

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend remotely an Ordinary meeting of Magor with Undy Community Council to be held via Zoom <https://zoom.us/j/96335409874> on Monday 14th September 2020 at 7pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.



Beverly Cawley
Clerk to the Council

9th September 2020

AGENDA

- 1 Public Open Forum** (15 minutes at discretion of Chair)
- 2 Chair's Announcements**
 - 2.1 To receive apologies for absence from Councillors
 - 2.2 To receive any update and feedback from the Chair on remote meetings
- 3 Declarations of interest in items on the agenda – Forms to be completed**
 - 3.1 To receive any declarations of interest in items on the agenda
- 4 Minutes (attached)**
 - 4.1 To adopt the minutes of the Ordinary Meeting held remotely on 10th August 2020
 - a) Chair to sign the minutes
 - 4.2 To adopt the minutes of the Emergency Meeting held remotely on 20th August 2020
 - a) Chair to sign the minutes
- 5 Finance**
 - 5.1 To confirm the Bank Reconciliation of the Councils Bank Accounts to 31st August 2020 (attached)
 - 5.2 To approve list of payments (to follow)
 - 5.3 To receive Financial Comparison Quarter 1 (1st April to 30th June 2020) *(attached) (b/fwd OM 10/8/20)*
 - 5.4 To note the National Joint Council for Local Government Services (NJC) has agreed the rates of pay scales for 2020-21 to be implemented from 1 April 2020.
 - a) To adopt the new rates of pay for 2020-2021
 - b) To approve back-payment of rates of pay from 1st April to 31st August for both the clerk and Admin Assistant to be paid in September 2020 pay.
 - 5.5 To note correspondence from Magor Marsh Wildlife Warriors and Magor CIW Primary School PTFA regarding grants made to them in February 2020 for use earlier in the year, and agree any action.

6 Correspondence

- 6.1 To note miscellaneous correspondence emailed direct to Members as appropriate during remote working conditions

7 Planning Committee - View applications at <http://www.monmouthshire.gov.uk/planning>

- 7.1 To ratify planning decisions during Coronavirus outbreak for month of August 2020 as circulated
- 7.2 To note Mon CC weekly new and decided planning lists
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>

8 Undy AFC

- 8.1 To consider the request from Undy AFC to contribute £1500 towards the purchase and siting of 4 combination litter bins (*b/fwd Budget Workshop 28/10/19*)

9 Village Improvements

- 9.1 To note report of the 'Signage Working Group' who met on 18th August 2020 to discuss signage requirements for the villages.
- 9.2 To consider a request from a resident for a dog waste bin to be sited in the vicinity of Seymour Way, Magor at an approximate cost of £216+vat plus annual maintenance cost for emptying of £202.80
- 9.3 To consider a request from a resident for an additional litter bin to be sited within the Sycamore Play Park at an approximate cost of £275+vat plus delivery.

10 Sycamore Playing Field

- 10.1 To note an email from the Headmistress of Magor Church In Wales School regarding the use of the Sycamore Playing Field on the reopening of the School in September.

11 Sycamore Sports Field & MUGA

- 11.1 To consider and agree fees for electricity tokens (*b/fwd 13/7/20 & 10/8/20*)
- 11.2 To note that the grant application to the Woodland Trust for free tree saplings had been approved, with delivery expected during November 2020
- 11.3 To receive feedback on the use of the MUGA Courts since re-opening
- 11.4 To note that the Planning Authority has approved the Landscaping Plan submitted and has discharged the condition on the understanding that the landscaping is undertaken as per the plan.
- 11.5 To consider the specification for works in connection with the Landscape Plan
- 11.6 To consider quotation for supply of 5 (45L) Tilia Cordata trees for planting along North of MUGA Courts.
- 11.7 To consider the position in respect of the Portakabin at the Sycamore Sports Field & MUGA Courts, and agree any action.

12 Annual Return for the Year Ended 31st March 2020

- 12.1 To note, and certify amended Annual Return for the Year ended 31st March 2020 (in respect of 'Total Fixed Assets and Long Term Assets')
- 12.2 Chair to sign amended Annual Return

13 Reports (*attached*)

- 13.1 To receive the Clerk's Report and update in respect of on-going issues and agree any actions

14 Co-option Vacancy – Elms Ward

14.1 To note date for applications of expression of interest has closed

14.2 To arrange date for Human Resources Committee, to interview applicants remotely via zoom

15 Highway Issues (attached) (b/f OM 10/02/20, ExOM 16/03/20 & OM 13/07/20)

15.1 To consider various issues relating to speeding, road safety and parking (lead Cllr K Plow)

15.2 To consider issues relating to M4 motorway near Magor/Undy (lead Cllr N Baicher)

16 Future Meeting Content

16.1 To accept proposals from Councillors for items to be included at future meetings

17 Meeting Dates

17.1 To consider the date of the next Council meeting.

18 Exclusion of Press & Public

18.1 To Resolve the Exclusion of Press and Public - by virtue of The Public Bodies (Admission to Meetings) Act 1960 - that the press and public are excluded from discussions on the following agenda items, on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

19 Norton Lane – Poor Land – Grazing Lease

19.1 To open and consider tenders received in respect of the grazing lease on the Poor Land, Norton Lane, Undy.

19.2 To approve/award the grazing lease