

MAGOR WITH UNDY COMMUNITY COUNCIL

Minutes of Ordinary Meeting of Magor with Undy Community Council held remotely on Monday 11th January 2021 at 7pm

COUNCILLORS: Cllr N Baicher, Cllr S Bailey (Chair), Cllr M Bisi, Cllr G Cook, Cllr J Crook, Cllr C Hopkins, Cllr D James, Cllr P Kirkham, Cllr K Plow, Cllr S Raggett, Cllr F Taylor, Cllr J Wilson, A Zagozda

IN ATTENDANCE: Beverly Cawley – Clerk, Alison Sandiford
Members of the public (2)

APOLOGIES: None

Min
2020/21

63 Open Forum

63.1 Inspector Nikki Hughes, Gwent Police to discuss Policing in Magor and Undy

The Chair welcomed Inspector Nikki Hughes to the meeting.

Insp Hughes introduced herself, and stated that although she was unfamiliar with the area, having worked in Newport for the past 12 years, she was looking forward to the challenge and familiarising herself on a 'walk-about' with CSOs in Mid-February.

Insp Hughes outlined the current issues for the area, in particular speeding, parking, around primary schools and Magor Square and drug related issues. The latest crime figures for Magor & Undy, as circulated prior to the meeting were outlined.

Insp Hughes responded to questions from Members and a member of the public and stated she looked forward to working with the newly formed speeding group for the area.

The Chair thanked Insp Hughes for attending.

63.2 Public Open Forum (15 minutes at discretion of Chair)

There were no issues raised.

64 Chair's Announcements

64.1 To receive apologies for absence from Councillors

There were no apologies.

64.2 To receive any update and feedback from the Chair on remote meetings

The Chair thanked Cllrs S Raggett, J Wilson, Messrs Larrie Wilkie and Lloyd Manship for their help and support in judging the Best Christmas Window competition in her absence.

65 Declarations of interest in items on the agenda – Forms to be completed

65.1 To receive any declarations of interest in items on the agenda

Cllr P Kirkham declared an interest in Min 76 as a volunteer yarn bomber

66 Minutes (*attached*)

66.1 To adopt the minutes of the Ordinary Meeting held remotely on 14th December 2020

RESOLVED: To adopt the minutes of Ordinary Meeting held remotely on 14/12/20

a) Chair to sign the minutes

Chair to sign the minutes in due course

66.2 To adopt the minutes of Finance Meeting held remotely on 17th December 2020

RESOLVED: To adopt the minutes of Finance Meeting held remotely on 17/12/20

a) Chair to sign the minutes

Chair to sign the minutes in due course

67 Finance

67.1 To confirm the Bank Reconciliation of the Councils Bank Accounts to 31st December 2020

RESOLVED: To confirm the Bank Reconciliation of the Councils Bank Accounts to 31/12/20

67.2 To approve list of payments

PAYMENTS

Payee	Description	Net	VAT	Gross
Solutions In Technology	telephony	108.98	21.80	£130.78
Zoom GB	monthly fee Dec	14.39		£14.39
Various	salaries	4,790.71		£4,790.71
Various	statutory payments	2,950.88		£2,950.88
Chepstow Accountancy	salary admin	27.50		£27.50
ASAP Custom Online stamps	bespoke rubber stamp	47.59	9.51	£57.10
Barclays Bank	commission	17.80		£17.80
Mon CC	summer playscheme grant	4,000.00		£4,000.00
British Telecom	telephony	36.99	7.39	£44.38
Willow Landscapes	summer bedding and watering	175.00		£175.00
Merlin Waste	dog bin maintenance Jan 21	468.00		£468.00
Clarke Electrical	repair to power point in Square	298.60	59.72	£358.32
Royal British Legion	remembrance wreath	100.00		£100.00
TOTAL INVOICES				£13,134.86

RECEIPTS

	Description	Gross
Undy AFC U18's	courts fees & Tokens	136.50
Kari Davies	Tokens	30.00
Mon CC	Precept #3	92,467.00
Barclays Bank	Credit Interest	276.05
Barclays Bank	Loyalty Reward	2.95
Tenant	allotment rent	12.00
TOTAL RECEIPTS		£92,924.50

