

MAGOR WITH UNDY COMMUNITY COUNCIL

Tel: 01633 882 842

e-mail admin@magorundy.co.uk

web: www.magorundy.org.uk

Dear Councillor

You are hereby summoned to attend an Ordinary meeting of Magor with Undy Community Council to be held in Undy Church & Community Hall on Monday 11th March 2019 at 7pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.

Members of the public are invited to address the Community Council during the 15 minutes prior to the commencement of business. Members of the Public and Press should note that the meeting will be recorded for minute purposes



Beverly Cawley
Clerk to the Council

6th February 2019

AGENDA

1. Chair's Announcements

- i To receive and accept apologies for absence from Councillors
- ii To receive any update and feedback on Chair's attendance at outside events/functions etc

2. Declarations of interest in items on the agenda – Forms to be completed

3. Minutes

- i To adopt the minutes of Ordinary Meeting held 11th February 2019
 - a) Chair to sign the minutes

4. Finance

- i To confirm the Bank Reconciliation of the Council's Bank Accounts (*to follow*)
- ii To consider renewal of One Voice Wales (OVW) Membership at a cost of £814 (*attached*)
- iii To consider attendance at OVW Innovative Practice Annual Awards Ceremony – Thursday 28th March 2019 – Royal Welsh Showground at a cost of £55/£80 per delegate
- iv To approve attendance at SLCC & OVW Joint Conference – Wednesday 15th May 2019 – Liberty Stadium, Swansea at a cost of £90 per delegate
- v To approve list of payments (*to follow*)
- vi to consider correspondence and approve quotation from Auditing Solutions Ltd (internal Auditor) for Financial Year 2018/2019 - Min 173.1 of Finance Meeting 17th January 2019 refers and to sign Letter of Engagement.

5. Correspondence

To receive and consider miscellaneous correspondence set out in schedule (*attached*)

6. Planning - View applications at <http://www.monmouthshire.gov.uk/planning>

i Planning Applications Received

DM/2018/01801 (amended): Erection of one dwelling – 12 Elm Avenue, Undy

DM/2019/00160: Partial demolition of existing single storey side room, construction of two-storey side extension – 18 Queens Gardens, Magor

DM/2019/00208: Single storey extension – Jubilee Cottage, Vinegar Hill, Undy

DM/2019/00223: Single storey extension – 11 Rockfield View, Undy

DM/2019/00248: A two-bedroom extension is required above the previously converted garage of our 3 bedroom house, in line with already extended properties on Blenheim Avenue – 20 Blenheim Avenue, Magor

DM/2019/00305: Loft conversion. Rear gable roof extension – Min Y Ffos, 4 The Elms, Church Road, Undy

ii To note Mon CC weekly planning lists <https://www.monmouthshire.gov.uk/registered-2019>

iii **Monmouthshire County Council. Section 14(1)(b) – Road Traffic Regulation Act 1984 Temporary 30 MPH Speed Limit, B4245, Undy. Temporary Traffic Regulation Order 2019**

To note the Order will come into force on Monday 4th March 2019 for a period of up to 18 months

7. Local Democracy & Boundary Commission for Wales (LDBCW) (b/f OM 11.2.19)

<https://ldbc.gov.wales/reviews/communityreviews/curreviews/monmouthshire/?lang=en>

i To note correspondence from OVW and LDBCW (*attached*)

ii To consider response to LDBCW re: Review of Community Arrangements in the County of Monmouthshire (closing date 13.3.19) – *To note no responses received from Members to date.*

8. To consider Facebook Administration (b/f OM 11.2.19) – see also item 15ii below

9. To consider temporary line manager to the Clerk (b/f OM 11.2.19)

10. To consider how and when to review Council's Standing Orders (b/f OM 11.2.19)

i To note Standing Orders last reviewed in November 2017

11. To consider how and when to review Council's Financial Regulations (b/f OM 11.2.19)

i To note Financial Regulations last reviewed in November 2017

12. Independent Remuneration Panel Wales (*attached*)

[Independent Remuneration Panel for Wales: annual report 2019 to 2020](#)

i To adopt IRPW Annual Report 2019 [Determinations 40-49]

ii To note a council resolution is required in relation to determinations 41, 43, 44, 45, 47, 48

ii To consider item 13.38 of the Annual Report:

a. when the payment is actually to be made to the member (determinations 41, 47, 48).

b. how many payments the total amount payable is broken down into;

c. and, whether and how to recover any payments made to a member who leaves their role during the financial year.

13. Projects (*attached*)

i To receive feedback from Project Workshop held 25.2.19 and consider any recommendations/actions required

ii To consider a request from Magor Scouts for an allotment at Sycamore Terrace and agree any actions

14. Clerk's Report and Update (*attached*)

i To receive a report and update from the clerk in respect of on-going issues and agree any actions

15. To Consider the following Motions from Cllrs M Bisi and S Raggett

- i Motion to release the full independent report documentation to the Clerk (if this has not already been given over) now that the initial resolutions of the MUCC Extraordinary Meeting on 29/01/2019 are under way.
- ii Motion to give back to the office the full admin control over all MUCC accounts including social media.
- iii Motion for all approved A&P Committee Minutes to have a suitable set of resolutions/actions open to the public corresponding to the agendas' items and for them to be uploaded onto the MUCC website.
- iv Motion to address potential HR concerns and implications arising from the independent investigation.

16. To consider a request from Caldicot Food Bank to give a presentation to Council

17. To consider a request from Magor Guides to support a community litter pick

18. To consider a request from Magor PTFA for permission to use the playing field next to Magor School for an event on Saturday 8th June 2019

19. Future Meeting Content

- i To accept proposals from Councillors for items to be included at future meetings

20. Meeting Dates

- i Project Workshop: Monday 25th March 2019, 7pm at Ebenezer Baptist Church Schoolroom
- ii Full Council: Monday 8th April 2019, 7pm Undy Church & Community Hall
- iii Came & Co Insurance presentation: Tuesday 9th April 2019, 2.30pm at Magor Baptist Church

21. To Resolve - Exclusion of Press and Public - by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- i **Stage 1 Formal Complaint (b/f OM 11.2.19)**
To receive a report from the Clerk in respect of a Stage 1 formal complaint investigation and consider any recommendations