

MAGOR WITH UNDY TOWN COUNCIL
CYNGOR TREF MAGWYR GYDA GWNDY

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Ordinary Meeting 1900 hrs Monday 09th February 2026

**Minutes of above meeting of Magor with Undy Town Council
held at Magor Baptist Church and remotely via Zoom Meetings.**

Magor with Undy Town Council	In attendance / Apologies-Absent
Mayor, Cllr Frances Taylor (Chair)	In Person
Deputy Mayor, Cllr Paul Cawley	In Person
Cllr Penny Kirkham	Online
Cllr Mike James	In Person
Cllr Donna James	In Person
Cllr Victoria Hammett-Johnson	Online
Cllr Dr Mario Bisi	Apology received
Cllr Mike Boyland	Apology received
Cllr Zuzka Hilton	In Person
Cllr Owen Hammett-Johnson	In Person
Officers	
William Lewis – Clerk/RFO	In Person
Rachel Jones – Business Support and Projects Officer	In Person
Public attendance	
In Person	10
Remotely via ZOOM	2

PUBLIC OPEN FORUM

- A member of the public queried Agenda item at Minute 167.1 and whether there would be a consultation process.
- A representative of Monmouthshire Citizens Advice referred to increase in donations to CAB from Town Council and ongoing discussion for an outreach provision to serve Magor and Undy.
- A member of the public raised issues about HGVs, speed restriction compliance, pot holes, democracy, finance, loss of community and communication.

155 Apologies for Councillor absence.

155.1 Cllr Boyland and Cllr Bisi apologies accepted.

156 Declarations of Interest

156.1 Cllr Kirkham – Agenda item 8.2 (Min 162.2)

157 Chairs Announcements

157.1 Chair presented information in relation to upcoming St Davids Day Eisteddfod event, commended the efforts to date of the Business Support and Projects Officer and requested members for assistance with arrangements towards the event and the day of the event.

158 Correspondence

158.1 To note that that associated documents relative to agenda items has been served upon Council Members and published on Council website.
Receipt acknowledged.

159 Minutes of Previous meetings

159.1 To receive and adopt the draft minutes of the Ordinary Meeting of 12th January 2026.

Resolution:

Council agreed that draft minutes of 12th January 2026 shall be adopted and signed by the Chair as soon as is reasonably practicable.

160 Finances

160.1 To receive Microsoft Excel record of receipts & payments and reconciliation records in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account:

- 01st to 31st January 2026

Resolution:

Excel reconciliation report 01st to 31st January 2026 received and agreed.

160.2 To receive and note RBS Financial Software reconciliation reports for payments and receipts in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account and RBS Budget Document:

- 01st to 31st January 2026

Reports to be signed by RFO and Cllr M James as soon as reasonably practicable.

Resolution:

RBS Finance software reconciliation report 01st to 31st January 2026 received and agreed.

160.3 To note the purchase of new office 'modesty workstation desk' at £257.99 +VAT and 2 ergonomic computer workstations chairs at £233.32+VAT (Total £491.31) from Budget Line 4400 furniture - Council office Cost Centre 115.

Purchased under delegated authority of the Clerk, Financial Regulation 5.15.

Power to spend: Local Government Act 1972, s.111

Resolution:

Council accepted this expenditure.

161 Magor RFC

161.1 To receive presentation from a Magor RFC on their initiatives and ambitions following receipt of MUTC grant funding.

Paul White and Mark Rollings of Magor RFC gave a short slide presentation of the progress and success of the club. Thanks were extended to MUTC for the support grant to Magor RFC in 2025 and how the money had been spent which enabled the expansion of the clubs ambitions and achievements with particular reference to engagement with Children & Young Persons and their parents which has developed a real community spirit. There are now 40 children engaging in the mini rugby section with numbers expected to grow.

Future ambitions were outlined in respect of The Magor Maidens Rugby section and provision of rugby ground at the Knollbury site.

The Chair referred to her own involvement in the securing of the land at Knollbury for provision of sports pitches and she hoped to see fruition of this by the end of the year.

Members expressed their appreciation and thanks for the hard work and resulting successes achieved by Magor RFC.

The Chair extend her personal thanks, and on behalf of all the Council for the effort of Magor RFC and their other volunteers for a hugely valued hard work which has resulted in the success achieved.

162 Grant Applications

162.1 To consider the Grant application for £5,820 from Wildlife Warriors, deferred at ordinary meeting of 12/01/26 to enable representative of Gwent Wildlife Trust to attend this meeting.

Natalie Waller and Charlotte Beard of GWT in attendance at the meeting presented further detail to the meeting and answered questions of Council Members.

Council encouraged GWT to work collaboratively with them and applicant was advised of a potential to make a further grant application in next financial year.

Resolution:

In consideration of the information received, to grant to Wildlife Warriors the sum of £2,910 which equates to 50% of the grant applied for.

Power to spend:

Sec 144 and 145 LGA1972 & Environment (Wales) Act 2016

162.2 To consider the Grant application for £1,100 from Magor Events Group for enhanced storage facilities for equipment.

DOI: Cllr Kirkham excused herself and left the meeting for the consideration of this item.

Resolution:

To grant £1,100 to Magor Events Group to support the purchase of a secure storage unit for their equipment used for various community events.

