

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend remotely an Ordinary meeting of Magor with Undy Community Council to be held via Zoom on Monday 8th June 2020 at 7pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.



Beverly Cawley
Clerk to the Council

2nd June 2020

AGENDA

1 Chair's Announcements

- 1.1 To receive written update in respect of the holding of meetings during the Covid-19 pandemic (*attached*)
- 1.2 To receive apologies for absence from Councillors

2
mins

2 Declarations of interest in items on the agenda – Forms to be completed at next

- 2.1 To receive any declarations of interest in items on the agenda

3 Minutes (attached)

- 3.1 To adopt the minutes of the Ordinary Meeting held on 10th February 2020 (b/f OM 16/03/20)
 - a. Chair to sign the minutes
- 3.2 To adopt the minutes of the Planning Committee Meeting held on 24th February 2020 (b/f OM 16/03/20)
 - a. Chair to sign the minutes
- 3.3 To adopt the minutes of the Human Resources Meeting held on 24th February 2020 (b/f OM 16/03/20)
 - a. Chair to sign the minutes
- 3.4 To adopt the minutes of the Extraordinary Meeting held on 16th March 2020
 - a. Chair to sign the minutes
- 3.5 To adopt the minutes of the Emergency Committee Meeting held remotely on 28th May 2020 and ratify the resolutions of the meeting.
 - a. To note and ratify the resolutions
 - b. Chair to sign the minutes

5
mins

4. Finance

- 4.1 To confirm the Bank Reconciliation of the Councils Bank Accounts to 31st May 2020 (attached)
- 4.2 To ratify decision by Clerk and Chair to purchase 3 boxes of dog waste bags (15,000) from Monmouthshire County Council at the total cost of £95.55
- 4.2 To approve list of payments (to follow)

3
mins

5. Planning	
5.1 To note responses made to planning applications by the Emergency Planning Committee during the Covid-19 pandemic	1 min
a. DM/2020/00053 - Faymar House, Elm Ave, Undy.	
b. DM/2020/00366 – 6 The Greenways, Magor	
c. DM/2020/01619 – Magor Motorway Service Area	
6. Annual Return (attached) & Internal Audit Report (attached) for Financial Year ended 31st March 2020	
6.1 To receive Internal Auditor’s Report and consider any recommendations	15 mins
6.2 To receive Annual Return for the Year Ended 31 March 2020	
6.3 To consider Annual Governance Statement (Parts 1/2) of Annual Return	
6.4 To approve and sign Annual Return for submission to External Audit by 30.06.2020	
7 Accounts for Financial Year ended 31st March 2020	10 mins
7.1 To review End of Year Accounts summary as at 31 st March 2020	
8 Independent Remuneration Panel Wales	
8.1 To receive the IRPW Report for which sets the range and level of payments for the financial year 2020 to 2021. IRPW Annual Report 2020-2021	15 mins
8.2 To note a Council resolution is required to adopt (or not) non-mandatory determinations -43,45,46,47,49,50 (see table 10 – pages 48 & 49 of IRPW Annual Report 2020-2021)	
8.3 To consider item 13.38 of the IRPW Annual Report 2020-2021:	
a. To resolve when the payment is actually to be made to the member (determinations 42,43,49,50).	
b. To resolve how many payments, the total amount payable is broken down into;	
c. To resolve whether and how to recover any payments made to a member who leaves their role during the financial year	
9 Vacancy – Elms Ward	2 mins
9.1 To receive an update on the vacancy in the Office of Community Councillor for the Elms Ward	
10 Date of the Next Meeting	1 min
10.1 To consider date of next meeting	