

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend remotely an Ordinary meeting of Magor with Undy Community Council to be held via Zoom <https://zoom.us/j/96885726949> on Monday 13th July 2020 at 7pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.



Beverly Cawley
Clerk to the Council

8th July 2020

AGENDA

- 1 Public Open Forum** (15 minutes at discretion of Chair)
- 2 Chair's Announcements**
 - 2.1 To receive apologies for absence from Councillors
 - 2.2 To receive any update and feedback from the Chair on remote meetings
- 3. Remote Meeting Protocol**
 - 3.1 To consider and if appropriate adopt a Virtual Public Meetings Protocol for remote meetings
 - 3.2 To note correspondence from a resident regarding the holding of remote Council meetings
- 4 Declarations of interest in items on the agenda – Forms to be completed**
 - 4.1 To receive any declarations of interest in items on the agenda
- 5 Minutes (attached)**
 - 5.1 To adopt the minutes of the Ordinary Meeting held remotely on 8th June 2020
 - a) Chair to sign the minutes
 - 5.2 To adopt the minutes of the Emergency Committee Meeting held remotely on 25th June 2020
 - a) To note and ratify the resolutions
 - b) Chair to sign the minutes
- 6 Finance**
 - 6.1 To confirm the Bank Reconciliation of the Councils Bank Accounts to 30th June 2020 (attached)
 - 6.2 To approve list of payments (to follow)
 - 6.4 To consider Annual Investment Strategy 2020-2021 (attached)
 - 6.5 To consider request from Monmouthshire County Citizens Advice Bureau for financial support during 2020 as already emailed to Members (*under LGA 1972 s.142*)
 - 6.6 To note requirement to have an 'Accessibility Statement' on the Council's website by 23rd September in line with 'The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018', and to consider using Vision ICT to write and upload the 'Accessibility Statement' at a cost of £85 plus vat

7 Correspondence

- 7.1 To note miscellaneous correspondence emailed direct to Members as appropriate during remote working conditions
- 7.2 To note correspondence from Dudley Taylor Pharmacies Ltd in respect of Magor Square Pharmacy opening hours as attached to ExOM 16/03/20

8 Planning Committee - View applications at <http://www.monmouthshire.gov.uk/planning>

- 8.1 To ratify planning decisions during Coronavirus outbreak for month of June 2020:
- 8.2 **Planning Committee - View applications at <http://www.monmouthshire.gov.uk/planning>**
 - a. DM/2018/02082 – Gwent Euro Park, Bareland Street, Llandeenny
 - b. DM/2020/00234 – Pathways, Vinegar Hill, Undy
 - c. DM/2020/00507 – The Slades, Tump Lane, Undy
 - d. DM/2020/00569 – 13 Celtic Close, Undy
 - e. DM/2020/00634 – 47 Kensington Park, Magor
 - f. DM/2020/00688 – 16 The Paddocks, Undy
 - g. DM/2020/00745 – 2 Priory Court, Magor
 - h. DM/2020/00765 – Glenview Cottage, Old Magor Road, Magor
 - i. DM/2020/00778 – 11 Blenheim Gardens, Magor
- 8.3 To note Mon CC weekly new and decided planning lists
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>

9 Consultations (attached)

- 9.1 Local Democracy and Boundary Commission for Wales - Electoral Review Monmouthshire:
<https://ldbc.gov.wales/reviews/07-20/monmouthshire-electoral-review>

10. Casual Vacancy - Elms Ward (b/f OM 08/06/20)

- 10.1 To consider co-option arrangements and agree any actions

11 Highway Issues (attached) (b/f OM 10/02/20 and ExOM 16/03/20)

- 11.1 To consider various issues relating to speeding, road safety and parking (lead Cllr K Plow)
- 11.2 To consider issues relating to M4 motorway near Magor/Undy (lead Cllr N Baicher)

12 Sycamore Sports Field & MUGA

- 12.1 To note receipt of Planning Approval for DM/2019/01753 from Monmouthshire County Council and the conditions contained therein
- 12.2 To note Health & Safety issues in respect of the Sports Field and action taken or required.
- 12.3 To receive report on the MUGA, and draft landscaping proposal for the Sycamore Sports Field site and agree any actions
- 12.4 To consider and agree hire and licence fees
- 12.5 To consider and approve Hire Agreement
- 12.6 To consider the draft Licence Agreement for Kari Davies Tennis and regular bookings – min 132.1 refers:

*R9: The Clerk should arrange for a formal licence agreement to be drafted in relation to the use of the tennis courts by the local Tennis Club. (**RESOLVED:** to note the recommendation and revisit when the current refurbishments to the MUGA are complete and the site becomes operational again)*

13 Reports (attached)

- 13.1 To receive the Clerk's Report and update in respect of on-going issues and agree any actions

14 Future Meeting Content

- 14.1 To accept proposals from Councillors for items to be included at future meetings

15 Meeting Dates

To consider the date of the next Council meeting.

16 To Resolve - Exclusion of Press and Public - by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

16.1 Tenders For Works

- a. To consider tenders for Sycamore Terrace Play Area (*b/f 16/3/20*)
 - i. To note that tenders had been received by the closing date in March 2020,
 - ii. To consider what action is to now be taken, in order to progress these works

- b. To consider tenders for Procurators House remedial works
 - i. To consider whether it is necessary to vire monies to the Procurator House budget from another source budget
 - ii. To note additional project management works undertaken, as required in relation to the CADW Scheduled Ancient Monument Consent eg. measured scaled survey of structure and survey drawings
 - iii. To approve payment of invoice for project management works to date, by Morgan Horowskyj Architects for the sum of £1330.40