

MAGOR WITH UNDY COMMUNITY COUNCIL

Tel: 01633 882 842 e-mail admin@magorundy.org.uk web: www.magorundy.org.uk

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Magor with Undy Community Council to be held in Ebenezer Baptist Church School Room on Monday 9th September 2019 at 7.00pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.

Members of the Public and Press should note that the meeting will be recorded for minute purposes



Beverly Cawley
Clerk to the Council

3rd September 2019

AGENDA

- 1 Public Open Forum** (15 minutes at discretion of Chair)
- 2 Chair's Announcements**
 - 2.1 To receive and accept apologies for absence from Councillors
 - 2.2 To receive any update and feedback on Chair's attendance at outside events/functions
- 3 Declarations of interest in items on the agenda – Forms to be completed**
- 4 Minutes**
 - 4.1 To adopt the minutes of Human Resources Committee meeting held 8th July (*attached*)
 - a) Chair to sign the minutes
 - 4.2 To adopt the minutes of Ordinary Meeting held 8th July 2019 (*attached*)
 - a) Chair to sign the minutes
 - 4.3 To note Planning Committee 22nd July 2019 inquorate
 - 4.4 To adopt the minutes of Planning Committee 12th August 2019 (*attached*)
 - a) Chair to sign the minutes
- 5 Finance**
 - 5.1 To confirm the Bank Reconciliation of the Council's Bank Accounts to 31.8.19 (*attached*)
 - 5.2 To consider correspondence from Monmouthshire County Citizens Advice and approve release of £2,000 as set aside in 2019/20 budget (*attached*)
 - 5.3 To approve upgrade from single user licence to 2 users for RBS finance package at an additional cost of £48 + VAT per year
 - 5.4 To confirm Cllr K Plow as cheque signatory omitted from OM 10.6.19 minutes
 - 5.5 To approve attendance of OVW representative at Annual Conference and AGM – 5.10.19 at a cost of £90
 - 5.6 To confirm donation of £70 to Royal British Legion for community wreath – Type G
 - 5.7 To approve list of payments (*to follow*)

5.8 To consider applications for financial assistance:

- 5.8.1 Patient's Voice
- 5.8.2 Wales Air Ambulance
- 5.8.3 Urdd National Eisteddfod
- 5.8.4 Bobath Children's Therapy Centre Wales
- 5.8.5 Homemakers Community Recycling

6 Correspondence

6.1 To receive and consider miscellaneous correspondence set out in schedule (*attached*)

7 Planning Committee

- 7.1 Planning Applications Received <http://www.monmouthshire.gov.uk/planning>
 - 7.1.1 **DM/2019/01036:** Side and rear extension – 8 Bridewell Gardens, Undy
 - 7.1.2 **DM/2019/01249:** Rear single storey extension and side single storey extension – 25 Badgers Walk, Undy
 - 7.1.3 **DM/2019/01250:** Rear single storey extension – 35 Cowleaze, Magor
 - 7.1.4 **DM/2019/01270:** Extension to front and porch and two storey extension to rear with balcony and extension to existing garage – 1 The Orchard, Church Road, Undy
 - 7.1.5 **DM/2019/01288:** Proposed change of use from holiday let to office – Magor House, The Square, Magor
 - 7.1.6 **DM/2019/01323:** Small wooden shelter for one equine and associated paraphernalia – Holly Cottage, Bencroft Lane, Common Y Coed, Magor
 - 7.1.7 **DM/2019/01334:** Demolition of existing outhouse, construction of rear single storey extension and first floor side extension over existing. Porch extension to front – Westbourne, Vinegar Hill, Undy
 - 7.1.8 **DM/2019/01337:** Single storey rear extension – 7 Briar Close, Undy
- 7.2 To note 'Publicity and Consultation before applying for Planning Permission Notice Under Articles 2C & 2D': AB InBev UK Ltd - intention to submit a planning application to Mon CC for proposed warehouse development
- 7.3 To note Mon CC planning site meetings
- 7.4 To note Mon CC weekly new and decided planning lists
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>

8 Allotments

- 8.1 To arrange a site visit of Council's allotments in preparation for 2020/21 budget
- 8.2 To consider hire of skip for Undy allotment site

9 Consultations

To receive consultations and invitations to comment, and consider responses:

- 9.1 The Draft National Strategy for Flood and Coastal Erosion Risk Management in Wales
<https://gov.wales/sites/default/files/consultations/2019-06/consultation-document-flooding-strategy.pdf> (closing date 16.9.19)
- 9.2 Major spatial planning survey <https://bit.ly/31JW4IK> (closing date 30.9.19)
- 9.3 Welsh Government National Development Framework for Wales
<https://gov.wales/draft-national-development-framework> (closing date 1.11.19)
- 9.4 To note invitation to community open day for solar park plans being held at Redwick Village Hall, Church Row, Redwick on Wednesday 11th September 2019 between 1pm and 7pm

10 Projects

- 10.1 To receive Project Workshop Reports and any subsequent feedback from Project Workshops held 22.7.19 and 12.8.19 and consider any recommendations/actions required (*attached*)
- 10.2 Planters
 - 10.2.1 To consider final siting of planters gifted from Mon CC
 - 10.2.2 To consider planting and maintenance arrangements for the above planters
 - 10.2.3 To ratify decision by Chair and Clerk that Willow Landscapes undertake watering of planters at approximately £27 per visit as required
- 10.3 Procurators House
 - 10.3.1 To consider commissioning an architect to undertake a new quinquennial report and draw up a works specification to assist in tendering for any required works

11 War Memorial Re-Dedication Service – Saturday 21st September 2019 at 10.30am

- 11.1 To note correspondence from Magor Coffee Co and Magor Post Office (*attached*)
- 11.2 To receive feedback on preparations and agree any actions required

12 Living Levels Landscape Partnership

- 12.1 To consider grant funding to purchase up to £2,500 of equipment or goods to support and facilitate community life and access to local heritage (*attached*)

13 Councillor Email Addresses

- 13.1 To note a request from two Councillors that they be exempt from using their dedicated Council email address. A Council decision is required

14 Residents' Concerns (*attached*)

- 14.1 To consider correspondence re: noise pollution at Undy Football Club
- 14.2 To consider correspondence re: speeding on B4245

15 Trees

- 15.1 To Receive tree overview and management recommendations report following recent inspection of Council's trees and agree any actions (*attached*)

16 Reports

- 16.1 To receive the Clerk's Report and Update in respect of on-going issues and agree any actions (*attached*)
- 16.2 To receive reports from Council's representatives on External Bodies and agree any action
 - Cllr K Plow (*attached*)

17 Future Meeting Content

- 17.1 To accept proposals from Councillors for items to be included at future meetings

18 Meeting Dates (*Schedule attached*)

- Planning Committee - Monday 23rd September 2019, 7pm at Ebenezer Baptist Church Schoolroom
- Allotment holders meeting – Monday 23rd September 2019, 7.15pm at Ebenezer Baptist Church Schoolroom
- Ordinary Meeting – Monday 14th October 2019, 7pm at Ebenezer Baptist Church

19 To Resolve - Exclusion of Press and Public - by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- 19.1 To consider quotations for Christmas lights 2019 (*to follow*)
- 19.2 To receive an update re: Confidential papers