

# MAGOR WITH UNDY TOWN COUNCIL MAGOR GYDA CHYNGOR TREF UNDY

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## Ordinary Meeting

### Minutes of the Ordinary Meeting of Magor with Undy Town Council held At Magor Baptist Church and remotely via Zoom Conference calling Monday 13<sup>th</sup> May 2024

#### COUNCILLORS IN ATTENDANCE

Chair: Deputy Mayor: Cllr Frances Taylor In person	Cllr Paul Cawley In Person	Cllr Donna James <i>In Person</i>	Cllr Mike James <i>In Person</i>	Cllr Victoria Hammett-Johnson <i>In Person</i>
Cllr Dr Mario Bisi <i>Remotely</i>	Cllr Penny Kirkham <i>Remotely</i>	Cllr Neeta Baicher <i>Remotely</i>		

#### APOLOGIES:

Mayor: Cllr Carole Hopkins	Cllr Dr Mario Bisi	Cllr Neeta Baicher		
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IN ATTENDANCE: William Lewis – Clerk to Council

COUNTY COUNCILLOR: Angela Sandles

MEMBERS OF PUBLIC: Darren Bristow, Rachel Harris, Amanda Graham. Andrea Boyland and Sian Hickey

#### 234 Public Open Forum

234.1 Public Open Forum (15 minutes at discretion of The Chair).

##### **Public attendees addressed Council:**

- **Concerns and observations were raised in respect of the poor consultation process of Monmouthshire County Councils Public Space Protection Order which takes effect on the 01<sup>st</sup> June 2024 and its intentions in respect of Dog Walking at Sycamore Field which was suggested to be in contravention of a Deed of Covenant on the field and further concerns were raised in respect of Meeting Agenda item 12.2 relating to provision of multi-use goal posts.**

Following reports of audibility issues Cllr Frances Taylor summarised the public admissions for the benefit of remote attendees.

- **Received information from another public attendee in respect of an application for leave to rent an allotment plot at Sycamore Allotments on behalf of Stepping Stones Nursery – Meeting Agenda item 13.1**

#### 235 Chairs announcements

235.1 To receive apologies for absence from Councillors.

**Apologies received as recorded above**

**235.2** To receive any update and feedback from the Mayor on remote meetings, functions, events, Aims & Objectives or matters arising.

**236** **Declarations of Interest**

**236.1** To receive any declarations of interest in items on the agenda.

**None declared.**

**237** **Correspondence**

**237.1** To note and agree that correspondence relative to Agenda items has been sent and received by Council Members.

**Agreed.**

**238** **Minutes of Previous Meetings**

**238.1** To adopt the draft minutes of Ordinary Meeting of 15<sup>th</sup> April 2024

**Agreed and adopted.**

**239** **Finances**

**239.1** To receive Microsoft Excel Reconciliation reports of bank accounting for month ending 30<sup>th</sup> April 2024 (Appendix A).

**239.2** To receive RBS Financial Software reports for month ending 30<sup>th</sup> April 2024 (Corresponded separately)

**240** **M.U.C.H and MUGA**

**240.1** To explore options in partnership work with MUCH in respect of the use and management of the MUGA combined with assisting in the effective management of the HUB and to agree upon the actions as necessary to achieve objectives.

**Resolved:**

***Noted for future consideration***

**241** **Council Office Relocation**

**241.1** To receive any update on the progress of building works and agree any actions necessary.

- **Council informed that work on premises had began and was expected to be completed on schedule.**

**Resolved.**

***Update received by members. No queries raised.***

**242** **Community Youth Provision**

**242.1** To receive from Cllr Taylor an update on proposals to establish provision of youth services in Magor and Undy and agree upon any actions necessary.

**Resolved:**

***To proceed with proposed project of engagement and agreement with Mon CC Youth Services for provision of youth services and bring details back to future meeting.***

**243** **Undy Play Park Upgrade & Improvement Project**

**243.1** To agree to expedite the commencement of the project and agree upon any actions necessary.

**Resolved:**

***Council agreed to proceed with this project as soon as practicable.***

**244** **Withy Field Sport and Recreation.**

**244.1** To note that resolution 227.1 of 15/04/24 cannot be accomplished consequent to Monmouthshire CC refusal of the provision of nets on the existing goal posts due to Health and Safety risks.

***Duly noted***

**244.2** To receive details of an alternative provision of a Multi-use Goal End from Councillor Frances Taylor and to agree any actions necessary.  
*Cllr Taylor provided information to Council.*

**Resolved:**

***As soon as practicable form a working group and action as necessary.***

**245 Sycamore Field Sport and Recreation Facilities**

**245.1** To receive details researched by Councillor Donna James for the provision of picnic benches for locating adjacent to the tree line at Sycamore Field and agree upon actions necessary.

*Cllr James informed members of enquiries conducted to source picnic benches. The preferred option being wooden benches. There would be a requirement to prepare groundworks on which benches would be located.*

**Resolved.**

***Clerk to communicate with Monmouthshire CC for permission to proceed with this project and seek a quotation from Mon CC regarding groundworks for the benches. To purchase four timber constructed picnic benches.***

**245.2** To receive details of an alternative provision of a Multi-use Goal End from Councillor Frances Taylor and agree upon actions necessary.

