

# MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Magor with Undy Community Council to be held in Ebenezer Baptist Church School Room on Monday 13<sup>th</sup> January 2020 at 7.00pm for the purpose of transacting the following business:

***Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.***



Beverly Cawley  
Clerk to the Council

8<sup>th</sup> January 2020

## **AGENDA**

- 1 Public Open Forum** (15 minutes at discretion of Chair)
- 2 Chair's Announcements**
  - 2.1 To receive apologies for absence from Councillors
  - 2.2 To receive any update and feedback on Chair's attendance at outside events/functions
- 3 Declarations of interest in items on the agenda – Forms to be completed**
  - 3.1 To receive any declarations of interest in items on the agenda
  - 3.2 To discuss staff declarations of interest in items on the agenda (*b/f OM 9.12.19*) (*attached*)
- 4 Minutes** (*attached*)
  - 4.1 To adopt the minutes of Ordinary Meeting held 9<sup>th</sup> December 2019
    - a) Chair to sign the minutes
  - 4.2 To adopt the minutes of Finance Meeting held 16<sup>th</sup> December 2019
    - a) Chair to sign the minutes
- 5 Finance**
  - 5.1 To confirm the Bank Reconciliation of the Council's Bank Accounts to 31.12.19 (*attached*)
  - 5.2 To approve list of payments (*to follow*)
  - 5.3 To note Council Tax base for 2020/21 approved by Mon CC as £2,895.81
  - 5.4 To approve donation to Severn Tunnel Band for support at War Memorial Re-dedication Service 21.9.19 and Community Carol Service 13.12.19 (*2019/20 budget £100*)
  - 5.5 To receive correspondence from The Greater Gwent (Torfaen) Pension Fund and approve Employer Contributions for Magor with Undy CC for three years commencing 1.4.20 (*attached*)
- 6 Correspondence**
  - 6.1 To receive and consider miscellaneous correspondence set out in the schedule (*attached*)

## **7 Planning Committee**

- 7.1 Planning Applications Received <http://www.monmouthshire.gov.uk/planning>
- 7.1.1 **DM/2019/01665:** Garage Conversion, erection of porch, internal alterations – 11 Windsor Gardens, Magor (*BY 14.1.20*)
- 7.1.2 **DM/2019/01753:** To refurbish existing tennis and MUGA courts (re-surface (inc new court layout); replace existing chain link fence with twin wire panel mesh fence (to include recessed goals No 2); remove current floodlights system and replace with new 8 No. LED lighting on 10m columns) – Sycamore Sports Field, Sycamore Terrace, Magor (*by 14.1.20*)
- 7.1.3 **DM/2019/01920:** Convert redundant single storey barn to residential – Great House Farm, the Elm to Bridgend Farm, Undy (*by 14.1.20*)
- 7.1.4 **DM/2019/01937:** Hybrid planning application – Outline planning application for up to 155 dwellings, associated open space and infrastructure with all matters excluding access reserved, of which full planning permission if sought for 72 dwellings, associated open space and infrastructure – Land at Vinegar Hill, Vinegar Hill, Undy (*by 14.1.20*)
- 7.1.5 **DM/2019/01965:** Rear single storey extension – 24 Victoria Way, Undy (*by 14.1.20*)
- 7.2 **Publicity and Consultation Before Applying for Planning Permission Notice Under Articles 2C and 2D**
- 7.2.1 Proposed submission of planning application at Magor Brewery, Newport road, Magor: *‘erection of sixteen fermentation vessels, enclosed supporting structure and external stairs; extension of existing high level access walkway; earth works; and temporary works including reuse of existing car park as vessel assembly site, creation of two temporary replacement car parks, temporary site roads and walkways, and associated works’ (closing date 26.1.20)*
- 7.3 To note Mon CC weekly new and decided planning lists  
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>

## **8 Consultations (attached)**

### **To receive consultations and invitations to comment, and consider responses:**

- 8.1 Mon CC: Draft Licensing Policy Consultation (Closing date 28.2.20)  
<https://www.monmouthshire.gov.uk/licensing/licensing-applications/>
- 8.2 One Voice Wales: Changes to planning and related application fees (*closing date 13.3.20*)  
[https://gov.wales/changes-planning-and-related-applications-fees?\\_ga=2.233246302.1926474314.1576494937-1869591993.1570433432](https://gov.wales/changes-planning-and-related-applications-fees?_ga=2.233246302.1926474314.1576494937-1869591993.1570433432)

## **9 Internal Audit (attached)**

- 9.1 To receive Interim Internal Audit Report and consider the recommendations

## **10 Allotments (attached)**

- 10.1 To note correspondence from Mon CC re: B4245 at Undy Allotments

## **11 Magor Square (attached)**

- 11.1 To consider a date when it would be appropriate to remove memorial wreaths from the War Memorial following Armistice Day civic service and agree any actions (*b/f OM 9.12.19*)
- 11.2 To consider correspondence from a resident requesting support in retaining the phone box in Magor Square - *note consultation closing date 26.12.19*
- 11.2.1 To note response from Mon CC re: 11.2 above

**12 One Voice Wales** *(attached)*

- 12.1 To consider attendance/nominations for the One Voice Wales Innovative Practice 7 National Awards Conference 2020 to be held on Thursday 26<sup>th</sup> March 2020 at Hafod a Hendre, Royal Welsh Showground, Llanelwedd, Builth Wells

**13 Local Democracy and Boundary Commission for Wales** *(attached)*

- 13.1 To consider an invitation to a presentation at County hall, Rhadyr, Usk prior to the commencement of a review of the electoral arrangements for the County Borough of Monmouthshire.

**14 Monmouthshire County Council Replacement Local Development Plan 2018 – 2033** *(attached)*

- 14.1 To note revised timescales for the Preferred Strategy (9<sup>th</sup> March 2020 – 1<sup>st</sup> June 2020) and receive draft candidate-site guidance papers.

**15 Welsh Government** *(attached)*

- 15.1 To receive Statutory Guidance relating to The Playing Fields (Community Involvement in Disposal Decisions) (Wales) regulations 2015, which has been updated due to an error at the end of paragraph 7.(a) <https://gov.wales/playing-field-disposal-guidance>

**16 Councillor Issues** *(attached)*

- 16.1 Cllr F Taylor - to discuss the Clerk issuing the recorded meetings [OM 11.11.19 and OM 9.12.19] to Cllrs AB/DJ under Freedom of Information following advice sought from the Information Commissioner's Office helpline in this matter.

**17 Projects**

- 17.1 To consider priorities for Workshop Group meetings  
17.2 To receive any update from task & finish group for the play park project

**18 Reports** *(attached)*

- 18.1 To receive the Clerk's Report and update in respect of on-going issues and agree any actions  
18.2 To receive reports from Council's representatives on External Bodies and agree any actions  
i) Cllr J Crook

**19 Future Meeting Content**

- 19.1 To accept proposals from Councillors for items to be included at future meetings

**20 Meeting Dates**

- Planning Committee – Monday 20<sup>th</sup> January 2020, 7pm at Ebenezer Baptist Church
- Ordinary Meeting – Monday 10<sup>th</sup> February 2020, 7pm at Ebenezer Baptist Church