

MAGOR WITH UNDY COMMUNITY COUNCIL

Parks & Open Spaces Committee

Meeting Thursday 8th March 2018 at 6.30pm

In Magor Church Centre Garden Room.

Committee Members Present: Cllr Andrea Boyland, Cllr Mike Boyland (Chair),
Cllr Donna James, Cllr Plow

Other Councillors in Attendance: Cllr Bailey, Cllr Montgomery

Residents:

Clerk in Attendance: Beverly Cawley

Apologies: Cllr Barrell

Min
2017/2018

048 CHAIR'S ANNOUNCEMENTS

048.1 To receive any apologies for absence

Apologies for absence received and accepted from Cllr Barrell

048.2 To receive any announcements from the Chair

Chair welcomed Cllr Montgomery to her first Community Council meeting. Cllr Montgomery and Cllr Bailey both expressed a wish to join the Committee at a point in the future.

Chair advised Councillors that a member of the public had submitted a complaint against him to the Public Service Ombudsman for Wales following the last meeting and, whilst the complaint only mentioned the Chair by name, it implicated all present at the meeting, including the Clerk. The PSOW has since rejected the complaint.

049 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

049.1 To accept declarations of interest in items on the agenda

None

050 MINUTES OF LAST COMMITTEE MEETING

050.1 To adopt the minutes of the last Committee Meeting

Resolved: To approve and adopt

051 WAR MEMORIAL

051.1 To receive an update on proposed works for the War Memorial and agree any actions required

Four quotes have now been obtained. Monmouthshire County Council Conservation department have confirmed that a Listed Building Consent must be applied for and submitted for the repairs proposed, together with Method Statements of how the proposed work will be carried out and with what materials. We will also need to provide a Cadw Heritage Impact Assessment. Highways would also need to be consulted as to any road closure and scaffolding permits, if required.

Members discussed the work required and the benefits of using a project manager to deliver the

project, the costs of which would be included in any grant application.

Resolved: *To appoint a project manager capable of assisting in the delivery of this type of project, who has experience of working with Cadw and conservation departments.*

052 SYCAMORE SPORTS FIELD, TENNIS & MUGA COURTS

052.1 To receive an update on the proposed works for the Sycamore Sports Field, Tennis & MUGA Courts and agree any actions required

Cllr James updated the meeting on the Sycamore Sports Field, Tennis & MUGA Courts. A discussion ensued and Cllr S Bailey advised that Mike Moran had stated at a previous meeting that the Council only needed to prepare a basic business case of one or two pages and, although the Council had previously agreed to appoint a consultant to write the business case, she and the Clerk (after collating all the data for the consultant) had drafted one themselves. Council had sight of a first draft in October 2017, when it had been agreed to accept and sign the grant offer letter from Mon CC. Members noted that the draft business case had been submitted to Mike Moran at Mon CC who had agreed to review and advise us if there were any areas of the business case that we could improve on prior to presenting it to the relevant Cabinet Member. Following numerous emails chasing Mike Moran for a response, he advised that he had presented the draft business case to the Cabinet Member and Local Members without coming back for us to sign off the plan. Since then, Mike Moran has come back with a list of questions that Cabinet and Local Members require answering. The Chair thanked Cllr Bailey and the Clerk for their work collating the data and drafting the business case. Members considered appointing a professional consultant to rewrite the business case. The Clerk advised that the questions raised could be easily answered, and that perhaps a meeting be arranged with the Cabinet Member responsible for signing off the s.106 monies to ascertain if they would be sufficient, or if we did indeed need to spend public money on having the business case rewritten.

Resolved: *To appoint a professional consultant to prepare a business case for approval.*

053 WWI BEACON OF LIGHT

053.1 To receive information on the proposed WW1 Beacon of Light to commemorate 100 years since the end of WW1, and agree any actions required.

Chair proposed to defer this item due to meeting time constraints, and the fact that there was still some doubt within Government as to how or whether these events will proceed.

054 DATE OF THE NEXT MEETING

054.1 To consider and agree the date, time and venue of next meeting

Resolved: *To hold a meeting on Tuesday 3rd April 2018 at 6pm – venue to be confirmed.*

MEETING CLOSED AT 19.29PM

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Chair/Vice Chair