comments of Senior Urban Officer

134.2 DC/2018/00004 – 14 Dinch Hill, Undy

For advice only

134.3 DC/2018/00048 – Rosedale, Whitewall, Magor

For advice only

134.4 DC/2018/00086 – The Old School House, Magor

Resolved: To request further clarification of its listing and required birds/bats survey

134.5 DC/2018/00100 – 6 Mill Reen, Undy

Resolved: Approve subject to consultation with neighbours

Cllr K Plot declared an interest in this matter

134.6 DC/2018/00121 – Building 102, Wales 1 Business Park, Magor

Resolved: Approve

134.7 DC/2018/00152 – Land at rear Carlinville, The Plantation, Undy

Resolved: Approve

134.8 DC/2018/00177 – Court Farm, West End, Magor

Resolved: Approve

135 EXTERNAL AUDIT – YEAR ENDED 31 MARCH 2017

135.1 To receive the completed audit from the external auditors BDO LLP, and approve and accept the completed Annual Return

Council noted there were no matters which came to the attention of the external auditor giving cause for concern that relevant legislation and regulatory requirements have not been met, neither were there any matters which came to their attention which required the issuing of a separate additional issues arising report, nor were there any matters or recommendations which should be addressed by council.

Resolved: That Council approve and accept the completed Annual Return for year ended 31st March 2017.

136 COMMITTEE REPORTS

136.1 To receive feedback and/or recommendations from the Parks & Open Spaces Committee 8.3.18

Council received the minutes of Parks & Open Spaces Committee (tabled at the meeting) and noted no recommendations for Full Council.

136.2 To receive feedback and/or recommendations from the Communication & Community Liaison Committee 8.3.18

Council received the minutes of Communication & Community Liaison Committee (tabled at the meeting) and noted no recommendations for Full Council.

It was noted that Cllr Baicher's apologies were omitted from the minutes and these would be added.

137 CONSULTATIONS

To receive consultations and invitations to comment, and consider responses

137.1 Wales Audit Office – Code of Audit Practice of the Auditor General for Wales https://www.audit.wales/sites/default/files/download_documents/Code-of-Audit-Practice-of-the-Auditor-General-for-Wales-2018.pdf

Council noted the closing date of 26.3.18.

Resolved: That Councillors' feedback and comments are sent to the clerk by 19th March so that they can be collated and a combined response be forwarded.

137.2 Welsh Government – Reducing Crime at Sites Handling Waste, and Introducing Fixed Penalties for Waste Duty of Care <https://consult.defra.gov.uk/waste/crime-and-poor-performance-in-the-waste-sector/>

Council noted the closing date of 26.3.18.

Resolved: That Councillors' feedback and comments are sent to the clerk by 19th March so that they can be collated and a combined response be forwarded.

137.3 National Assembly for Wales – Draft Autism (Wales) Bill <http://senedd.assembly.wales/mgConsultationDisplay.aspx?ID=293>

Council noted the closing date of 17.4.18.

Resolved: That Councillors' feedback and comments are sent to the clerk by 9th April so that they can be collated and a combined response be forwarded.

138 FUTURE MEETINGS CONTENT

138.1 To accept proposals from Councillors for items to be included at future meetings

Council noted a request from Cllr Franklin to include installation of CCTV coverage in Magor Square at a future date.

The chair requested Cllr Franklin update at a future meeting on progress concerning the local business/traders forum being set up which could potentially access funding for such a cause.

It was agreed to consider the follow items at a future meeting:

- MAGOR Group
- 100 years Silent Soldiers
- Correspondence email re: cycle path to Caldicot
- Background feedback re: pop up hub
- Feedback on daytime meeting

139 MEETING DATES

139.1 To consider and agree the dates, time and venues of next Council meetings

Following feedback from local residents requesting meetings are held during the day it was resolved that the next Ordinary Meeting will be held on Thursday 12th April 2018 In Ebenezer Baptist Church Magor, Main Hall commencing at 12 noon. Cllrs J Barrell and S Franklin offered prior apologies for the meeting.

MEETING CLOSED AT 7.55PM

Chair/Vice Chair