

# MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Magor with Undy Community Council to be held in Ebenezer Baptist Church School Room on Monday 10<sup>th</sup> June 2019 at 7.00pm for the purpose of transacting the following business:

***Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.***

***Members of the Public and Press should note that the meeting will be recorded for minute purposes***



Beverly Cawley  
Clerk to the Council

5<sup>th</sup> June 2019

## **AGENDA**

### **1 Chair's Announcements**

- 1.1 To receive and accept apologies for absence from Councillors
- 1.2 To receive any update and feedback on Chair's attendance at outside events/functions

### **2 Declarations of interest in items on the agenda – Forms to be completed**

### **3 Minutes**

- 3.1 To adopt the minutes of Ordinary Meeting held 13<sup>th</sup> May 2019 (*attached*)
  - a) Chair to sign the minutes
- 3.2 To adopt the minutes of Annual Meeting held 20<sup>th</sup> May 2019 (*attached*)
  - a) Chair to sign the minutes

### **4 Finance**

- 4.1 To confirm the Bank Reconciliation of the Council's Bank Accounts to 31.5.19 (*attached*)
- 4.2 To approve list of payments (*to follow*)
- 4.3 To accept and sign grant offer letter from CADW in respect of Magor War Memorial (*attached*)
- 4.4 To consider method of disposal of office paperwork/confidential waste to meet GDPR requirements and approve associated costs (*attached*)
- 4.5 To approve purchase of 10,000 dog waste bags at a cost of £180 + VAT
- 4.6 To approve RBS finance training for Clerk & Admin Assistant at a cost of £275 + VAT plus an additional user annual support fee of £50

### **5 Correspondence**

- 5.1 To receive and consider miscellaneous correspondence set out in schedule (*attached*)

## **6 Planning Committee**

- 6.1 Planning Applications Received <http://www.monmouthshire.gov.uk/planning>
- 6.1.1 DM/2019/00608: Proposed access path & retaining walls for disabled access to main house – Ashbury House Nursing Home, Green Moor Lane, Magor
- DM/2019/00851: Laying of a hardstanding and construction of a single storey wooden outbuilding as an office/studio to enable working from home by the home owners – Faymar House, Elm Avenue, Undy
- 6.2 To note Mon CC weekly new and decided planning lists  
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>
- 6.3 To note Approval of Listed Building Consent: DM/2019/00430 – Removal of vegetation, roof inspection and re-pointing, removal of two inscribed panels and replace with two new Forest of Dean stone panels, re-cut two inscription panels by hand and re-paint, cut two new inscription panels by hand and paint, clean and treat bronze medallion with preservative - Cenotaph The Square, Magor
- 6.4 To note Mon CC Planning Committee Site Inspections 24.5.19
- 6.5 Section 257 – Town and Country Planning Act 1990
- 6.5.1 To note Notice of Public Path Diversion Order 2019  
Mon CC: Public Footpaths Nos 24 Magor with Undy (Formally 24 Undy), 23 Rogiet (Formally 4 Llanfihangel Rogiet) and 24 Magor with Undy (Undy)

## **7 One Voice Wales**

- 7.1 To approve motion for One Voice Wales 2019 Annual General Meeting (b/f OM 13.5.19)  
*“With 30% of the population under the age of 25 years and only having probably less than 2% of the say in our democracy, we feel there should be more effort and support in attracting this age group, particularly the teens and above, into becoming town and community councillors particularly as there are many councils with unfulfilled positions on their respective councils. This should be done through One Voice Wales and the Welsh Assembly”*
- 7.2 To consider representation at One Voice Wales’ Innovative Practice Conference - 10 July 2019 - Hafod a Hendre Royal Welsh Showground at a cost of £50 per delegate (*attached*)
- 7.3 To nominate a representative to attend Monmouthshire/Newport Area Committee meeting – Thursday 18<sup>th</sup> July 2019, 7pm in the Sessions House Usk (*b/f AM 20.5.19*)

## **8 Summer Playscheme**

- 8.1 To receive a report on the Collaborative Delivery of Summer Playschemes 2018 from Mon CC (*attached*)
- 8.2 To consider financially supporting Summer Playscheme 2019

## **9 Magor with Undy Community Hub (MUCH) Duck Race – Saturday 23<sup>rd</sup> June 2019**

- 9.1 To consider a request for assistance re: insurance for volunteers
- 9.2 To consider a request to use the toilets in the portakabin

## **10 Village Improvements**

- 10.1 To consider a request from a resident for improved signage to Magor Square (*attached*)

**11 VE Day 75 – Friday 8<sup>th</sup> May 2020**

- 11.1 To consider an invitation from Bruno Peek, Pageantmaster to participate in VE Day 75 on 8<sup>th</sup> May 2020 to celebrate/commemorate the 75<sup>th</sup> anniversary of the end of WW2 in Europe (*attached*)

**12 Common-y-Coed Plantation**

- 12.1 To receive a report from the Clerk and consider appointment of an arboriculturalist to undertake a survey and full condition report

**13 Reports**

- 13.1 To receive the Clerk's Report and Update in respect of on-going issues and agree any actions (*attached*)
- 13.2 To receive reports from Council's representatives on External Bodies

**14 To note Casual Vacancy – Elms Ward**

- 14.1 To appoint a representative to Human Resources (HR) Committee
- 14.2 To appoint a representative to Undy AFC
- 14.3 To consider arrangements for meeting with businesses in The Square

**15 Future Meeting Content**

- 15.1 To accept proposals from Councillors for items to be included at future meetings

**16 Meeting Dates**

- Planning Committee - Monday 24<sup>th</sup> June, 7pm at Ebenezer Baptist Church School Room
- Project Workshop – Monday 24<sup>th</sup> June following Planning Committee above
- Ordinary Meeting: Monday 10<sup>th</sup> June 2019, 7pm at Ebenezer Baptist Church Schoolroom

**17 To Resolve - Exclusion of Press and Public - by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**

- 17.1 To consider and agree Contract of Employment and Job Description for Admin Assistant