

MAGOR WITH UNDY COMMUNITY COUNCIL

Tel: 01633 882 842 e-mail admin@magorundy.org.uk web: www.magorundy.org.uk

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Magor with Undy Community Council to be held in Ebenezer Baptist Church School Room on Monday 10th February 2020 at 7.00pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.



Beverly Cawley
Clerk to the Council

5th February 2020

AGENDA

- 1 Public Open Forum** (15 minutes at discretion of Chair)
- 2 Chair's Announcements**
 - 2.1 To receive apologies for absence from Councillors
 - 2.2 To receive any update and feedback on Chair's attendance at outside events/functions
- 3 Declarations of interest in items on the agenda – Forms to be completed**
 - 3.1 To receive any declarations of interest in items on the agenda
- 4 Minutes** (*attached*)
 - 4.1 To adopt the minutes of Ordinary Meeting held 13th January 2020
 - a) Chair to sign the minutes
 - 4.2 To adopt the minutes of Planning Committee held 20th January 2020
 - a) Chair to sign the minutes
 - 4.3 To adopt the minutes of Human Resources (HR) Committee held 3rd February 2020
 - a) Chair to sign the minutes
- 5 Finance**
 - 5.1 To confirm the Bank Reconciliation of the Council's Bank Accounts to 31.1.20 (*attached*)
 - 5.2 To approve list of payments (*to follow*)
 - 5.3 To approve purchase of 10,000 dog waste bags at a cost of £180 + VAT
 - 5.4 To approve travel expenses claim from Cllr A Boyland in respect of meeting with WAO 28.1.20
- 6 Correspondence**
 - 6.1 To receive and consider miscellaneous correspondence set out in the schedule (*attached*)
- 7 Planning Committee**
 - 7.1 To note no plans received at despatch of agenda
 - 7.2 To note Mon CC weekly new and decided planning lists
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>

8 Financial Assistance (attached)

To consider and agree applications for grant funding

- i Local Youth Support Grants
 - a. GWT Wildlife Warriors
- ii Local Community Support Grants
 - a. Severn Tunnel Band
 - b. Magor Churchmen's Society/Magor Events Group
 - c. Magor Action Group on Rail (MAGOR)
 - d. Magor CiW Primary School PTFA

9 Consultations (attached)

To receive notification of consultation decisions/responses

- 9.1 Mon CC: Closure of Mounton House Special School
- 9.2 OVW: Consultation on the Local Government and Elections (Wales) Bill

10 Allotments

- 10.1 To approve clearance of fly-tipping at Greenmoor allotments - Clerk to update
- 10.2 To consider repair/replacement of boundary fence between Greenmoor Lane and allotments
- 10.3 To consider date for allotment workshop (February/October)

11 Sycamore Sports Field (Tennis & MUGA Courts)

- 11.1 To note extension of time letter and request for additional information in relation to Council's planning application DM/2019/01753 - to refurbish existing tennis and MUGA courts
- 11.2 To receive an update report from the Clerk (attached)
- 11.3 To ratify decision by Clerk and Chair under Financial Regulation 4.1 to appoint Colin J Lang, Consultant Quantity Surveyor
- 11.4 To note Valuation and Certificate Nos. 01 and 02 received from Quantity Surveyor
- 11.4.1 To approve release of interim payment 01 to South Wales Sports Grounds in the sum of £22,096.01 + VAT
- 11.4.2 To approve release of interim payment 02 to South Wales Sports Grounds in the sum of £68,127.59 + VAT
- 11.5 To approve quotation for weatherproof steel cubicle to house token meters at a cost of £310 + VAT
- 11.6 To approve quotation for integrated fence fixed basketball posts at a cost of £2,455 + VAT

12. Magor Square

- 12.1 To note correspondence received from Magor Post Office advising that if the Post Office is not taken over by 1st February 2021 it will close
- 12.2 To consider the response from Dudley Taylor Pharmacies Ltd to Council's request to consider opening in line with the opening hours of Dorset House Surgery and agree any actions (attached)

13 One Voice Wales (OVW) (attached)

- 13.1 To consider correspondence from OVW in relation to the Local Democracy & Boundary commission's (LDBC) final report on the Community Review of Monmouthshire

14 Monmouthshire County Council (attached)

- 14.1 To consider an invitation to nominate a representative to attend the next meeting of Mon CC's Community Climate Champions group

15 Commonwealth Day – 9th March 2020

- 15.1 To agree participation in ‘Fly the Flag for the Commonwealth’ and agree any actions

16 Village Produce & Home-craft Show

- 16.1 To consider running a Village Show and agree any actions

17 Procurators House

- 17.1 To note Morgan and Horowskyj Architects appointed to undertake quinquennial report at a cost of £650 + VAT (*OM 09.09.19 Min 057.3*)
- 17.2 To consider Morgan and Horowskyj Architects to undertake project management of repairs at a cost of £650 + VAT

18 Sycamore Play Park & Playing Field

- 18.1 To receive any update from task & finish group
- 18.2 To agree specification to go out for tender for play equipment (*to follow*)
- 18.3 To consider a request from Magor PTFA to install goal posts on Sycamore Playing Field and if agreed to provide a letter of support to accompany its Community Chest grant application
- 18.4 To consider a request from Undy AFC Junior Chairman to use the Sycamore Playing Field for junior tournament/matches and training and if agreed, to consider their offer to assist in the installation of goal posts and pitch line marking. (*attached*)

19 Internal Audit (b/f OM 13.01.20)

- 19.1 To consider R5 of Council’s Internal Audit report and agree any action:
R5: The Clerk should draft a letter for the Chair, with immediate effect, to formally request the ex-Member return control of the Council’s ‘Survey Monkey’ account forthwith. If the ex-Member refuses to return control of the account to the Council, legal advice should be sought.

20 Highway Issues (attached)

To consider various issues relating to speeding, road safety and parking (lead Cllr K Plow)

21 Reports (attached)

- 21.1 To receive the Clerk’s Report and update in respect of on-going issues and agree any actions
- 21.2 To receive reports from Council’s representatives on External Bodies and agree any actions
- Cllr N Baicher – Undy Primary School
 - Cllr J Crook – Drainage update at Greystone Meadows (*to follow*)
- 21.3 To receive report from VE 75 Project Workshop meeting held 3rd February 2020 and agree any actions

22 Future Meeting Content

- 22.1 To accept proposals from Councillors for items to be included at future meetings

23 Meeting Dates

- Planning Committee – Monday 24th February 2020, 7pm at Ebenezer Baptist Church
- Human Resources (HR) Committee – Monday 24th February 2020, 7.15pm at Ebenezer Baptist Church (following Planning Committee)
- Ordinary Meeting – Monday 9th March 2020, 7pm at Ebenezer Baptist Church