Power to spend:

Sec 144 and 145 LGA1972

163 Mon CC Planning Consultations

View Link: <https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN>

163.1 To note that planning consultations have not been received from Mon CC Planning. Council were advised of issues relating to non-receipt of email communications from Mon CC planning that this was a technical issues under investigation.

163.2 To consider planning consultations and agree upon consultation responses.

Resolution:

Planning consultations were debated and decisions agreed. (Appendix A)

164 Business Support and Project Officer Report.

164.1 To note report from BSPO Rachel Jones in respect of projects completed, underway and projected.

Rachel Jones provided overview of arrangements in progress for St Davids Day Eisteddfod.

Report received and acknowledged.

165. Future Energy Llanwern Consultation

165.1 To agree proposed MUTC response to consultation.

Members debated the proposed development and many issues and concerns were raised.

It was noted that Future Energy Llanwern had not responded to a written request to questions as raised by members during the Ordinary Meeting of 12th January 2026.

Resolution:

The Clerk shall prepare a consultation report based upon the observations and concerns of Councillors/Residents to be served upon Future Energy Llanwern no later than 15th February 2026.

20:53 hrs - Chairs proposal to suspend Standing Order 3.3 w to consider remaining business on the agenda was agreed .

166 Community Garden Allotments

166.1 To note the current waiting list of persons awaiting allocation of an allotment plot is 32.

To consider the proposal for the creation of a community allotment garden at Sycamore allotments on the site of abandoned and unusable plots and to agree actions necessary for completion of this project.

Resolution:

Council were in agreement with the proposal for the creation of a community allotment garden on the 3 unusable plots at Sycamore allotments and for the Clerk to the Council to make necessary enquiries to enable the enactment of the proposal.

167 Street Furniture to attend to parking Issues Newport Road/Magor Square

167.1 To consider the installation of up to 15 'cast' street bollards @ £450 per bollard including installation (Total net £6, 750) at Magor Square.

Clerk informed Council of updated quotation for 14 bollard both permanent (£6,943) and removable (£8790)

Resolution:

To defer this business to the next ordinary meeting for production of design work and recommendations on placement and provision of further information.

168 Severnside Area Forum

168.1 To receive report/update from Cllr Victoria Hammett-Johnson.

Business deferred to next Ordinary Meeting.

169 One Voice AGM update

169.1 To receive report/update from Cllr Victoria Hammett-Johnson following her attendance at their AGM on 21/01/26.

Business deferred to next Ordinary Meeting.

170 M.U.C.H. Report

170.1 To receive update from Cllr P Kirkham.

Resolution:

Cllr Kirkham shall circulate update in writing to Council.

171 Joint event One Voice Wales and Planning Aid Wales

171.1 To note a Virtual Event “Improving our local places – Welsh case studies and planning updates” on March 19th 10:30 – 1:30pm and note cost per attendee is £53.00.
(Associated Document Schedule no 7)

Resolution:

The Clerk shall draw up a list of members wishing to join this event and make the necessary arrangements. Cost shall be met from the ‘Training’ Budget

Power to spend:

Local Government Act 1972 s 112 and the Local Government (Wales) Measure 2011 s7

172. Green Tops Market Proposal – Magor Square Car Park – Saturday 14th March 2026

172.1 To agree that Council will fund the provision of a Portable Toilet (Disabled access) at £165 should this proposed market be permitted by Mon County Council.

Resolution:

Council agreed to meeting the cost of provision of an accessible toilet at £165.00 in the event of this proposed markets approval by Mon County Council.

Power to Spend:

Public Health Act 1936 s87

173. Future Meeting

173.1 To note that the next Ordinary Meeting (Hybrid) shall be 1900 hrs Monday 09th March 2026 at Magor Baptist Church

Date of next ordinary meeting was noted.

21:26 hrs. Meeting was concluded.

Appendix A

<p>DM/2026/00068 Proposed new hay barn. Land To The North Of Bareland Street Magor Monmouthshire.</p>	<p>Council shall respond to Mon CC Planning in respect of concerns raised in respect of this application.</p>
<p>DM/2025/01425 2 Heronston Close Undy Monmouthshire NP26 3PD</p>	<p>No representations</p>
<p>DM/2026/00051 Proposed caravan and conversion of existing buildings for restricted personal holiday/leisure use. Land Off Whitewall Magor Monmouthshire NP26 3DD</p>	<p>Council shall respond to Mon CC Planning objecting to this application.</p>
<p>DM/2025/01359 Retrospective planning permission for the siting of two secure storage containers and a touring caravan (no connected services) sited on privately owned land, for non-commercial, personal amenity use (not residential). Land North Of M4 St Bride's Road Magor Monmouthshire</p>	<p>Council shall respond to Mon CC Planning objecting to this application</p>
<p>DM/2025/00852 The construction of industrial development B1, B2 and B8 use and associated access, access road, parking, landscaping, swale and associated works. The proposal will deliver a combined total of 7,538m2 of industrial floorspace (B1, B2 and B8), 1,120m2 of open storage provision, and 330m2 of office accommodation. Gwent Europark Bareland Street Magor NP26 3DB</p>	<p>Council shall respond to Mon CC Planning objecting to this application.</p>
<p>DM/2025/00830 Detached bungalow extension and refurbishments. The Willows Barecroft Common Magor Monmouthshire NP26 3EB</p>	<p>Council shall respond to Mon CC Planning in respect of concerns raised in respect of this application.</p>

Adopted at Ordinary Meeting of 09th March 2026