

MAGOR WITH UNDY TOWN COUNCIL

Tel: 01633 882 842

e-mail admin@magorundy.org.uk

web: www.magorundy.org.uk

Minutes of an Ordinary Meeting of Magor with Undy Town Council held remotely on Monday 9th January 2023 between 19:00 and 20:45 hours

COUNCILLORS: Cllr C Hopkins (Chair), Cllr F Taylor, Cllr P Kirkham, Cllr D James, Cllr M James, Cllr P Cawley Cllr A Graham, Cllr C Baker, Cllr J Baynton.

IN ATTENDANCE: William Lewis – Clerk to Council

APOLOGIES: Cllr N Baicher

OPEN FORUM

Public Open Forum (15 minutes at discretion of The Mayor).

No members of public or guests joined the meeting.

149 MAYOR'S ANNOUNCEMENTS AND REPORT

149.1 To receive apologies for absence from Councillors.

Apology received from Cllr N Baicher

149.2 To receive any update and feedback from the Mayor on remote meetings and/or any functions attended.

Cllr Hopkins referred to the Christmas Window competition thanking the efforts of the businesses who had decorated their shop windows and shopfronts. On the afternoon of 14th December 2022. The competition was judged by the guest attendance of Edward Watts (Deputy Lord Lieutenant of Gwent), Cllr Amanda Graham and Cllr Hopkins. It was a very close competition and the winner, after some debate was declared as Village Treats because the competition was in respect of the decoration of 'Shop Windows' and it was agreed by the judging panel that Village Treats just edged it in that regards. The trophy was presented to the proprietor by Mr Watts.

150 DECLARATIONS OF INTEREST ITEMS ON THE AGENDA – Forms to be completed

151.1 To receive any declarations of interest in items on the agenda.

Cllr Cawley declared an interest as he knows the applicant in respect of planning application listed at 8.2 of this agenda.

151 CORRESPONDENCE

151.1 To note that correspondence relative to matters on Meeting Agenda had been sent to Council Members.

Councillor Cawley questioned why Finger Post quotations (Agenda item 9) were not anonymous to members and had concerns that discussion during the meetings would clearly reveal to any members of the public the names of persons/businesses who had provided quotations.

It was pointed out that only Council Members were aware of the detail from correspondence sent and that it was not detailed on the Agenda. That the same rules apply in regard to Declaration of

Interest. However, his point that discussion of quotations and naming businesses/persons during the Council public meetings should be avoided.

It was resolved: To develop a protocol to be used at Council meetings that excluded using names/businesses when discussing quotations.

152 MINUTES

152.1 To adopt the draft minutes of the Ordinary Meeting held remotely on Monday 05th December 2022

No comments or representations were announced.

It was resolved: To adopt the draft minutes of the Ordinary Meeting of Monday 05th December 2022

152.2 Digital or original signature of the Mayor shall be assigned to the minutes when practicable.

153 PUBLIC SPACE PROTECTION ORDERS

153.1 To receive proposals from Council Members of areas of the Community identified as potentially suitable for an application to be made for Public Space Protection Order.

Members discussed a number of areas that could be considered for application for a PSPO especially those areas where children play and outdoor sport activities take place. That the problem of dog walkers not picking up the waste remains a problem despite postings on Council website and Council Facebook page advising of the dangers to health of contact associated with dog excrement. The Chair suggested that the proposal of production of a Council Newsletter would be a means of getting the message across to the wider community.

It was resolved: That the applications for PSPO should be deferred to a future meeting in order to identify and agree what type of order should be sought for the areas identified.

154 FINANCE

154.1 To note and accept list of payments and receipts banked during December 2022. (Appendix A)

Resolution:

Payments were duly noted and accepted.

To confirm the Bank Reconciliation of the Council's Bank Accounts to 31st December 2021

Resolution:

Bank reconciliation duly noted and accepted.

155 COUNCIL WEBSITE UPGRADE.

155.1 To note and receive comment regarding Council Website that has been serviced by Vision ICT and that a search facility has been included on the site.

Resolution:

Members welcomed the upgrade and found that the introduction of a search facility was very helpful for any person using the website.

**156 PLANNING - View applications at <http://www.monmouthshire.gov.uk/planning>
[For consideration by Council](#)**

156.1 DM/2021/00727 - Modification of condition relating to DM/2019/00951; Land South East Of Tesco Distribution, Bareland Street.

Condition 2: The development shall be carried out in accordance with the list of approved plans. Approved planning drawings not in compliance with the Section 184 Highways Agreement

DM/2019/00951- Construction of an access track – Three Gates, Llandeenny Road, Llandeenny, Magor – was approved by council. (Appendix B)

It was resolved:

That Council had no objection to this modification of the application on condition that the applicant complied with the NRW recommendations and agreed to the conditions proposed to be attached to permitted planning application.

