

MAGOR WITH UNDY TOWN COUNCIL

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Ordinary meeting of Magor with Undy Town Council

Dear Councillor

You are hereby summoned to attend AN Ordinary Meeting of Magor with Undy Town Council on Monday 13th May 2024 at 7.00pm at Magor Baptist Church for the purpose of transacting the business on the below Agenda.

This meeting may also be joined via remote access of Zoom Conference Calling:

<https://us06web.zoom.us/j/86174994032>

Councillors are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct.

<http://www.magorundy.org.uk/UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%202021.pdf>

Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol

<http://www.magorundy.org.uk/UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%202021.pdf>

William Lewis



Clerk to the Town Council

08TH May 2024

AGENDA

1 Public Open Forum

1.1 Public Open Forum (15 minutes at discretion of The Chair).

2 Chairs announcements

2.1 To receive apologies for absence from Councillors.

2.2 To receive any update and feedback from the Mayor on remote meetings, functions, events, Aims & Objectives or matters arising.

3 Declarations of Interest

3.1 To receive any declarations of interest in items on the agenda.

4 Correspondence

4.1 To note and agree that correspondence relative to Agenda items has been sent and received by Council Members.

5 Minutes of Previous Meetings

5.1 To adopt the draft minutes of Ordinary Meeting of 15th April 2024

- 6 Finances**
- 6.1** To receive Microsoft Excel Reconciliation reports of bank accounting for month ending 30th April 2024 (Appendix A).
- 6.2** To receive RBS Financial Software reports for month ending 30th April 2024 (Corresponded separately)
- 7 M.U.C.H and MUGA**
- 7.1** To explore options in partnership work with MUCH in respect of the use and management of the MUGA combined with assisting in the effective management of the HUB and to agree upon the actions as necessary to achieve objectives.
- 8 Council Office Relocation**
- 8.1** To receive any update on the progress of building works and agree any actions necessary.
- 9 Community Youth Provision**
- 9.1** To receive from Cllr Taylor an update on proposals to establish provision of youth services in Magor and Undy and agree upon any actions necessary.
- 10 Undy Play Park Upgrade & Improvement Project**
- 10.1** To agree to expedite the commencement of the project and agree upon any actions necessary.
- 11 Withy Field Sport and Recreation.**
- 11.1** To note that resolution 227.1 of 15/04/24 cannot be accomplished consequent to Monmouthshire CC refusal of the provision of nets on the existing goal posts due to Health and Safety risks.
- 11.2** To receive details of an alternative provision of a Multi-use Goal End from Councillor Frances Taylor and to agree any actions necessary.
- 12 Sycamore Field Sport and Recreation Facilities**
- 12.1** To receive details researched by Councillor Donna James for the provision of picnic benches for locating adjacent to the tree line at Sycamore Field and agree upon actions necessary.
- 12.2** To receive details of an alternative provision of a Multi-use Goal End from Councillor Frances Taylor and agree upon actions necessary.
- 13 Sycamore Terrace Allotments**
- 13.1** To receive a report from The Clerk following resolution 229.1 of 15/04/24 in respect of a request made by Stepping Stones Nursery Group and agree actions necessary.
- 14 One Voice Wales Annual Membership**
- 14.1** To consider membership and subscription to One Voice Wales for 2024/2025 and agree upon actions necessary.
- 15 Grant Applications**
- 15.1** To receive and consider an application for a grant of £500 from a Local Group entitled 'Yum Yums' who operate out of Undy Church Hall once a month to enhance well-being with providing a social meeting place, activities, entertainment and light refreshments to any members of the communities who wish to attend.
- 15.2** To receive and consider an application for the grant of £500 from Kids Cancer Charity (Swansea) to assist with the cost of the provision of a respite break for a family whose child is affected by cancer.

- 16 Previous Minute 196.1 (Purchase of equipment) update**
16.1 To receive and note that Monmouthshire CC decided that following their acquisition of the tools identified that they would retain them as their asset thereby resulting in a saving for Magor with Undy Town Council and agree actions necessary.
- 17 Gypsy and Traveller Land Identification Update**
17.1 To receive an update from Cllr Taylor and agree upon actions necessary.
- 18 Magor Placemaking Update**
18.1 To receive an update from Cllr Taylor and agree upon actions necessary.
- 19 MUGA Portacabin**
19.1 To receive update in relation to current condition and status of the MUGA Portacabin and to note Minute 68.1 of 2022/23 and agree upon actions necessary.
- 20 D Day 80th Anniversary Service**
20.1 To receive update from Cllr Paul Cawley and Town Clerk and agree any actions necessary
- 21 Rialtas Allotments Management Software**
21.1 To receive report from Town Clerk, the quotation provided and agree actions necessary.
- 22 Future Meetings**
22.1 The Annual Statutory Meeting 19:00 hours Thursday 16th May 2024 at Magor Baptist Church and remotely via Zoom.
22.2 The next Ordinary Meeting 19:00 hours Monday 10th June 2024 (Remotely and at a venue to be arranged)

Topic: MUTC ORDINARY MEETING
 Time: May 13, 2024 19:00 London

Join Zoom Meeting
<https://us06web.zoom.us/j/86174994032>

Meeting ID: 861 7499 4032
 One tap mobile
 +12532050468,,86174994032# US
 +12532158782,,86174994032# US (Tacoma)

Dial by your location

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|--------------------------------------|---------------------------------|
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| • +1 301 715 8592 US (Washington DC) | • +1 507 473 4847 US |
| • +1 305 224 1968 US | • +1 564 217 2000 US |
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| • +1 360 209 5623 US | • +1 689 278 1000 US |
| | • +1 719 359 4580 US |
| | • +1 929 205 6099 US (New York) |

Meeting ID: 861 7499 4032

Find your local number: <https://us06web.zoom.us/j/kc07RBtkhX>

Appendix 1
Excel Worksheet April Accounting Reconciliation

| | |
|--|-------------------|
| Current account statement balance as at | 130,323.06 |
| 30/04/2024 | |

less outstanding cheques

| | |
|------|-------------|
| 0.00 | 0.00 |
|------|-------------|

| | |
|------------------------------------|-------------------|
| Current Account Balance | 130,323.06 |
|------------------------------------|-------------------|

| | | |
|-----------------|------------|------------|
| Current Account | 130,323.06 | 130,323.06 |
| BPA1 - Gen Dep | 489,057.24 | 489,057.24 |

| | |
|-------|-------------------|
| TOTAL | 619,380.30 |
|-------|-------------------|

| | |
|-----------------------------------|--------------------------|
| Total Receipts inc balances b/fwd | 640,828.66 |
| less total payments | <u>21,448.36</u> |
| | <u>619,380.30</u> |