



**MAGOR
WITH UNDY
TOWN COUNCIL**
MAGWYR GYDA
CHYNGOR TREF GWNDY

Telephone: 01633 882842 Web: www.magorundy.org.uk Email: Admin@office.magorundy.org.uk

Ordinary Meeting of 19:00 hrs Monday 14th September 2026

Venue: Magor Baptist Church, Magor Square

Virtually: Zoom Communications

Dear Councillor, you are hereby summoned to attend the meeting as detailed above.

Councillors are reminded that they attend this meeting under the provisions of the Town Council's

- Code of Conduct
http://www.magorundy.org.uk/_UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%2021.pdf
- and Multi-location Meetings Protocol.
https://www.magorundy.org.uk/_UserFiles/Files/POLICY%20REVIEWS%202025/Multi-location%20meetings%20protocol.pdf

Members of the public may attend this meeting in person. It is also open for those who wish to participate online. Those who wish to participate online are required to email the Council at the dedicated email address: mutcmeetings@office.magorundy.org.uk

no later 1300 hours on 11th September 2026 requesting the Zoom Link and Passcode in accordance with the Town Council Multi-Location Meeting Protocol.

William Lewis

Clerk to Magor with Undy Town Council
09th September 2026

PUBLIC OPEN FORUM

In accordance with the Council's Standing Orders 3.3(e) a period of not more than 15 minutes for Members of the Public is provided to ask questions and make representations about business on this agenda. Persons who wish to make comment shall not speak for more than 5 minutes and they will not take part in any debate.

In accordance with the Council's Standing Orders 3.3(g) the Public Open Forum does not form part of the formal business as detailed on the agenda & will take place prior to the start of the meeting.

- 1 Apologies for Councillor absence**
 - 1.1** To receive and accept any apologies.
- 2 Declarations of Interest**
 - 2.1** To receive any declarations of interest in items on the agenda.
- 3 Chairs Announcements**

- 3.1** To receive any update and feedback in respect of meetings, functions, events or matters arising.
- 4 Correspondence**
- 4.1** To note that that associated documents (if available) relative to agenda items has been served upon Council Members and published on Council website.
- 5 Minutes of Previous meetings**
- 5.1** To adopt the draft minutes of the Ordinary Meeting of 13th July 2026.
- 6 Finances**
- 6.1** Microsoft Excel Records
To receive Microsoft Excel record of receipts & payments and reconciliation records in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account between 1st July 2026 and 31st August 2026.
(See Associated Documents)
- 6.2** Rialtas Business Solutions
To receive and note RBS Financial Software reconciliation reports for payments and receipts in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account between 1st July 2026 and 31st August 2026 *(See Associated Documents)* and to agree approved reports shall be signed by RFO and Cllr M James as soon as reasonably practicable.
- 6.3** Rialtas Business Solutions
To receive and note the RBS 'Annual Budget by Centre' budget monitoring report on Microsoft Excel spreadsheet covering 1st July 2026 to 31st August 2026. *(See Associated Documents)*
- 6.4** Financial Regulation 9.1
To note that the Cost for Watering & Maintenance over 6-month period is £4,000+VAT previously agreed by Council under Min 184.2.
To agree to waive FR 9.1 (restricting a debit card single transaction to a maximum of £1000) in respect of payment reference **DCD 171 of £1,600.00** was made to Groundcover Gardening for watering and maintenance of planters on 24/08/26 for July and August.
- 6.5** Financial Regulation 5.15
To note by virtue of delegated authority of the Clerk under Financial Regulation 5.15 that a new dog waste bin was purchased from Earth Anchors (net cost £269.00) for installation near to Clos Dyfrig due to misuse of a litter bin. *(See Associated Document)*
- 6.6** 2026 Local Government Pay Settlement
To note National Joint Council (NJC) for Local Government Services, has announced that agreement has been reached on the 2026 pay award for local government employees. The settlement provides for a 3.3% increase in pay rates and allowances with effect from 1 April 2026. The agreed pay award covers the period from 1 April 2026 to 31 March 2027, and employers are being encouraged to implement the increase as quickly as possible.
- 6.7** Mayors Optional Payment 2026-2027
To note that under the provisions of the Democracy and Boundary Commission Cymru the Mayors Optional allowance 2026/27 shall be paid in accordance with Option 1 under the provisions Mayors Discretionary Fund Policy.
http://www.magorundy.org.uk/_UserFiles/Files/POLICIES%202026/MAYORS%20DISCRETIONARY%20FUND%20POLICY.pdf