RESOLVED: To approve list of payments

- 67.3 To note Public Works Loan Board repayment due 1st February 2021 - £5,415.68**
Noted
- 67.4 To receive Financial Comparison Quarter 3 (1st Oct to 31st Dec 2020)**
RESOLVED: *To receive and adopt Financial Comparison Quarter 3 (1/10/20 – 31/12/20)*
- 68 Correspondence**
- 68.1 To note miscellaneous correspondence emailed direct to Members as appropriate during remote working conditions**
Noted
- 69 Planning Committee - View applications at <http://www.monmouthshire.gov.uk/planning>**
To consider:
- 69.1 DM/2020/01556: Demolition of existing rear conservatory. Construction of single storey rear extension with first floor extension over existing garage - 11 Blenheim Avenue, Magor**
RESOLVED: *To approve*
- 69.2 DM/2020/01852: Second storey side extension - 17 Blenheim Avenue, Magor**
RESOLVED: *To approve*
- 69.3 To note Mon CC weekly new and decided planning lists**
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>
Noted
- 69.4 To note that the Scheduled Ancient Monument Consent (under Ancient Monuments & Archaeological Areas Act 1979) has conditionally been approved by Cadw.**
Noted. The Clerk advised works will commence as soon as the weather permits.
- 70 Consultations**
- 70.1 Review of County Electoral Arrangements for Monmouthshire - Draft Proposals**
<https://ldbc.gov.wales/reviews/12-20/monmouthshire-electoral-review> (by 10/03/21)
Noted
- 70.2 Monmouthshire Replacement Local Development Plan 2018-2033 - Growth and Spatial Options Non-statutory Consultation and Engagement**
<https://www.monmouthshire.gov.uk/planning-policy/planning-policy-current-consultations/>
Noted
- 71 Village Improvements**
- 71.1 To note awaiting permission from Mon CC Highways Department to site the signs**
Council considered a response from Mon CC Highways Department received following despatch of agenda advising that it approved the installation of Welcome signs in principle subject to the following:
- (a) The signs need to be amended to display Welsh text above English text and display welsh text before English text as per all new highway signage as required by The Welsh Government.
 - (b) Confirmation that Council will be liable for all future maintenance and all future

replacement costs of the signs.

- (c) That the existing normal standard type village name signs and posts are removed by Council's contractor at the same time as the new signs are installed.
- (d) Exact positioning of the signs on site to be agreed with the Traffic team of Monmouthshire County Council

RESOLVED: *To accept the above conditions from Mon CC regarding the installation of Welcome signs and authorise the Clerk to sanction additional costs associated with the removal of the existing signs up to the value of £500 or convene an Emergency Meeting if necessary. (OSA 1906 ss.9 & 10/ Road Traffic Regulations Act 1984. s.72)*

72 Monmouthshire County Council

72.1 To consider a request for financial support towards 2021 summer play provisions (attached)

It was queried if Mon CC was considering play provision during October 2021 and February 2022 half terms and the Clerk was requested to speak to Mon CC in this regard.

RESOLVED: *To agree to donate £4,000 to Mon CC's 2021 summer play provision as set aside in the 2021/22 budget (LGA 2000 s.2A)*

73 Public Health (Wales) Act 2017

73.1 To note new legislation (Public Health (Wales) Act 2017 that comes into operation on 1st March 2021 which makes it illegal to smoke in hospital grounds, school grounds and public playgrounds.

Council noted the new legislation above, circulated with the agenda and that the Clerk had requested relevant signage from Mon CC, who had also been asked to install the signs.

74 Play Parks

74.1 To note that the Play Parks Working Group will meet during January 2021 to discuss Undy Play & Skate Park and Millfield Play Park refurbishments, and the completion of works required at Sycamore Play Park.

Noted

74.2 To note any issues in respect of play parks to be picked up by the Working Group.

Cllr Bisi had already supplied details. Members were asked to forward any details to the office.

75 Sycamore Playing Field

75.1 To note an issue/complaint with the erosion of ground at the gateway to the Field from the footpath (used by members of the public and the Magor CiW Primary School children), to note the response from the headmistress, and to consider remedial repairs.

Members noted that the field was owned by Monmouthshire County Council and historically managed by the Magor CiW Primary School. The Clerk had already liaised with Mon CC and the School regarding the state of the entrance and obtained a cost for remedial repairs to the main entrance totalling £570. Members wished a more permanent solution be found.

RESOLVED:

- a) *To obtain quotations for the supply and installation of suitable matting (which would allow grass to grow through) to be installed at the two gateways to Sycamore Playing Fields*
- b) *To liaise with Magor CiW Primary School Head Teacher and Chair of Governors in relation to ongoing maintenance*

76 Yarn Bombing

76.1 To receive a request from local crafters to yarn bomb areas of Magor Square for St Valentine's Day and Easter.

Following the positive feedback from Christmas, Council welcomed the above request from local crafters.

A member referred to the potential risk of coronavirus transmission via the notes placed on the displays at Christmas and these concerns were relayed to Cllr P Kirkham to take back to the group.

