

# MAGOR WITH UNDY TOWN COUNCIL

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## Ordinary Meeting of Magor with Undy Town Council

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting of Magor with Undy Town Council to be held remotely via Zoom at 19:00 hours on Monday 14<sup>th</sup> October 2024.

Join via remote access on Zoom via the link below:

<https://us06web.zoom.us/j/85918635178>

*Councillors are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct.*

[http://www.magorundy.org.uk/\\_UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%202021.pdf](http://www.magorundy.org.uk/_UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%202021.pdf)

*Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol*

[http://www.magorundy.org.uk/\\_UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%202021.pdf](http://www.magorundy.org.uk/_UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%202021.pdf)

William Lewis



Clerk to the Town Council

09<sup>th</sup> October 2024

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### Public Open Forum

Members of the public may make representations, answer questions and provide evidence at a meeting in respect of the business on the agenda. This does not mean that members of the public can take part in debate, but they shall be given a reasonable opportunity to make representations about business to be discussed. (Standing Order 3.3(d)).

The Public Open Forum shall be for a period of not more than 15 minutes during which members of the public may comment upon any matter on the Meeting Agenda (Standing Orders 3.3(e)).

Subject to standing order 3.3 (e), a member of the public shall not speak for more than 5 minutes. (Standing Order 3.3 (f))

### 1 Chairs Announcements

1.1 To receive apologies for absence from Councillors.

### 2 Declarations of Interest

2.1 To receive any declarations of interest in items on the agenda.

### 3 Correspondence

3.1 To note and agree that correspondence relative to agenda items has been received by Council Members.

### 4 Minutes of Previous Meetings

3.1 To adopt the draft minutes of Ordinary Meeting of 09<sup>th</sup> September 2024.

## **5 Finances**

- 5.1** To receive Microsoft Excel Reconciliation report of bank accounting for month ending 31<sup>th</sup> July 2024, 31<sup>st</sup> August 2024 and 30<sup>th</sup> September 2024 (**Appendix A**).
- 5.2** To receive RBS Financial Software reports for month ending 31<sup>st</sup> July 2024, 31<sup>st</sup> August 2024 and 30<sup>th</sup> September 2024. (Separately corresponded to Council)

## **6 Interim Internal Audit**

- 6.1** To receive clarification in regard to previous resolutions and agree any further actions considered necessary in respect of Councils Internal Auditor conducting the interim audit on 28/11/24.

## **7 Sycamore Playing Field – PSPO/Deed of Covenant-Picnic Benches and Waste Bins**

- 7.1** To receive update in respect of Legal Opinion, Signage, Siting of Picnic Benches and provision of Litter Bin.

## **8 Grant Application**

- 8.1** To receive an application from Wildlife Warriors/Gwent Wildlife Trust for a Local Support Grant and agree

## **9 Agenda Items deferred from Ordinary meeting of 09<sup>th</sup> September 2024**

### **9.1 Christmas Trees**

- i. To note that the supply, installation and collection of large Christmas Trees is a service where local suppliers are limited and to consider quotations received and agree actions necessary
- ii. To receive quotation for fitting a Commando Socket to Street Lamp at Newport Road for power to Christmas Tree and agree actions.

- 9.2 Magor with Undy Town Regeneration-Placemaking Plan** – To receive update of the Steering Group Meeting of 13<sup>th</sup> September 2024.

- 9.3 Current projects:** - To receive an update in regard to projects status and agree any actions necessary.

- 9.4 Magor with Undy Newsletter** - To consider the production and publishing of a Newsletter for distribution within the communities and action as necessary.

- 9.5 Town Council Notice Boards** - To receive report from the Council Working Group and agree actions necessary.

### **9.6 Magor and Undy Community Hub (MUCH)**

To receive update in respect of MCC Provision of Youth Activities which commenced on Tuesday 30<sup>th</sup> July 2024 and agree any action necessary.

- 9.7 Gypsy and Traveller Land Identification Update** -To receive and note update from Cllr Frances Taylor and consider any further actions as necessary.

