

MAGOR WITH UNDY TOWN COUNCIL

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Minutes of the Extraordinary Meeting of Magor with Undy Town Council held remotely on Tuesday 27th June 2023 at 7pm

COUNCILLORS: Cllr Carole Hopkins (Chair), Cllr P Kirkham and Cllr C Baker.

IN ATTENDANCE: William Lewis – Clerk to Council

MEMBERS OF PUBLIC: Nil

APOLOGIES: Councillors D James, M James, F Taylor and A Graham.

31 Chair's Announcements

31.1 Apologies as listed were accepted.

32 Correspondence

32.1 To note that correspondence relative to matters on Meeting Agenda had been sent to Council Members.

Duly noted as received

33 IAC INTERNAL AUDIT REPORT/AUDIT WALES 2022-2023

33.1 To receive Internal Audit Report from IAC Audit and Consultancy Limited for year ending 31st March 2023 and consider any recommendations.

Council were agreed that the audit conducted by IAC was satisfactory and acknowledged the observations that the review of the Risk Assessment had not been completed for the financial year ending 31/03/2023.

Council further acknowledged that a review of the Internal Auditor observations/recommendations should be addressed as soon as practicable.

It was resolved:

To defer review of Internal Auditor current and previous recommendations to next Ordinary Meeting.

33.2 To receive Annual Return for the Year Ended 31 March 2023.

It was resolved:

To approve the Annual Return for year ending 31st March.

- 33.3 To consider Annual Governance Statement (Parts 1/2) of Annual Return for the Year Ended 31 March 2023 (attached).

It was resolved:

To approve the Annual Governance Statement (Parts 1/2) for the Year Ended 31 March 2023. And for the Chair and Clerk/RFO to sign the Annual Governance Statement for the Year Ended 31 March 2023 for submission in accordance Wales Basic Audit requirement 2023.

34 GRANTS AND FUNDING APPLICATIONS

- 34.1 To receive and consider a grant application from the Magor Scout and Guide Hut Management Committee requesting a grant of £350.00 toward travel cost (coach hire) to the PGL Liddington Activity Centre, Swindon and for financial assistance towards the cost of commemorative T shirts.

It was resolved:

To approve a grant of £350.00 as requested by the application under authority of Section 106a Transport Act 1985.

35 Mon Games - Summer 2023

- 35.1 To consider and agree financial support to commission Monmouthshire Council (Mon Games) to offer open access sport and play opportunities on the Multi Use Games Area for children and young people during the summer holiday period and take actions as necessary.

Members were informed that funding for Mon Games by the Council last year was £4114.00 based upon 11 referrals and in the absence of further detail the Chair proposed that Council set a ceiling of £5000.00

It was resolved:

To set an upper limit of £5000.00 and liaise with Mon Games for further details of the scheme and costs.

36. VILLAGE WARDEN/LITTER PICKER VACANCY

- 36.1 To consider and agree the revised job description for the position of Village Warden.
36.2 To consider the appointment of a replacement of a Village Warden consequent a reduction in establishment of two members of staff.

Council debated the Job description and determined that further discussion was required prior to advertisement because the role of the Village Warden would need to be examined against the schedule of the works to be attached to the Service Level Agreement with Mon CC.

It was resolved:

That this matter shall be discussed at a workshop TBA and recommendations brought back to Council at a later date..

37 ALLOTMENTS PROJECT

- 37.1 To agree to additional work at Green Moor Lane allotments consequent to observations by tenants and inspection by Clerk which has been costed at £1020.00 to complete.

Members were appraised of the continuing works at Green Moor Lane and that there had been a further instance of the ground at the entrance gate being churned up by a particular tenant/vehicle accessing the site. Members were reminded of the monies spent on the project to date and of the

outstanding amount of the tender for project of improvement of the three Allotment sites. It was acknowledged that there were sufficient funds left in the budget for this project that would allow for the additional work identified.

It was resolved:

To authorise the contractor to complete the additional work as quoted.

38 MUGA – ASB

- 38.1 To consider actions in respect of the damage to the MUGA playing surface on 20th June 2023 following previous actions of Council and partnerships which so far has failed to attend to the escalation in incidents of crime and anti-social behaviour.**

Members were updated by the Clerk of recent reports of damage by fire having been caused to the surface of the MUGA court and ripping down of the basketball ring nets by unknown persons.

It was resolved:

The Clerk shall make enquiries for the installation of CCTV surveillance cameras as soon as practicable and update at the next Ordinary Meeting.

- 39 Meeting was concluded at 19:56 hrs**