156.2 **DM/2022/01490 - Magor Pill Farm, Whitewall, Magor**

Change of use of 2 no. bays from agricultural to B2/B8 uses.

While Cllr Cawley had earlier expressed an interest because he knew who the applicant was he was minded to provide background information to assist the Council but would abstain from the decision making.

It was resolved:

That Council had no objections to this application but supports the observations of NRW and their recommendations in respect of foul drainage, pollution prevention and flood risks.

156.3 **DM/2022/01600 - Community Care Enterprises Ltd, West End, Magor**

Proposed change of use of disused community care facility, into 5 no. 2 storey dwellings, to include partial demolition and associated alterations.

Members discussed the proposed application having regard to over-development, insufficient parking in accord with Mon CC, lack of on on-street parking due to narrowness of the road, negative impact on access to existing residential properties and concerns that the area drainage.

It was resolved:

That this application should be refused on the grounds that:

- ***There are insufficient parking provisions that comply with Monmouthshire CC parking standards policy.***
- ***It is an overdevelopment particular to this area where street parking would result in risk of obstruction for residents, vehicles and the public.***
- ***There is insufficient information with regard to surface water drainage in an area which has potential flooding and existence of a natural spring on the site.***

156.4 **To note Mon CC weekly new and decided planning lists**

<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists>

157 **FINGER POSTS**

To receive and consider three quotations corresponded to Council Members and to agree which will be accepted to undertake this work.

It was resolved:

To accept the quotation from the Sign of the Times.

158 **KING CHARLES III CORONATION – MAY 06TH 2023**

158.1 **To form a working group for support and delivery of events to celebrate the Coronation of King Charles III, set a budget and agree any actions necessary.**

Members agreed that Council would support delivery of events albeit some members would be unavailable on the date of the Coronation.

Cllr Cawley addressed the members in regard to a media announcement that The Church were opposed to the Coronation as King Charles was a divorcee and had previously admitted to an extra-marital affair and that under the rules governing The Church of England, he could not be announced as head of The Church.

It was resolved:

That plans to celebrate the Coronation should be proceeded with in coordination with Community Groups and the Church. That a working group be established and set a budget of £4000.

159 SUCCESSION OF PLANTING 2023

- 159.1 **To consider allocation of a budget for planting 2023/2024 and agree any actions necessary.**
Members discussed getting early quotations for this season insofar that the square should be presented in good light for the Coronation. Also, that the planters could have some diversity where herbs could be used as well as flowers.

It was resolved:

To go out for quotations as soon as practicable and set a budget of £5000.

160 WALES AUDIT OFFICE

To note receipt of correspondence from WAO concerning their audit of 2018/2019 and agree actions as necessary.

Members were advised of correspondence received from Wales Audit Office concerning payment of fees in respect of an Audit of Magor with Undy Town Council year 2018/2019 and that the Clerk had written to Wales Audit seeking further detail and clarification in respect of the fees requested.

It was resolved:

To defer further discussion in respect of this item until such time as Wales Audit Office had responded to the letter sent and clarification of their fee has been provided.

161 EXCLUSION OF PRESS & PUBLIC

- 161.1 **Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 Council to consider exclusion of the Press and Public to the agenda item 12.1a pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as some of the business to be transacted is considered confidential, the disclosure of which would be prejudicial.**

It was resolved:

To exclude the Press and Public from discussion on the following item based on request by Post Office limited that information from them should be treated as strictly confidential.

161.2 **MAGOR POST OFFICE UPDATE.**

To receive information from Post Office Limited in respect of the future of Magor Post Office and agree actions as necessary.

Council received update and were reminded that the matter remained a subject of confidentiality and was not for public disclosure as agreed by minute 161.1.

162 COUNCILLORS ITEMS OF BUSINESS

- 162.1 Cllr Cawley referred to his motion listed on Ordinary Meeting Agenda of 05th December 2023 had not been re-listed for this Agenda. He requested that it should be included in the Agenda for the next Full Council Meeting. The Mayor advised that she had taken advice in respect of the motion and wished to have discussion with Cllr Cawley who asserted that he was not opposed to a discussion but that it would not alter his request to have to motion heard at the next Full Council Meeting.

163 MEETINGS

- 163.1 **To confirm the date of the Next Ordinary Meeting.**
Date of next Ordinary Meeting is 13th February 2023

Meeting was concluded at 2045 hours (8:45pm)