

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend an Ordinary meeting of Magor with Undy Community Council to be held in Undy Church & Community Hall on Monday 14th January 2019 at 7pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.

Members of the public are invited to address the Community Council during the 15 minutes prior to the commencement of business. Members of the Public and Press should note that the use of mobile phones and electronic devices is strictly prohibited during meetings, and that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent.



Beverly Cawley
Clerk to the Council

8th January 2019

AGENDA

1. Chair's Announcements

- i To receive and accept apologies for absence from Councillors
- ii To receive any update and feedback on Chair's attendance at outside events/functions etc

2. Declarations of interest in items on the agenda – Forms to be completed

3. Minutes of Meetings

- i To adopt the minutes of Ordinary Meeting held 22nd October 2018 (deferred - attached)
Report of Minutes of Ordinary Meeting held 22nd October 2018 – to follow
 - a) Chair to sign the minutes
- ii To adopt the minutes of Ordinary Meeting held 12th November 2018 (deferred - attached)
 - a) Chair to sign the minutes
- iii To adopt the minutes of the Ordinary Meeting held 10th December 2018 (attached)
 - a) Chair to sign the minutes

4. Finance

- i To confirm the Bank Reconciliation of the Council's Bank Accounts (to follow)
- ii To receive feedback on the purchase of 10th edition of Charles Arnold Baker publication at a cost of £60
- iii To approve donation to Severn Tunnel Silver Band for support at Community Carol Service
- iv To approve attendance of Clerk and Admin Assistant to SLCC Conference for Wales (Llandrindod Wells on 20th June 2019 at the cost of £90 each (possible 'early-bird' discount available)
- v To approve invoice from One Voice Wales for provision of professional support services/travel expenses as requested by the Admin & Personnel Committee at a cost of £2071.95
- vi To approve list of payments (to follow)

5. Correspondence

- i To receive and consider miscellaneous correspondence set out in schedule (attached)

6. **Planning - View applications at <http://www.monmouthshire.gov.uk/planning>**

i **Planning Applications Received**

DM/2018/01977: Demolition of existing outbuildings and the erection of new office accommodation – Court Farm, West End, Magor

DM/2018/01991: Upward extension of roof to Warehouse 2 (by 20.3m) to accommodate automated racking system (Use Class B8), installation of conveyor outfeed and extension of existing canopy along southern elevation, and associated works – Magor Brewery

DM/2018/02039: (outline planning) Two storey dwelling adjacent to existing dwelling – Hillcrest, Vinegar Hill, Undy

DM/2018/02053: Proposed detached dwelling – Green Acres, Vinegar Hill, Undy

DM/2018/02080: Conversion of existing domestic store building into a separate single dwelling – Court Farm, West End, Magor

ii **To note Mon CC weekly planning lists <http://www.monmouthshire.gov.uk/planning/weekly-planning-lists>**

iii **To note Planning Committee Site Inspection:** 8th January 2019 re: DM/2018/01801- erection of one dwelling, 12 Elm Avenue, Undy.

iv **To note Scoping Direction Request** to the Planning Inspectorate in accordance with prevailing Environmental Impact Assessment (EIA) Regulations – Rush Wall Solar Park Site (pending pre-application consultation early 2019).

8. **Office Networking/IT Support**

i To consider a report from the Clerk in respect of council's IT requirements in order to agree the best options.

9. **Christmas Shop Front/Window**

i To receive feedback and results of competition

10. **Training**

i. To note One Voice Wales training events available January to March 2019

ii. To consider any bespoke training requirements

11. **NALC/NJC Local Government Services National Salary Award**

i To note the new NALC/NJC National pay scales for clerks and other employees as from 1st April 2019 following the introduction of the national living wage.

ii To adopt the NALC/NJC National Salary Award 2019/2020 and new pay scales for clerks and other employees for implementation from 1st April 2019

12. **Committee Reports**

i **Parks & Open Spaces Committee** – To note the minutes and approve any recommendations from 19th July 2018 meeting

ii **Parks & Open Spaces Committee** – To approve minutes and any recommendations from 3rd September 2018 meeting.

iii **Communication & Community Liaison Committee** – To approve minutes and any recommendations from 8th August 2018 meeting

iv **Workshops** – To receive feedback from two workshops in relation to the way forward in dealing with business and project normally handled by Committees

13. **Projects**

i **Commemorative Bench**

- a. To agree final positioning of the WWI 100th Commemorative Bench prior to licence application
 - b. To approve budget source (under Parish Councils Act 1957 s.1)
- ii **Public Benches**
- a. To agree final positioning of public benches (prior to any required licence application)
 - b. To agree method of installation and any associated costs

14. Common-y-coed Plantation

- i To receive a request from GWT's Magor Marsh Wildlife Warrior's for permission to erect six bird nesting boxes and two bat boxes on the upper section of the Common-y-coed Plantation prior to April 2019. The boxes will be monitored by the Wildlife Warriors under the guidance of a GWT officer, and feedback will be given to members at the end of the breeding season.
- ii To receive feedback and note works still to be undertaken in respect of the site development.

14. To accept proposals from Councillors for items to be included at future meetings

15. Meeting Dates

- i To consider and agree a schedule of meeting dates and venues for 2019
- ii To consider the process for the calling of additional meetings to deal with the business originally processed by committees
- iii To confirm the next meeting date and venue

16. To Resolve - Exclusion of Press and Public -

- i by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

17. Independent Remuneration Panel for Wales (IRPW)

- i To approve payment of Determination 44 to Cllr M Bisi elected 25.10.18 (*deferred from 10/12/18*)
"Determination (44) Payment to members of £150 per year for costs incurred in respect of telephone usage, information technology, consumables etc.". **Mandatory**
- ii) To consider Part 4 Item 33 of the IRPW Annual Report 2018 - Repayment of salaries, allowances or fees in respect of Determination 47 (re: dissolution of Communication & Community Liaison Committee and Parks & Open Spaces Committee) (*deferred from 10/12/18*)
"Determination (47) Annual payment of £500 each to up to 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.

"An authority must require that such part of a salary, allowance or fee be repaid where payment has already been made in respect of any period during which the member or co-opted member concerned:

- *is suspended or partially suspended from that member's/co-opted member's duties or responsibilities in accordance with Part 3 of the 2000 Act or Regulations made under that Act.*
- *ceases to be a member or co-opted member of the authority.*
- *or in any way is not entitled to receive a salary, allowance or fee in respect of that period".*