- 9.8 Undy & Magor Horticultural Society Home and Produce Show** -To receive feedback regarding the event held at Undy Memorial Hall on 24<sup>th</sup> August 2024.

- 9.9 Magor Surgery** - To note that Caldicot Medical Group has taken a decision to close Magor Surgery in the afternoons as at 1<sup>st</sup> August and agree any actions necessary.

- 9.10 Mill Common Playpark** -To consider a proposal from a resident to improve the play area at Mill Common and agree actions necessary.

## **10 Crafty Together ‘Yarn Bombing’**

- 10.1** To receive a request from “Crafty Together” to attend to ‘Yarn-Bombing’ decoration of bollards for Remembrance Day and Christmas festive Season and agree actions.

- 11 Monmouthshire CC Planning Application Consultations. Please access the portal link: <http://www.monmouthshire.gov.uk/planning>**

- 11.1 DM/2024/01096 – Oakland, Main Road, Undy. Modification of condition 2 relating to planning.
- 11.2 DM/2024/01198 27 – Stonecroft, Old Stone Lane, Undy. Proposed extension to existing bungalow.
- 12 **Survey Monkey Subscription**
- 12.1 To receive and agree adjustment to costing Min 72.1 of 09/09/24). To agree to revised cost of subscription.
- 13 **EXCLUSION OF PRESS & PUBLIC UNDER SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
- 13.1 To agree the exclusion of the Press and Public to the following agenda item (11.2) pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as some of the business to be transacted has commercial interest of others and considered confidential, the disclosure of which would be prejudicial.
- 13.2 **Magor and Undy Community Hub (MUCH)**  
To receive and note update from Cllr Penny Kirkham (Town Council representative to MUCH) on general matters pertaining and agree actions if necessary.
- 14 **Date of Next Meeting**
- 14.1 To note that next ordinary meeting is 11<sup>th</sup> November 2024 (Venue TBA)

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**Topic: ORDINARY MEETING**  
**Time: Oct 14, 2024 19:00 London**

**Join Zoom Meeting**  
<https://us06web.zoom.us/j/85918635178>  
**Meeting ID: 859 1863 5178**  
**One tap mobile**  
**+15642172000,,85918635178# US**  
**+16469313860,,85918635178# US**

<b>Dial by your location</b> <ul style="list-style-type: none"> <li>• +1 564 217 2000 US</li> <li>• +1 646 931 3860 US</li> <li>• +1 669 444 9171 US</li> <li>• +1 669 900 6833 US (San Jose)</li> <li>• +1 689 278 1000 US</li> <li>• +1 719 359 4580 US</li> <li>• +1 929 205 6099 US (New York)</li> <li>• +1 253 205 0468 US</li> </ul>	<ul style="list-style-type: none"> <li>• +1 253 215 8782 US (Tacoma)</li> <li>• +1 301 715 8592 US (Washington DC)</li> <li>• +1 305 224 1968 US</li> <li>• +1 309 205 3325 US</li> <li>• +1 312 626 6799 US (Chicago)</li> <li>• +1 346 248 7799 US (Houston)</li> <li>• +1 360 209 5623 US</li> <li>• +1 386 347 5053 US</li> <li>• +1 507 473 4847 US</li> </ul>
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**Meeting ID: 859 1863 5178**

**Find your local number: <https://us06web.zoom.us/j/85918635178>**

**Appendix A**

**Excel Reconciliation Report – 30<sup>th</sup> September 2024**

**Current account  
statement  
balance as at**

**30/09/2024**

**8,383.65**

less outstanding  
cheques

Current Account  
Balance

**8,383.65**

CCLA/PSDF            453,656.04  
Current Account        8,184.02  
BPA1 - Gen Dep        157,050.26  
TOTAL

453,656.04  
8,184.02  
157,050.26  
**618,890.32**

Total Receipts inc balances b/fwd  
less total  
payments

771,590.58  
152,700.26  

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**618,890.32**