**Resolved:**

***As soon as practicable form a working group and action as necessary.***

**246 Sycamore Terrace Allotments**

**246.1** To receive a report from The Clerk following resolution 229.1 of 15/04/24 in respect of a request made by Stepping Stones Nursery Group and agree actions necessary.

*In addition to a report courtesy of Stepping Stones, Sian Hickey of the Community Nursery Group addressed members in person detailing the objectives in the development of an allotment plot for the educational benefits of young children who attend the Stepping Stones Nursery at Magor Primary School.*

**Resolved:**

***Members agreed that Stepping Stones could rent a vacant Plot at Sycamore Allotments and the rent of such will be waived.***

**247 One Voice Wales Annual Membership**

**247.1** To consider membership and subscription to One Voice Wales for 2024/2025 and agree upon actions necessary.

**Resolved:**

***To continue with membership was agreed by all members.***

**248 Grant Applications**

**248.1** To receive and consider an application for a grant of £500 from a Local Group entitled 'Yum Yums' who operate out of Undy Church Hall once a month to enhance well-being with providing a social meeting place, activities, entertainment and light refreshments to any members of the communities who wish to attend.

**Resolved:**

**To approve the Local Community Grant £500 to 'Yum Yums'.**  
**Power to spend: Section 145(c) Local Government Act 1972.**

- 248.2** To receive and consider an application for the grant of £500 from Kids Cancer Charity (Swansea) to assist with the cost of the provision of a respite break for a family whose child is affected by cancer.  
**Resolved:**  
***The application was not approved as it fails to meet the Grant Funding Policy requirements to comply with statute.***
- 249** **Previous Minute 196.1 (Purchase of equipment) update**  
**249.1** To receive and note that Monmouthshire CC decided that following their acquisition of the tools identified that they would retain them as their asset thereby resulting in a saving for Magor with Undy Town Council and agree actions necessary.  
**Resolved:**  
**Proposal to accept the actions on Mon CC removing need to proceed with Minute 196.1**
- 250** **Gypsy and Traveller Land Identification Update**  
**250.1** To receive an update from Cllr Taylor and agree upon actions necessary.  
Members were appraised by Cllr Taylor of the current situation within the process being actioned by Mon CC and were advised that we have recently entered into correspondence with a professional service for the provision of ecology survey in respect of the land at Langley Close, Dancing Hill and woods  
**Resolved:**  
***To proceed with Ecology Surveys if considered necessary.***
- 251** **Magor Placemaking Update**  
**251.1** To receive an update from Cllr Taylor and agree upon actions necessary.  
Members were informed that that agreement has been reached in respect of the tenders and that Daniel Fordham (Mon CC) shall arrange a meeting of the 'Chairs' of the steering groups and consultants at the M.U.C.H. on 22<sup>nd</sup> May 2024  
**Resolved:**  
***Update noted, and no further actions were proposed this time.***
- 252** **MUGA Portacabin**  
**252.1** To receive update in relation to current condition and status of the MUGA Portacabin and to note Minute 68.1 of 2022/23 and agree upon actions necessary.  
  
**Resolved:**  
***Council will as soon as practicable source and supply suitable storage facilities and expedite the removal of the Portacabin.***
- 253** **D Day 80<sup>th</sup> Anniversary Service**  
**253.1** To receive update from Cllr Paul Cawley and Town Clerk and agree any actions necessary  
**Resolved:**  
***Update noted and no further actions were proposed.***
- 254** **Rialtas Allotments Management Software**  
**254.1** To receive report from Town Clerk, the quotation provided and agree actions necessary.  
**Resolved:**  
***This item shall be deferred to next Ordinary Meeting 10<sup>th</sup> June 2024.***
- 255** **Future Meetings**

- 255.1** The Annual Statutory Meeting 19:00 hours Thursday 16<sup>th</sup> May 2024 at Magor Baptist Church and remotely via Zoom.
- 255.2** The next Ordinary Meeting 19:00 hours Monday 10<sup>th</sup> June 2024 (Remotely and at a venue to be arranged)

**APPENDIX A**

**Excel Spreadsheet Record of Payments and Receipts April 2024**



DATE	REF	Reason	PAYER	DESCRIPTION	CURRENT ACCOUNT 60604844	BPA 1 (General Savings) 23738507	VAT	ALLOTMENT	PRECEPT	GRANTS	GENERAL RECEIPTS	TOTAL
B/fwd					4,585.42	514,057.24	0.00	0.00	0.00	0.00	0.00	518,642.66
12/04/24	TRF 0030	R	BPA1 TO CA	FUNDS TRANSFER	10,000.00	-10,000.00						
18/04/24	FP 0031	R	PHEONIX NETBALL MAJOR	MUGA HIRE MUTC 0001							35.00	35.00
24/04/24	TRF 0032	R	BPA1 TO CA	FUNDS TRANSFER	15,000.00	-15,000.00						0.00
25/04/24	FP 0033	R	HMRC VTR	VAT REFUNDED			10,117.00					10,117.00
30/04/24	FP 0034	R	MON CC	PRECEPT#1					112,034.00			112,034.00
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					29,585.42	489,057.24	10,117.00	0.00	112,034.00	0.00	35.00	640,828.66