

MAGOR WITH UNDY TOWN COUNCIL

CYNGOR TREF MAGWYR GYDA GWNDY

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Ordinary Meeting of 19:00 hrs Monday 12th January 2026

Venue: Magor Baptist Church, Magor Square

Virtually: Zoom Communications.

Dear Councillor, you are hereby summoned to attend the meeting as detailed above.

Councillors are reminded that they attend this meeting under the provisions of the Town Council's

- Code of Conduct
http://www.magorundy.org.uk/_UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%2021.pdf
- and Multi-location Meetings Protocol.
http://www.magorundy.org.uk/_UserFiles/Files/POLICY%20REVIEWS%202025/Multi-location%20meetings%20protocol.pdf

Members of the public may attend this meeting in person. It is also open for those who wish to participate online. Those who wish to participate online are required to email the Council at the dedicated email address:

mutcmeetings@office.magorundy.org.uk

no later 1300 hours on Friday 09th January 2026 requesting the Zoom Link and Passcode in accordance with the Town Council Multi-Location Meeting Protocol.

William Lewis



Clerk to Magor with Undy Town Council

05th January 2026

PUBLIC OPEN FORUM

In accordance with the Councils Standing Orders 3.3(e) a period of not more than 15 minutes for Members of the Public is provided to ask questions and make representations about business on this agenda. Persons who wish to make comment shall not speak for more 5 minutes and they will not take part in any debate.

In accordance with the Councils Standing Orders 3.3(g) the Public Open Forum does not form part of the formal business as detailed on the agenda & will take place prior to the start of the meeting.

1 Chairs Announcements

- 1.1 To receive Councillor apologies for absence.
- 1.2 To receive any update and feedback in respect of meetings, functions, events or matters arising.

2 Declarations of Interest

- 2.1 To receive any declarations of interest in items on the agenda.

3 Correspondence
3.1 To note that that associated documents relative to agenda items has been served upon Council Members and published on Council website.

4 Minutes of Previous meetings
4.1 To receive and adopt the draft minutes of the Ordinary Meeting of 08th December 2025.

5 Finances
5.1 To receive Microsoft Excel record of receipts & payments and reconciliation records in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account:

- 01st to 31st December 2025 (Associated Document Schedule no 1)

5.2 To receive and note RBS Financial Software reconciliation reports for payments and receipts in respect of Barclays Bank Accounts and CCLA/PSDF Investment Account and RBS Budget Document for period ending 31st December 2025.

- 01st to 31st December 2025 (Associated Document Schedule no 2)

Reports to be signed by RFO and Cllr M James as soon as reasonably practicable.

5.3 Festive Lighting – Magor Square. To note cost incurred for Blachere call out following column illuminations going out in recent storm where it was found that the column infrastructure isolators had tripped due to water ingress and that the Blachere Unit was not faulty.
Payment of £460 has been made upon receipt of invoice under provisions of Financial Regulation 5.15 from budget line 4700-190
Power to spend: Local Government Act 1972 s144

5.4 Monmouthshire Citizens Advice Grant 2024-25 - To note that due to non-receipt of an invoice, the agreed £3000 to be granted/donated was not processed during that financial year 2024/2025 and agree that £3,000 shall be paid to Monmouthshire Citizens Advice from Grants/Donations Budget 2025/2026

6 St Davids Day Event 2026
6.1 To note that due to high levels of applications to Welsh Government for grant funding that the MUTC application was unsuccessful.
6.2 To confirm that as agreed by Council at the Extraordinary Meeting of 12th November 2025 to proceed with the event. and agree that funding for this event shall be facilitated from MUTC Civic Events Budget.
6.3 To create a new budget line “4361-130 St. David’s Day Event” and to agree that funding for this event in 2026 shall be facilitated by virement of £5000 from the following budget lines:

- £500 from 4350-130 “Commonwealth Day”
- £1,500 from 4355-130 “Civic Events - Other”
- £3,000 from 4210-110 “Grants and Donations”

7 Interim Audit
7.1 To note the associated documents and observations of Interim Audit conducted on 27th November 2025 by IAC Audit & Consultancy and to agree necessary actions.
(Associated Document Schedule no 3)

8 Grant Funding Application
8.1 To note the application (deferred at Ordinary Meeting 08/12/25) from Gwent Wildlife Trust – Wildlife Warriors for £5,820. To note that further information has been provided by the applicant and to consider actions necessary. (Associated Document Schedule no 4)

9 Future Energy Llanwern Solar Project
9.1 To receive from a representative of Future Energy Llanwern a short presentation of the current status of the project and opportunity for Councillors to ask questions.

9.2 To note that <https://www.futureenergyllanwern.co.uk/> commenced a statutory consultation period between 10th December 2025 until 15th February 2026 for the construction of a solar farm along the Gwent Levels at Redwick.

In-person events have been scheduled for:

Redwick Village Hall – Tuesday 13 January 2026, 4pm–8pm

Magor and Undy Community Hub – Friday 16 January 2026, 4pm–8pm

Magor and Undy Community Hub – Saturday 17 January 2026, 9am–2pm

and

A Statutory Consultation Webinar has been scheduled for Wed 28 Jan 2026, 3pm–4pm

<https://app.livestorm.co/p/f6026fcb-4d9f-4dec-bd7d-171567b2669f>

9.3 To agree the process for a preparation of a consultation response of MUTC for submission prior to 15th February 2026.

10 **Mayors Optional Payment-Democracy and Boundary Commission**

10.1 To note that under the provisions of Democracy and Boundary Commission IRPW Annual Report 2025/26 that the Mayor/Chair is entitled to receive an optional payment of up to a maximum of £1,500

10.2 To agree a policy in respect of the Mayors Optional allowance.

10.3 To note that Mayor Taylor to date, has not received this optional allowance and wishes to use it to create a discretionary fund within the Council Budget for purposes detailed.
(Associated Documents schedule No 5)

11 **Service of Thanks for Local Volunteers**

11.1 To note that MUTC shall proceed with plans to hold a service thanking the volunteers in Magor with Undy followed by High Tea and light refreshments and to agree that costs shall be funded by the Civic Events Budget.

12 **Christmas Window/Shopfront award**

12.1 To note that the change of how this annual feature was judged by public vote and the winner, Mia's Coffee Shop was presented by the Winner's Cup and certificate by Lloyd Manship (Magor Brewery), together with Deputy Mayor Cllr Paul Cawley, Cllr Z Hilton and Cllr O Hammett-Johnson on 15th December 2025

13 **One Voice Wales – Annual General Meeting**

13.1 To note and agree upon the nomination of a Council member and substitute to attend this virtual meeting between 1800 hrs and 2000 hrs on Wednesday 21st January 2026

14 **M.U.C.H. Update**

14.1 To note any update Town Council representative to the HUB.

15 **Clerks Meeting Report**

15.1 To note the report of the Clerk summarising duties and work undertaken by staff and Councillors during December 2025-January 2026. (Associated Document Schedule no 6)

16 **Biodiversity Report 2023-2025**

16.1 To note the Biodiversity Report and agree any further actions as necessary.
(Associated Documents Schedule No7)

16.2 To note requirement for development of a Biodiversity Action Plan 2026-2028 and actions as necessary.
(Associated Documents Schedule No8)

17 **Future Meetings**

17.1 Finance Meeting – 7:00pm Monday 26th January 2026 at Magor Baptist Church.

17.2 Extraordinary Meeting – 09:30am Friday 06th February 2026 at the HUB

17.3 Ordinary Meeting 7:00pm Monday 09th February 2026 at Magor Baptist Church.