RESOLVED: *To permit local crafters to yarn bomb areas of Magor Square for St Valentine's Day and Easter and invite the group to request support from Council if required.*

Cllr P Kirkham declared an interest in this item as a volunteer yarn bomber.

77 Reports

77.1 To receive the Clerk's Report and update in respect of on-going issues and agree any actions

It was noted that the last box of dog waste bags temporarily stored at Cllr Bisi's home, due to the current coronavirus situation, had been delivered to the Post Office.

RESOLVED: *To replenish Council's stock of dog waste bags from the remaining budget (Litter Act 1983, ss.5.6)*

77.2 To receive a report in respect of MUGA Working Group meeting held 06/01/21 and agree any actions

Cllr Raggett referred Council to the Notes of MUGA Working Group meeting, circulated prior to the meeting and requested if any Member had any questions for the group.

A Member reiterated their preference for a replacement unit with facilities rather than a unit for storage only.

RESOLVED: *To accept the notes of MUGA Working Group meeting held 06/01/21*

78 Councillors Items of Business For Discussion

78.1 Cllrs J Crook/Plow – To consider the impact Flooding on the Magor & Undy Flood Plain as a result of the Mill Stream breaching its banks in December 2020 had on the community and consider any actions.

Standing Orders were suspended during this agenda item to allow the meeting to continue past 9pm

Cllr J Crook and K Plow outlined their joint item of business following the recent flooding event in Magor and Undy.

Cllr Plow referred to the increase in developments in the area over the years, with no increase to the infrastructure of the sewer system and to all relevant agencies appearing to working independently of each other i.e. Mon CC, Natural Resources Wales (NRW) and Dŵr Cymru Welsh Water, rather than pulling together.

Cllr Crook updated Council on the NRW Internal Drainage Board (IDB) Advisory Group on which he is Council's representative and requested the Clerk obtain clarification from NRW on the apparent disbandment of the IDB advisory group and what will happen in the future.

Concerns were expressed about the apparent lack of maintenance to the Mill Stream over many years and to potential future issues of surface water as a result of the new development at Dancing Hill exacerbating the issue.

Cllr F Taylor in her capacity as County Councillor referred to the two separate issues of surface water at the Kensington estate and flooding of the Mill Stream. Cllr Taylor advised Council that Mon CC's Senior Flood Risk Engineer will be commencing a preliminary investigation into the causes of the flooding and outlined the "Section 19" investigation which will include all agencies mentioned above. Cllr Taylor also advised she had investigated the sluice gates with Mon CC Engineers and had provided a copy of the explanation to Cllrs Crook and Plow.

A Member stated further flooding had been averted in the Kensington area and raised concerns over the suitability of the storm drains in Kensington Park.

Council expressed its condolences to residents who had suffered flooding to their homes and wished to assure residents that it is pursuing this issue.

RESOLVED:

- a) *To write to Mon CC Flood Risk Engineer to express concerns about the impact of the recent flooding on residents including concerns raised with Members and to request Council is informed of all investigations and outcomes in this matter.*
- b) *Write to NRW to express concerns about the recent flooding event, in particular the lack of stewardship and maintenance in the area.*
- c) *To make residents aware of Council's support and actions in this matter via its Facebook page*
- d) *To agenda flooding for Ordinary Meeting in February*

78.2 Cllr F Taylor - To consider an Action Sheet/Project Progress Chart (b/f OM 09/11/20)

Cllr Taylor apologised for not supplying samples in time for the meeting.

RESOLVED: *To defer this item to OM 08/02/21 pending samples from Cllr F Taylor.*

79 Future Meeting Content

79.1 To accept proposals from Councillors for items to be included at future meetings

- Lighting up the Procurators House in memory of lives lost to Covid-19

A Member stated they were not happy with the Welsh Assembly's performance in the distribution of the Covid-19 vaccine and requested Council write to the Welsh Assembly to express its concerns. The Clerk advised this issue was not on the agenda and therefore not up for discussion. A Member disputed this stating all standing orders had been suspended earlier in the meeting.

The Clerk was requested to check standing orders and she subsequently referred Council to standing order 9.b "No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least 7 clear days before the meeting. Clear days do not include the day of the notice or the day of the meeting."

Whilst the Clerk was checking the standing orders, Council continued to debate this issue and agreed to convene an Emergency Meeting the following day to further discuss.

80 Meeting Dates

- 80.1 Review of Policies Workshop – Monday 18th /21st /25th / 28th January 2021 at 7pm
- 80.2 Ordinary Meeting – Monday 8th February 2021 at 7pm

The meeting closed at 9.45pm

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Chair/Vice Chair