

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend remotely an Ordinary meeting of Magor with Undy Community Council to be held via Zoom <https://zoom.us/j/96086719333> on Monday 12th October 2020 at 7pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.



Beverly Cawley
Clerk to the Council

7th October 2020

AGENDA

1 Open Forum

- 1.1 Public Open Forum (15 minutes at discretion of Chair)
- 1.2 Update from Local Neighbourhood Officers (Gwent Police)

2 Chair's Announcements

- 2.1 To receive apologies for absence from Councillors
- 2.2 To receive any update and feedback from the Chair on remote meetings

3 Declarations of interest in items on the agenda – Forms to be completed

- 3.1 To receive any declarations of interest in items on the agenda

4 Minutes (attached)

- 4.1 To adopt the minutes of the Ordinary Meeting held remotely on 14th September 2020
 - a) Chair to sign the minutes
- 4.2 To adopt the minutes of the Human Resources Committee Meeting held remotely on 21st September 2020
 - a) Chair to sign the minutes
- 4.3 To adopt the minutes of the Human Resources Committee Meeting held remotely on 28th September 2020
 - a) Chair to sign the minutes
- 4.4 To adopt the minutes of the Human Resources Committee Meeting held remotely on 29th September 2020
 - a) To note and approve the recommendation of the HR sub-committee in respect of the Co-option of Community Councillor to the Elms Ward.
 - b) Chair to sign the minutes

5 Finance

- 5.1 To confirm the Bank Reconciliation of the Councils Bank Accounts to 30th September 2020 (attached)
- 5.2 To approve list of payments (to follow)

- 5.3 To note correspondence from Undy AFC in respect of the grant for monies towards the purchase and installation of litter bins, and agree any action. (attached)
- 5.4 To consider request from the Magor & Undy Community Hub group requesting support and possible financial assistance, if required. (attached)

- 6 Correspondence**
 - 6.1 To note miscellaneous correspondence emailed direct to Members as appropriate during remote working conditions
 - 6.2 To note correspondence from a resident asking for details of Council's stance on speeding in the community, and its plans to curb speeding, with particular focus on the B4245 and agree any action. (attached)

- 7 Planning Committee - View applications at <http://www.monmouthshire.gov.uk/planning>**
 - 7.1 To ratify planning decisions during Coronavirus outbreak for month of September 2020 as circulated
 - 7.2 To consider:
 - DM/2020/00496** – Creation of three traveller pitches to include static caravan, touring caravan and day room per pitch – Land at Blackwall View, Blackwall Lane, Magor
 - DM/2020/01338** - Demolition of existing, two storey detached house and construction of part single, part two storey contemporary dwelling with replacement garage and garden store/seating area. -Dinch Hill Cottage, Dancing Hill, Undy
 - 7.3 To note Mon CC weekly new and decided planning lists
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>

- 8 Highway Issues (attached) (deferred at OM 14/09/20)**
 - 8.1 To consider various issues relating to speeding, road safety and parking [(lead Cllr K Plow) attached]

- 9 Village Improvements**
 - 9.1 To note report of the 'Signage Working Group' who met on 5th October 2020 to discuss signage requirements for the villages, including notes from a meeting with Mon CC Highways. (attached)
 - 9.2 To approve recommendation from Working Group for Village 'Welcome' sign, and if agreed to approve the text and positioning of the signs – subject to the relevant licence being obtained
 - 9.3 To approve the recommendation from the Working Group for the positioning of the finger-posts - subject to the relevant licence being obtained.
 - 9.4 To note proposals from Monmouthshire County Council to create five new parking spaces on Redwick Road. (attached)
 - 9.5 To note proposals from Monmouthshire County Council to re-paint car parking space lines in Withy Walk Car Park on 16th October 2020.
 - 9.6 To note that the conversation with Monmouthshire County Council in respect of re-configuring the Sycamore Terrace Car Park has re-opened.
 - 9.7 To note proposals from Monmouthshire County Council to re-locate the dog waste bin at Sycamore Terrace Car Park, in order to install an electrical charging point.
 - 9.8 To discuss current social distancing measures in Magor Square (refer to agenda item 14.3)

- 10 Sycamore Sports Field & MUGA**
 - 10.1 To consider quotation for supply of 5 (45L) Tilia Cordata trees for planting along North of

MUGA Courts. (deferred OM 12/09/20)

- 10.2 To note recommendation from Clerk to the Council that members need to consider appointing a group of Councillors to manage the Sycamore Sports Field & MUGA Project

11 Five Year Development Plan & Budgets

- 11.1 To note that the production of a Five Year Development Plan is overdue, and agree any actions
- 11.2 To agree a date for a budget workshop to consider Council's budget for 2021-2022 financial year

12 Remembrance Sunday Services

- 12.1 To note that the Lord Lieutenant of Gwent has offered to attend the Remembrance Sunday Service.
- 12.2 To approve order and donation for a Poppy Wreath for Remembrance Sunday
- 12.3 To note any guidance/restrictions on the holding of Remembrance Day services from Welsh Government and/or Royal British Legion and agree any actions.

13 Christmas 2020

- 13.1 To consider requirements in respect of Christmas Trees and Christmas Lighting and agree any actions required
- 13.2 To consider whether to run the Christmas Window Competition and agree any actions required

14 Reports (attached)

- 14.1 To receive the Clerk's Report and update in respect of on-going issues and agree any actions
- 14.2 Cllr Bailey: To receive a report of a 'Zoom' meeting with Magor Brewery and note the Brewery's wish to work with the Community.
- 14.3 Cllr Plow: To receive a report of a meeting with Monmouthshire County Council Highways Department in Magor Square.
- 14.4 Cllr Plow: To receive a report on recent One Voice Wales Meetings

15 Future Meeting Content

- 15.1 To accept proposals from Councillors for items to be included at future meetings

16 Meeting Dates

- 16.1 To note that in line with The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 part 3.7 ("in 2020, the annual meeting is to be held on such day in 2020 as the proper officer of the council may determine") the Clerk To the Council is calling the Annual Meeting for Monday 19th October 2020 at 7pm.
- 16.2 To note the date of the next Ordinary Council meeting – Monday 9th November 2020 at 7pm