

MAGOR WITH UNDY COMMUNITY COUNCIL

Tel: 01633 882 842

e-mail admin@magorundy.org.uk

web: www.magorundy.org.uk

Dear Councillor

You are hereby summoned to attend remotely an Extra-Ordinary meeting of Magor with Undy Community Council to be held via Zoom <https://us06web.zoom.us/j/87389422990> (see other access options at end of agenda) on Tuesday 3rd May 2022 at 10am for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.

<http://www.magorundy.org.uk/UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%2021.pdf>

Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol

<http://www.magorundy.org.uk/UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%2021.pdf>



Beverly Cawley
Clerk to the Council

26th April 2022

AGENDA

1 Chair's Announcements

- 1.1 To receive apologies for absence from Councillors

2 Declarations of interest in items on the agenda – Forms to be completed

- 2.1 To receive any declarations of interest in items on the agenda

3 Human Resources Committee Feedback and Recommendations

The Human Resources Committee met on 25th April 2022 at 2pm.

3.1 Employment Contracts

To note and consider recommendations from the HR Committee:

"To recommend to Full Council that they accept the draft employment contracts in respect of the Litter pickers and that they be placed at Spinal Column Point 1 for rate of pay purposes."

3.2 Employee Handbook

To note and consider recommendations from the HR Committee:

"To recommend to Full Council that they accept the proposed handbook for employees, and that each member of staff be issued with a copy."

3.3 Recruitment & Selection

- 3.3.1 To note that following the resignation of Cllrs Taylor and James from the 'named' Sifting and Selection Panel (refers EXOM 28/03/22 Min No 311.3 &) the remaining panel were unable to proceed with sifting the job applications received.
- 3.3.2 To note that the Recruitment & Selection Policy states on the matter of 'Selection and Interview': "The interview panel should consist of two (2) members of the Human Resources Committee, plus one other Councillor and/or the professional HR consultant (if applicable), and such other panel members as Council deems necessary.
- 3.3.3 To discuss and agree how to proceed with the sifting, selection and interview, as the remaining named panel members cannot proceed as per EXOM 28/03/22 Min No 311.3 and in line with the Council's Recruitment and Selection Policy.

MEETING ACCESS DETAILS:

Magor with Undy Community Council is inviting you to a scheduled Zoom meeting.

Topic: EXTRAORDINARY MEETING

Time: May 3, 2022 10:00 London

Join Zoom Meeting

<https://us06web.zoom.us/j/87389422990>

Meeting ID: 873 8942 2990

One tap mobile

+442080806592,,87389422990# United Kingdom

+443300885830,,87389422990# United Kingdom

Dial by your location

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

Meeting ID: 873 8942 2990

Find your local number: <https://us06web.zoom.us/j/87389422990>