

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend a **Communication & Community Liaison Committee** meeting of **Magor with Undy Community Council** to be held in **Undy Church & Community Hall** on **Wednesday 8th August 2018 at 6pm** for the purpose of transacting the following business:

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.

A Sandiford.

2nd August 2018

Alison Sandiford
Admin Assistant

AGENDA

1. Chair's Announcements
2. Apologies
3. Declarations of Interest in items on the Agenda
4. To Note Minutes of the last Committee Meeting held 25th June 2018 approved at MUCC Ordinary Meeting 23rd July 2018 (copy attached)
5. Newsletter progress update
6. Social Media training
 - i) To consider training options available from OVW for recommendation to full council
7. Community engagement survey - Progress update with Survey Monkey account
8. MUCC email addresses for staff / Councillors - To approve spend of £18 (+VAT) per annum for each of our office-based staff and consider rolling this out to all Councillors in the future
9. Office networking - Cloud-based solution - To approve the use of Dropbox as a secure online repository a basic cost of £540 / year
10. MUCC office PC - Computer pop ups (virus scans) and scanner connectivity

To: Cllrs M Boyland, D James, A Boyland, N Baicher, S Bailey, J Crook