

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend an **Admin and Personnel Committee** meeting of **Magor with Undy Community Council** to be held in **Meeting room 6, Innovation House, Wales 1**, on **Tuesday 4 September 2018 at 5.00 pm** for the purpose of transacting the following business:

*Members are reminded that they attend this meeting under the provisions of the
Community Council's Code of Conduct.*



28 August 2018

Alison Sandiford
Admin Assistant

AGENDA

1. Exclusion of Press and Public under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960

To consider exclusion of the Press and Public to agenda item 2 & 3 pursuant to section 1(2) of the Public Bodies Admission to Meetings Act 1960 as the business transacted is considered confidential, the disclosure of which would be prejudicial

2. Chair's announcements.
3. To receive an update on confidential personnel matters and to consider and agree onward actions in respect of this.

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To: Cllrs M Boyland, D James, A Boyland, N Baicher, S Bailey, G Cook, Sally Raggett