

MAGOR WITH UNDY COMMUNITY COUNCIL

Communication & Community Liaison Committee

Meeting Thursday 8th March 2018 at 7.30pm

in Magor Church Centre Garden Room

Committee Members Present: Cllr S Bailey, Cllr A Boyland,
Cllr M Boyland (Chair), Cllr D James,

Other Councillors in Attendance: Cllr Montgomery, Cllr Plow

Clerk in Attendance: Beverly Cawley

Apologies: Cllr Baicher

Min 2017/2018

015 CHAIR'S ANNOUNCEMENTS

015.1 To receive any apologies for absence

Apologies had been received from Cllr Baicher and were accepted.

015.2 To receive any announcements from the Chair

Chair welcomed Cllr Montgomery to the meeting.

016 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

016.1 To accept declarations of interest in items on the agenda

None

017 MINUTES OF LAST COMMITTEE MEETING

017.1 To adopt the minutes of the last Committee Meeting

Resolved: *To approve and adopt*

018 NEWSLETTER

018.1 To receive feedback relating to the Feb/Mar 2018 issue of The Village Magazine

The Chair advised members of the problem with the last issue of the Villager magazine, and their refusal to publish the Council's article and attachments in full, specifically with reference to the summary of attendance. The Chair shared the details of his discussions and explanations with the Villager and the decision to pull the Council's article in full. Members noted that the Council's articles in the past had been edited, and paragraphs arbitrarily removed by the Villager staff, which resulted in the whole picture not being conveyed to residents, thereby potentially causing misinterpretations or lack of clarity.

Resolved: *That articles would no longer be submitted to the Villager Magazine as it could not be guaranteed that they would be printed as per submission.*

018.2 To consider the production of a quarterly Newsletter for distribution across the community and agree any actions required.

Members discussed their options for producing and distributing 3 or 4 Newsletters per

year to residents. Members agreed the need to produce a Newsletter for residents as a matter of priority and to then review how to proceed at a future meeting. Members viewed a draft Newsletter prepared by the Clerk.

Resolved: *To arrange the printing of 2,750 Newsletter by Caldicot Printers on 150gsm silk at the cost of £160 per 2,000 A4 double sided leaflets printed full colour both sides and folded to A5*

Resolved: *To employ Storm Marketing Solutions to undertake delivery of Newsletters to residents in Magor, Undy, Llandevenny and Common-y-Coed at the cost of £28 per 1,000*

019 COMMONWEALTH DAY 12TH MARCH 2018

019.1 To receive an update on the progress and preparations made in respect of the Commonwealth Day Civic Service

Clerk updated members on the final arrangements for the event and confirmed that the Deputy Lord Lieutenant, Sandy Blair CBE DL, would be in attendance.

020 POP-UP HUB (ONE STOP SHOP)

020.1 To receive feedback and undertake a six-month review of the Pop-Up Hub held monthly in Magor Baptist Church and consider any actions required.

Chair took the decision to defer this item to the next meeting due to meeting time constraints.

021 COUNCILLOR ACCESS TO UPDATES, DOCUMENTS AND GENERAL INFORMATION

021.1 To discuss volumes of emails/correspondence forwarded via the office and suggest ways in which to reduce or access independently.

Chair expressed his concerns at the amount of emails that the clerk had historically been required to forward to Councillors. Volumes coming into the office continue to increase resulting in Councillors' inboxes filling up quickly. Much of the information sent out can be sourced by Councillors if they are interested e.g. Mon CC News Releases, Mon CC Council agendas etc. The My Monmouthshire smartphone app will allow Councillors to sign up to receive or access this information direct, with other information being available from the Mon CC website. These facilities also allow Councillors to report basic highway issues etc. direct to Mon CC without going through the Council office.

Resolved: *That Cllr Mike Boyland would draw together a paper for presentation and discussion at a future Full Council meeting on these issues and ways in which Councillors can access these services themselves.*

022 DATE OF THE NEXT MEETING

022.1 To consider and agree the date, time and venue of next meeting

Resolved: *To hold a meeting on Tuesday 3rd April 2018 at 7pm – venue to be confirmed.*

MEETING CLOSED AT 20.37 PM