

# MAGOR WITH UNDY TOWN COUNCIL

Tel: 01633 882 842

e-mail [admin@magorundy.org.uk](mailto:admin@magorundy.org.uk)

web: [www.magorundy.org.uk](http://www.magorundy.org.uk)

## Ordinary meeting of Magor with Undy Town Council

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting to be held at Magor and Undy Community Hub Main Road, Undy at 19:00 hrs Monday 08<sup>th</sup> April 2024, and remotely via Zoom accessed on the link below:

<https://us06web.zoom.us/j/83922791940>

*Councillors are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct.*

<http://www.magorundy.org.uk/UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%202021.pdf>

*Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol*

<http://www.magorundy.org.uk/UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%202021.pdf>

William Lewis



Clerk to the Town Council

03<sup>rd</sup> April 2024

### AGENDA

#### **1 Public Open Forum**

1.1 Public Open Forum (15 minutes at discretion of The Chair).

#### **2 Chairs announcements**

2.1 To receive apologies for absence from Councillors.

2.2 To receive any update and feedback from the Mayor on remote meetings, functions, events, Aims & Objectives or matters arising.

#### **3 Declarations of Interest**

3.1 To receive any declarations of interest in items on the agenda.

#### **4 Correspondence**

4.1 To note and agree that correspondence relative to Agenda items has been sent and received by Council Members.

#### **5 Minutes of Previous Meetings**

5.1 To adopt the draft minutes of Ordinary Meeting of 11<sup>th</sup> March 2024

To adopt the draft minutes of Extraordinary Meeting of 25<sup>th</sup> March 2024

#### **6 Finances**

6.1 To receive Microsoft Excel Reconciliation reports of bank accounting for month ending 31<sup>st</sup> March 2024. (Appendix A).

- 6.2** To receive RBS Financial Software reports for month ending 29th February 2024 (Corresponded separately)
- 7** **The Public Sector Deposit Fund/CCLA:**
- 7.1** To consider investment of Council Funds consequent to observations of Internal Auditor and presentation by Jamie Charters (CCLA) at Ordinary meeting of 12/02/24.
- 7.2** To agree upon the amount of the Investment (If agreement reached at Agenda Item 7.1)
- 8** **Council Office Relocation**
- 8.1** To receive an update in respect of proposed leasehold of Unit 3, Salisbury House, Magor Square and agree any actions necessary to attend to requirements for occupation.
- 9** **Community Youth Provision**
- 9.1** To receive an update following liaison with Monmouthshire Youth Services to progress Youth Provisions in Magor with Undy.
- 10** **Monmouthshire CC Planning Consultations – Please access the portal link to view the following applications**  
<http://www.monmouthshire.gov.uk/planning>
- 10.1** **DM/2024/00377 – 38, Rockfield Way – Single storey extension**
- 10.2** **DM/2024/00319 – 2, Arlington Close – Single storey extension to rear/side**
- 11** **Dog Waste Collection-Contract Renewal**
- 11.1** To receive details of annual contract renewal with Merlin Environmental Services and agree actions.
- 12** **Summer Bunting – Magor Square**
- 12.1** To consider provision of ‘Bunting’ to decorate Magor Square for this Summer events and activities.
- 13** **Withy Field Sport and Recreation.**
- 13.1** To consider the acquisition of equipment and facilities for Withy Sports Field and action as required.
- 14** **Sycamore Field Sport and Recreation Facilities**
- 14.1** To consider the acquisition of equipment and facilities for Sycamore Sports Field and action as required.
- 15** **Sycamore Terrace Allotments**
- 15.1** To consider a request from Stepping Stones Nursery – Magor CiW School for the allocation of an allotment plot at Sycamore Terrace.
- 16** **Town Council Notice Boards**
- 16.1** To agree the appointment of a ‘Working Group’ to review the condition and future of the current notice boards.
- 17** **80<sup>th</sup> Anniversary of D-Day ( Lighting of a Beacon )**
- 17.1** To note that Resolution 209.4 (Council Meeting 11/03/24) cannot be proceeded with as a consequence of Insurance Requirements of NRW which were restrictive and costly.
- 17.2** To consider alternative measure to commemorate 80<sup>th</sup> Anniversary of D-Day this day.

**18 Future Scheduled Meetings**

**18.1** Monday 13<sup>th</sup> May 2024 at 1900 hrs – Ordinary Meeting

**18.2** Thursday 16<sup>th</sup> May 2024 at 1900 hrs - Annual Statutory Meeting

Time: Apr 8, 2024 19:00 London

Join Zoom Meeting

<https://us06web.zoom.us/j/83922791940>

Meeting ID: 839 2279 1940

One tap mobile

+12532050468,,83922791940# US

+12532158782,,83922791940# US (Tacoma)

Dial by your location

- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 929 205 6099 US (New York)

Meeting ID: 839 2279 1940

Find your local number: <https://us06web.zoom.us/u/knzJRioTi>

**APPENDIX A**

**EXCEL WORKSHEET RECONCILIATION OF ACCOUNTS**

<b>MAGOR WITH UNDY TOWN COUNCIL</b>						
<b>Current account statement balance as at</b>						
<b>31/0324</b>				<b>4,575.42</b>		
less outstanding cheques						
		0.00		0.00		
Current Account Balance				<b>4,575.42</b>		
Current Account		4,575.42		4,575.42		
BPA1 - Gen Dep		514,057.24		514,057.24		
<b>TOTAL</b>				<b>518,632.66</b>		
Total Receipts inc balances b/fwd				774,022.83		
less total payments				255,390.17		
				<b>518,632.66</b>		