

# MAGOR WITH UNDY TOWN COUNCIL

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## Ordinary Meeting of Magor with Undy Town Council

Dear Councillor

You are hereby summoned to attend a Meeting of Magor with Undy Town Council at 7.00pm on Monday 10<sup>th</sup> March 2025 at Magor Baptist Church for the purpose of transacting the business on this meeting Agenda.

This meeting may also be joined via remote access on Zoom

<https://us06web.zoom.us/j/86754780304>

*Councillors are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct.*

<http://www.magorundy.org.uk/UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%202021.pdf>

*Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol*

<http://www.magorundy.org.uk/UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%202021.pdf>

William Lewis



Clerk to the Town Council

05<sup>th</sup> March 2025

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### **Public Open Forum**

Members of the public may make representations and ask questions in respect of the business on the agenda. This does not mean that members of the public can take part in debate, but they shall be given a reasonable opportunity to make representations about business to be discussed. (Standing Order 3.3(d)).

The Public Open Forum shall be for a period of not more than 15 minutes during which members of the public may comment upon any matter on the Meeting Agenda (Standing Orders 3.3(e)).

Subject to standing order 3.3 (e), a member of the public shall not speak for more than 5 minutes. (Standing Order 3.3 (f))

### **1 Chairs Announcements**

**1.1** To receive apologies for absence from Councillors.

**1.2** To receive any update and feedback in respect of meetings, functions, events or matters arising.

### **2 Declarations of Interest**

**2.1** To receive any declarations of interest in items on the agenda.

### **3 Correspondence**

**3.1** To note and agree that correspondence relative to agenda items has been received by Council Members.

#### **4 Minutes of Previous meetings**

**4.1** To adopt the minutes of the Ordinary Meeting of 10<sup>th</sup> February 2025.

#### **5 Finances**

**5.1** To receive Microsoft Excel Reconciliation report of bank accounting for month ending 28/02/25.

**5.2** To receive RBS Financial Software reconciliation reports for month ending 28/02/25.

**5.3** To note that Grant of £9,032 has been paid to Undy AFC following receipt of written confirmation of proposed use as required by Resolution 160.1.

**5.4** To agree the following Virements between budget lines.

- £1,200 from 4000 110 (Staff Salaries) to 4030 110 (PAYE & NIC)
- £600 from 4080 110 (Training) to 4190 110 (IT)
- £1,000 from 4375 190 (Village Produce Show) to 4210 110 (Grants & Donations)

#### **6 Staff Salaries**

**6.1** To note and agree that Council Staff in accordance with existing contracts of employment shall receive an incremental pay increase in line with National Joint Council for Local Government Services (NJC) pay scales 2024/2025.

#### **7 Dog Waste Collection Contract Renewal**

**7.1** To consider appointment of a service provider for collection of dog waste.

#### **8 Magor with Undy Town Regeneration-Placemaking Plan**

**8.1** To receive update following Public Consultations of 14<sup>th</sup> and 15<sup>th</sup> February 2025.

#### **9 Working Groups Updates.**

**9.1** Undy Play Park

**9.2** MUTC Newsletter

**9.3** MUTC Noticeboards

**9.4** Dog Exercise Space – To note that there is a Working Group meeting at The Hub on 12/03/25 at 6pm.

#### **10 Consideration of Planning Consultations**

**View Link:** <https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN>

**10.1** To receive observations of Cllrs Cawley and Hammett-Johnson in respect of DM 2025 00155 – Reserved matters re landscaping at Magor Motors, Newport Road, Magor

**10.2** **DM/2025/00147** – Agricultural building for storage of plant and farm machinery. Land off Norton Lane, Whitewall, Undy

#### **11 General Risk Assessment Review**

**11.1** To receive and adopt the reviewed document or agree actions as necessary.

#### **12 Internal Control System Review**

**12.1** To receive and adopt the reviewed document or agree actions as necessary.

#### **13 Annual Investment Strategy Review**

**13.1** To receive and adopt the reviewed document or agree actions as necessary.

#### **14 Town Clerks CiLCA Qualification**

**14.1** To receive extract from Section 2 of CiLCA Portfolio Guide and agree actions necessary.

- 15 One Voice Wales – Membership Renewal**  
**15.1** To note that annual membership fee has increased by £58 from £1084 to £1142 for year 2025/26 and agree to renewal of membership.
- 16 Summer and Spring Planting 2025-2026**  
**16.1** To note that Council advertised for tender on Council FaceBook account, Council website and emails direct to contractors, consider quotations received and agree actions as necessary.
- 17 Community Litter Pick and Spring Clean**  
**17.1** To support the arrangement of a community litter-pick & spring clean and agree actions necessary.
- 18 Additional Pedestrian Crossing Facility**  
**18.1** To note the recent RTI on the B4245/Rockfield Gove and to consider writing to Monmouthshire Council to request additional pedestrian crossings be suitably located near Rockfield Grove bus stop and agree any other actions necessary
- 19 Exclusion of Press & Public.**  
**19.1** To agree the exclusion of the Press and Public to the following agenda item (20.1) pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as some of the business to be transacted has commercial interest of others and considered confidential, the disclosure of which would be prejudicial.
- 20 Proposed Legal Challenge to the Town Council**  
**20.1** To note correspondence has been received from elected members of the Town Council and agree actions as necessary.
- 21 Date of Next Ordinary Meeting**  
**21.1** Monday 14<sup>th</sup> April 2025 at Magor Baptist Church.

Topic: Magor with Undy Town Council

Time: Mar 10, 2025 19:00 London

Join Zoom Meeting

<https://us06web.zoom.us/j/86754780304>

Meeting ID: 867 5478 0304

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