

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend an Ordinary meeting of Magor with Undy Community Council to be held in Ebenezer Baptist Church School Room on Monday 13th May 2019 at 7pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.

Members of the public are invited to address the Community Council during the 15 minutes prior to the commencement of business. Members of the Public and Press should note that the meeting will be recorded for minute purposes



Beverly Cawley
Clerk to the Council

8th May 2019

AGENDA

1. Chair's Announcements

- i To receive and accept apologies for absence from Councillors
- ii To receive any update and feedback on Chair's attendance at outside events/functions

2. Declarations of interest in items on the agenda – Forms to be completed

3. Minutes

- i To adopt the minutes of Ordinary Meeting held 8th April 2019 *(attached)*
 - a) Chair to sign the minutes
- ii To adopt the minutes of Extraordinary Meeting held 29th April 2019 *(attached)*
 - a) Chair to sign the minutes
- iii To adopt the minutes of Extraordinary Meeting held 1st May 2019 *(attached)*
 - a) Chair to sign the minutes
- iv Chair to sign minutes of Extraordinary Meeting held 4th April 2019 adopted at Ordinary Meeting held 8th April 2019

4. Finance

- i To confirm the Bank Reconciliation of the Council's Bank Accounts to 30.4.19 *(to follow)*
- ii To approve revised quotation of £850 for memorial bench due to increased galvanising costs
- iii To approve list of payments *(to follow)*

- 5. Annual Return (to follow)/Internal Audit (attached)**
 - i To receive Internal Audit Report and consider recommendations
 - ii To receive Annual Return for the Year Ended 31 March 2019
 - iii To consider Annual Governance Statement (Parts 1/2) of Annual Return
 - iv To approve and sign Annual Return for submission to External Audit by 30.06.2019
 - v To consider purchase of Local Council Risk System (LCRS) Software at a cost of £110 + VAT as recommended by Internal Auditor (attached)

- 6. Correspondence**
 - i To receive and consider miscellaneous correspondence set out in schedule (attached)

- 7. Insurance Renewal**
 - i To note renewal of council's insurance due 1.6.19. Council entered into a five-year agreement in 2017 which will expire on 1st June 2022. The insurance premium for the forthcoming year will be £2,044.42 under the existing agreement terms.

- 8. Planning - View applications at <http://www.monmouthshire.gov.uk/planning>**
 - i Planning Applications Received**

DM/2018/01818 (amended): Construction of a drive thru kiosk – Magor Motorway Service Area, Magor Interchange, Magor

DM/2019/00675: Single storey extensions to both side and rear elevations with a vehicle canopy to front – Fairfield Cwrt, Main Road, Undy
 - ii To note Mon CC weekly planning lists <https://www.monmouthshire.gov.uk/registered-2019>
 - iii To note Planning Inspection Committee re: DM/2018/02053 – Green Acres, Vinegar Hill held 7.5.19

- 9. Consultations**

To receive consultations and invitations to comment, and consider responses:

 - i Monmouthshire Adopted Local Development Plan (LDP) 2011-2021 Consultation on Revised Draft Affordable Housing Supplementary Planning Guidance <https://www.monmouthshire.gov.uk/planning-policy/planning-policy-current-consultations/> (closing date 28th May 2019)

- 10. Projects**
 - i To receive Project Workshop Report and any subsequent feedback from Project Workshop held 9.4.19 and consider any recommendations/actions required (attached)
 - ii To consider quotation from Willow Landscapes for summer bedding – See 21ii below
 - iii To consider arrangements for the watering of flowers (b/f OM 10.9.18)

- 11. Procurators House**
 - i To consider disposal of Heras fencing removed from around the Procurators House (b/f OM 8.4.19)

- 12. To consider motions for One Voice Wales 2019 Annual General Meeting (attached)**

- 13. Footpaths/Rights of Way** *(attached)*
- i To consider correspondence from Monmouthshire County Council re: Section 106 money to be spent on promoting and improving access opportunities for pedestrians, cyclists etc on public rights of way and other paths in and around Magor to benefit the community of Magor
 - ii To consider correspondence from Living Levels Partnership requesting permission to update the information panel and possibly the noticeboard in Magor Square at no cost to Council.
- 14. To consider correspondence from GAVO (Gwent Association of Voluntary Organisations) requesting support for its Monmouthshire Volunteer Achievement Awards to be held on 30th October 2019 at Cwrt Bleddyn Hotel & Spa** *(attached)*
- 15. To consider correspondence from Abergavenny Town Council re: dog waste bin emptying across Monmouthshire** *(attached)*
- 16. To receive correspondence from Monmouthshire County Council re: Civil Parking Enforcement (CPE)** *(attached)*
- 17. Clerk's Report and Update** *(attached)*
- i To receive a report and update from the clerk in respect of on-going issues and agree any actions
- 18. To consider a request from County Councillors Frances Taylor and Lisa Dymock for a community litter pick – Saturday 18th May or 15th June** *(attached)*
- 19. To note appreciation for donation/receipt for £500 from Magor and Undy Community Hub**
- 20. Future Meeting Content**
- i To accept proposals from Councillors for items to be included at future meetings
- 21. Meeting Dates**
- i Annual Meeting: Monday 20th May 2019, 7pm at Undy Church and Community Hall
 - ii Project Workshop – date to be confirmed
 - iii Ordinary Meeting: Monday 10th June 2019, 7pm at Ebenezer Baptist Church Schoolroom
- 22. To Resolve - Exclusion of Press and Public - by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**
- i To Consider Play Area quotations following ROSPA inspection *(attached)*
 - ii To consider quotation from Willow Landscapes for summer bedding