- 7 Audit Wales – Auditor General Opinion of Annual Returns**
- 7.1** To receive and agree any actions necessary in respect of Wales Auditor General’s annual return and completion notice for year ending 31st March 2023 which records an audit opinion as ‘unqualified’. *(See Associated Document)*
- 7.2** To receive and agree any actions necessary in respect of Wales Auditor General’s annual return and completion notice for year ending 31st March 2024 which records an audit opinion as ‘unqualified’. *(See Associated Document)*
- 7.3** To receive and agree any actions necessary in respect of Wales Auditor General’s annual return and completion notice for year ending 31st March 2025 which records an audit opinion as ‘unqualified’. *(See Associated Document)*
- 8 General Power of Competence (GPoC) eligibility.**
- 8.1** To note that Magor with Undy Town Council satisfies the three strict eligibility criteria established under the Local Government and Elections (Wales) Act 2021 to be afforded the GPoC and to pass a formal resolution to exercise the power. *(See Associated Document)*
- 9 Community Grant Applications**
- 9.1** To receive and consider an application from Magor with Undy Women’s Institute (WI) for a grant of £500 towards costs for hall hire and purchase of promotional materials. *(See Associated Document)*
- 9.2** To receive and consider an application from Severn Area Rescue Association (SARA) for a grant of £500 towards costs for Rear Pull-Out Drawer Safe – Land Rover Defender (Emergency Response Vehicle) *(See Associated Document)*
- 9.3** To receive and consider an application from Undy AFC for a grant of £6,371 for the supply and installation of the height restriction barrier to Undy AFC car parks. *(See Associated Document)*
- 10 Festive Lighting Christmas 2026**
- 10.1** To agree to waive Financial Regulations 5.1 & 5.8 as provided for under Financial Regulations 5.12 & 5.13 and to agree to meeting the additional cost of £5,958.70 for enhanced additional Festive lighting. (Budget Line Christmas 4700-190) *(See Associated Document)*
- 11 Monmouthshire CC – Planning Consultations**
<https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN>
- 11.1 DM/2026/01028** - Construction of a two-story side extension and modest enlargement of the existing front porch at 11 Sycamore Terrace, Magor, NP26 3ET
- 12 Pre-Application Consultation: Craig Y Perthi Solar Farm – Proposed Development of National Significance.**
- 12.1** To agree any actions as necessary in relation to receipt of a Pre-Application Consultation for Craig Y Perthi Solar, south of the M4, north of the Llanwern Steelworks, and to the east and west of Bishton Village, Newport.
- 13 MUTC Allotments**
- 13.1** To note the report of the Clerk relating to provision of (i) water supply at Undy and Green Moor Lane allotments and (ii) review of terms of tenancy agreement in relation to incidents of ‘burning of fires’ and to agree actions necessary. *(See Associated Document)*
- 14 MUGA update**
- 14.1** To note and agree any actions necessary in respect of Clerks report *(See Associated Document)*
- 15 Magor and Undy Youth Club update**
- 15.1** To note report of Monmouthshire Youth Services in respect of Magor Youth Club. *(See Associated Document)*

- 16 Monmouthshire Citizens Advice Bureau – Outreach Provision update.**
16.1 To note the commencement on Tuesday 08th September 2026 of Monmouthshire Citizens Advice Outreach Service at Magor and Undy Community Hub. ([See Associated Document](#))
- 17 Multilocation Meetings Protocol Review (Motion under Section 9 of Standing Orders)**
17.1 To receive and note additional information of the Clerk in respect of deferred business under Minute 29.1 of Ordinary Meeting 08th June 2026 and agree actions necessary.
- 18 Sycamore Allotments Lease**
18.1 To note that the leasehold renewal agreement between Monmouthshire County Council and Magor with Undy Town Council. To agree to the Heads of Terms subject to amendment of line 4 of the leasehold document to show Magor with Undy Town Council.
- 19 Date of Next Meeting**
19.1 To note that the next Ordinary Meeting is 1900 hrs Monday 12th October 2026, to be held at Magor Baptist Chapel and virtually vial Zoom Communications