

# MAGOR WITH UNDY TOWN COUNCIL

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## Ordinary Meeting of Magor with Undy Town Council

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting of Magor with Undy Town Council on Monday 11<sup>th</sup> November 2024 at 7.00pm at Magor Baptist Church for the purpose of transacting the business on this meeting Agenda.

This meeting may also be joined via remote access on Zoom

<https://us06web.zoom.us/j/88180790759>

*Councillors are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct.*

<http://www.magorundy.org.uk/UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%202021.pdf>

*Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol*

<http://www.magorundy.org.uk/UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%202021.pdf>

William Lewis



Clerk to the Town Council

06<sup>th</sup> November 2024

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### Public Open Forum

Members of the public may make representations, answer questions and provide evidence at a meeting in respect of the business on the agenda. This does not mean that members of the public can take part in debate, but they shall be given a reasonable opportunity to make representations about business to be discussed. (Standing Order 3.3(d)).

The Public Open Forum shall be for a period of not more than 15 minutes during which members of the public may comment upon any matter on the Meeting Agenda (Standing Orders 3.3(e)).

Subject to standing order 3.3 (e), a member of the public shall not speak for more than 5 minutes. (Standing Order 3.3 (f))

### 1 Chairs Announcements

1.1 To receive apologies for absence from Councillors.

1.2 To receive any update and feedback from the Chair in respect of meetings, functions, events or matters arising.

### 2 Declarations of Interest

2.1 To receive any declarations of interest in items on the agenda.

### 3 Correspondence

- 3.1 To note and agree that correspondence relative to agenda items has been received by Council Members.
- 4 **Minutes of Previous Meetings**
- 4.1 To adopt the draft minutes of Ordinary Meeting of 14<sup>th</sup> October 2024
- 5 **Finances**
- 5.1 To receive Microsoft Excel Reconciliation report of bank accounting for month ending 31<sup>ST</sup> Oct 2024 (Appendix A)
- 5.2 To receive RBS Financial Software reports for month ending 31st Oct 2024
- 5.3 To receive report from RFO that an additional expense for installation of festive lighting has been authorised.
- 5.4 To note Journal corrections for nominal codes 4190(IT) and 4170 (Telecommand Broadband)
- 5.5 To note receipt of a cheque payment of £530.22 presented by former councillor Mr K Plow returning Council cheque donation of £500 in Oct 2019 to Patients Voice Group. To agree that this receipt of cheque payment of £530.22 is red circled for Patients Voice.
- 6 **Finance Budget for year 2025/2026**
- 6.1 To agree time/date for Budget workshop and whether held Virtually or Hybrid
- 6.2 To agree time/date of Finance Meeting and whether held Virtually or Hybrid
- 7 **Remembrance Day**
- 7.1 To agree amount of donation for acquisition of Poppy Wreath from RBL (under authority of Section 137 of Local Gov Act 1972) and to note that a wreath has been purchased directly from RBL at a cost of £50.00
- 8 **Christmas Window / Shopfront Competition**
- 8.1 To note that Lloyd Manship of Magor Brewery has volunteered to guest judge the competition and agree date upon which this shall be held and availability of members for judging.
- 9 **Grant Applications**
- 9.1 **Local Support Grant from Magor Events Group**  
To receive grant application for the purpose of providing portable toilets for use during the Frost Fayre 07<sup>th</sup> December 2024 and agree actions necessary.
- 9.2 **Undy AFC, The Causeway, Undy, Caldicot, NP26 3EW**  
The grant is for the maintenance and upgrade of our main tractor power unit and cutting deck, which is used for the maintenance of the main playing fields.
- 9.3 **Wildlife Warriors/Gwent Wildlife Trust** to receive further details in respect of a Local Support Grant (deferred from meeting of 14/10/24) and agree actions.
- 10 **Monmouthshire County Council -Revised Local Development Plan**  
<https://democracy.monmouthshire.gov.uk/mgAi.aspx?ID=18235#mgDocuments>  
To consider the proposals and agree any actions necessary.
- 11 **Planning Consultations**  
**View Link:** <https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN>
- 11.1 **DM/2024/01348** - Pond House, Old Magor Road Magor Monmouthshire NP26 3HN  
Double storey rear extension to the existing cottage
- 11.2 **DM/2023/01610** – 6 Badgers Walk, Undy, Monmouthshire, NP26 3PS  
Change of use from C3 to C4 HMO for 6 occupants.

- 12        **Working Groups and Project Updates**
- 12.1      To receive progress report in respect of Working Groups and Projects as follows and agree actions necessary.
- 12.2      **Undy Play Park**
- 12.3      **Notice Boards**
- 12.4      **Additional Dog Space for Exercise**
- 12.5      **Town Council Branding Logo**
- 12.6      **Provision of Public Toilets**
- 13        **Joint Society of Local Council Clerks (SLCC) One Voice Wales (OVW) event. Wednesday 20<sup>th</sup> November 2024.**
- 13.1      To receive invitation to join a virtual event hosted by SLCC & OVW between 09:40 and 16:35 and agree to fund cost at £65.00 per person.
- 14        **Dancing Hill - Active Travel Route**
- 14.1      To receive a request to fund the purchase of a 'kissing gate' for placement at Dancing Hill accessing Public Right of Way (PRoW) to Mill Reen/Common
- 15        **Magor with Undy Town Regeneration-Placemaking Plan**
- 15.1      To receive update following Steering Group meeting of 08<sup>th</sup> November and agree actions necessary.
- 16        **Extension of the temporary closure of Footpaths 16 & 15, Magor with Undy**
- 16.1      To receive from Monmouthshire County Council proposed further extension of footpath closure order and action as necessary.
17.       **Magor and Undy Community Hub (MUCH)**
- 17.1      To receive from trustees an update in accord with resolution 28.1 of 2024/25
- 17.2      To receive proposal for Council to fund remedial actions to address accessibility issues to the footbridge from Magor and Undy Community Hub (MUCH) car park.
- 18        **Undy AFC**
- 18.1      To receive a report from Cllrs Donna and Mike James concerning Undy AFC
- 19        **Local Government Services Pay Agreement 2024/2025**
- 19.1      To receive and agree to implement the new rates from SCP2 to SCP62 and to make salary back-payments for the period 1st April 2024 to 31st October 2024 for employees in Councils November 2024 salary return.
- 20        **Date of Next Meeting**
- 20.1      To note that the next Ordinary Meeting of the Town Council is scheduled for 19:00 hrs on Monday 09<sup>th</sup> December 2024 at Undy Church and Community Hall.

Topic: Magor with Undy Town Council

Time: Nov 11, 2024 19:00 London

Join Zoom Meeting

<https://us06web.zoom.us/j/88180790759>

Meeting ID: 881 8079 0759

One tap mobile

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**APPENDIX A**

<b>Current account statement balance as at 31/10/2024</b>		<b>2,454.63</b>
less outstanding cheques		
	0.00	0.00
Current Account Balance		<b>2,454.63</b>
CCLA/PSDF	455,518.04	455,518.04
Current Account	2,454.63	2,454.63
BPA1 - Gen Dep	137,050.26	137,050.26
TOTAL		<b>595,022.93</b>