

MAGOR WITH UNDY TOWN COUNCIL CYNGOR TREF MAGWYR GYDA GWNDY

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Ordinary Meeting of 18:00 hrs Monday 07th July 2025

Minutes of above meeting of Magor with Undy Town Council held remotely via Zoom Meetings

Magor with Undy Town Council	In attendance / Apologies-Absent
Mayor, Cllr Frances Taylor	Yes
Deputy Mayor, Cllr Paul Cawley (Chair)	Yes
Cllr Penny Kirkham	Yes
Cllr Victoria Hammett-Johnson	Yes
Cllr Carole Hopkins	Yes
Cllr Dr Mario Bisi	Yes
Cllr M James	Yes
Cllr D James	Yes
Cllr Neeta Baicher	Yes
Cllr Catherine Baker	Apology
Officers	
William Lewis – Clerk/RFO	In Person
Rachel Jones – Business Support and Projects Officer	In Person
County Councillors	
John Crook	
Angela Sandles	
Public attendance	
In Person	N/A
Remotely via ZOOM	15 (intermittent)

PUBLIC OPEN FORUM

In accordance with the Councils Standing Orders 3.3 a period of not more than 15 minutes for Members of the Public is provided to ask questions and make representations about business on this agenda. Persons who wish to make comment shall not speak for more 5 minutes and they will not take part in any debate.

A member of the public read a statement on behalf of another resident relating to Agenda items 7.1 and 8.1. The statement related to a request to restrict contact with the Council office. The Chair, Cllr F Taylor requested on several occasions that the member of the public curtail their representation as she felt it strayed into employment matters.

A member of the public raised concerns relating to an unauthorised occupation of land in Magor over this last weekend. There were also concerns raised about public disorder.

38

Chairs Announcements

Cllr F Taylor responded to the concerns raised in public forum regarding persons occupying private land without lawful consent.

There is no permission or consent for any persons to occupy the land.

The land is privately owned by several private landowners and following enquiries, ownership has been identified and advice sought from Monmouthshire County Council. The landowner carries the responsibility for and power over their own land and it is for them to take the lead.

Cllr Taylor confirmed that the Council was aware of the serious incidents and were actively engaging with Gwent Police to ensure the matters were appropriately dealt with.

The Town Council has been engaging with businesses and had advised that any incidents of disorder need to be reported directly to the Police. The Town Council whilst have no powers in directly deal with incidents can provide advice & support as well as passing information on to relevant parties.

- 38.1** To receive apologies for absence from Councillors.
Cllr Catherine Baker, apology received and accepted courtesy of Cllr Bisi providing reason.

39 Declarations of Interest

- 39.1** To receive any declarations of interest in items on the agenda.
Provisional DOI from Cllrs D James, Cllr M James and Cllr Bisi but deferred to point in Agenda for further detail before confirmation.

40 Correspondence

- 40.1** To note that correspondence relative to agenda items has been received by Council Members.
Receipt agreed

41 Hybrid Meeting Equipment

- 41.1** To note that equipment has been purchased at cost of £306.00 against budget line 4225/110 (Hybrid Meetings) to facilitate and improve provisions for inclusivity at Town Council Multi-location meetings.

The power to spend being Section 111 Local Government Act 1972 – Power to do anything that will facilitate, be conducive to or incidental to the discharge of the Council's powers and functions.

The Clerk provided details of equipment purchased to assist with the management of Hybrid Meetings.

Cllr D James welcomed the provisions and requested review and re-evaluation of equipment if required with provisions to be considered when setting budget for next financial year.

Resolution:

The decision of the clerk to proceed with the acquisition of the equipment in line with his delegated authority under financial regulations was noted and ratified.

42 Multi-location Public Meetings Protocol

- 42.1** To note that at the Council Meeting of the 09th June 2025 a Zoom connection of a resident was hacked by persons unknown who disrupted the meeting.

Details noted

- 42.2** To note that the Councils Virtual Public Meetings Protocol is no longer the relevant policy and must be replaced by a Multi-location Public Meetings Protocol in accord with The Local Government and Elections (Wales) Act 2021.

Requirement noted

42.3 To agree to adopt the proposed Multi-location Public Meetings Protocol.

(Correspondence shared)

Members referred to sections within the policy document that required amendment and debated requirement for some amendments.

Resolution:

Deferred to Ordinary Meeting of 14th July 2025 to allow the Clerk to attend to proposed amendments.

43 **Exclusion of Press & Public pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**

43.1 **To consider to exclude items 7.1 and 8.1** under Section 100A (4) Local Government Act 1972: the public can be excluded from a meeting where it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in one or more of the following paragraphs, Part (1) Schedule (12A) Local Government Act 1972, namely: Paragraph 1; Information relating to any individual. Paragraph 2; Information which is likely to reveal the identity of an individual.

Resolution:

Proposal from Chair for Agenda Items 7.1 and 8.1 to proceed with the Exclusion of Press and Public was seconded and agreed by members 'show of hands.'. It was agreed that the press and the public should be excluded from the meeting.

44 **Independent Human Resource Consultants**

44.1

Resolution:

To agree to proceed with securing Independent Resource Support via OVW and agree a budget ceiling of £5,000. From Cost Centre 4120/110 (Professional Fees)

Power to spend: Local Government Act 1972.

To note that this is a specialist professional service and therefore other quotations have not been sought in line with SO 5.12 ii

45 **Dignity at Work Issues**

45.1

Resolution:

That as detailed in the Terms of Reference, the Independent HR support will also be utilised to try and resolve the issue and strengthen Council's relevant policies and procedures to support a healthy working environment.