

MAGOR WITH UNDY TOWN COUNCIL MAGOR GYDA CHYNGOR TREF UNDY

Tel: 01633 882 842

e-mail admin@magorundy.org.uk

web: www.magorundy.org.uk

Ordinary Meeting

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting of the Town Council for the purpose of transacting business as detailed on the Agenda.

Day/Date: Monday 12th February 2024 at 1900 hrs

This meeting shall be by remote access on Zoom Conference via the following link:

<https://us06web.zoom.us/j/87946820132>

Councillors are reminded that they attend this meeting under the provisions of the Council's Code of Conduct.

<http://www.magorundy.org.uk/UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%202021.pdf>

Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol

<http://www.magorundy.org.uk/UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%202021.pdf>

William Lewis



Clerk to the Town Council

07th February 2024

AGENDA

- 1 OPEN FORUM**
Public Open Forum (15 minutes at discretion of The Mayor).
- 2 INVITATION TO JAMIE CHARTERS - CCLA**
 - 2.1** To receive a presentation from Mr Jamie Charters of the The Public Sector Deposit Fund/CCLA:
- 3 INVITATION TO JOSH KLEIN - MON CC**
 - 3.1** To receive information regarding development of a youth provision program.
- 4 MAYOR'S ANNOUNCEMENTS AND REPORT**
 - 4.1** To receive apologies for absence from Councillors.
 - 4.2** To receive any update and feedback from the Mayor on remote meetings, functions, events, Aims & Objectives or matters arising.
- 5 DECLARATIONS OF INTEREST ITEMS ON THE AGENDA – Forms to be completed**
 - 5.1** To receive any declarations of interest in items on the agenda.

6 CORRESPONDENCE

- 6.1** To note and agree that correspondence relative to Agenda items has been sent and received by Council Members.

7 MINUTES

- 7.1** To adopt the draft minutes of Ordinary Meeting held remotely on 08th January 2024.
7.2 To adopt the draft minutes of Finance Meeting held remotely on 22nd January 2024.

8 FINANCE

- 8.1** To receive Councils Bank Reconciliation reports on Microsoft Excel (Appendix A). and RBS Financial Software reports for month ending 31st January 2024 (Correspondence sent)
8.2 To receive RBS Financial Software reports for month ending 31st January 2024 (Correspondence sent)
8.3 To agree to the following virements:
- £462 from Councillors Allowances 4090-110 to Mayoral Regalia 4091-110
 - £193 From Grass Cutting 4445-150 to Service Level Agreement 4440-150
 - £76 From Maintenance 4300-170 to Inspections 4550-170

9 COUNCIL OFFICE RELOCATION

- 9.1** To receive an update from Clerk of actions and enquiries undertaken to date, make observations and agree any actions required.

10 ADDITIONAL MEMBER OF COUNCIL STAFF

- 10.1** To receive any update of the business case, job description. To determine appropriate job title and action necessary.

11 TOWN REGENERATION PLACEMAKING PLAN

- 11.1** To consider actions dependant on receipt of information and update from Mon CC

12 POLICY REVIEWS

- 12.1** To consider the following policies subject of review, reach agreement to any amendments and to publish on Town Council website.
12.2 Committee Terms of Reference
12.3 Freedom of Information Policy
12.4 Health & Safety Policy
12.5 Information & Data Protection Policy
12.6 Lone Working Policy
12.7 Overtime Policy

13 MON CC PLANNING APPLICATIONS – Please access the portal link to view the following applications

<http://www.monmouthshire.gov.uk/planning>

- 13.1** **DM/2023/01754 – 6 St Stephens Court, Undy** – Install an Air Source Heat Pump to rear of property for provision of central heating and hot water. Initial survey by installers indicates that planning permission is required due to expected noise levels (48Db) and associated proximity to neighbours house.
13.2 **DM/2023/01764 – Celtic Close, Undy** - Proposed single storey rear extension, and altered/increased width parking access and alteration to existing garage frontage.

14 PROVISION OF A BENCH ADJACENT TO WITHY BUS STOP (Cllr Baicher)

- 14.1** To receive report from Clerk dependant on information being provided by Mon CC Passenger Transport Unit.

- 15. **COMMONWEALTH DAY - 11th of March 2024.**
- 15.1 To receive an update on proposed service.

- 16 **SOLAR FARM PROJECT – FUTURE ENERGY LLANWERN**
- 16.1 To give preliminary observation in respect of the proposed development.

- 17 **FUTURE COUNCIL MEETINGS**
- 17.1 Ordinary Meeting scheduled for 19:00 hours Monday 11th March 2024

Zoom meeting.

Time: Feb 12, 2024 19:00 London

Join Zoom Meeting

<https://us06web.zoom.us/j/87946820132>

Meeting ID: 879 4682 0132

One tap mobile

+13126266799,,87946820132# US (Chicago)

+13462487799,,87946820132# US (Houston)

Dial by your location

<u>• +1 312 626 6799 US (Chicago)</u>	<u>• +1 564 217 2000 US</u>	<u>• +1 719 359 4580 US</u>
<u>• +1 346 248 7799 US (Houston)</u>	<u>• +1 646 931 3860 US</u>	<u>• +1 929 205 6099 US (New York)</u>
<u>• +1 360 209 5623 US</u>	<u>• +1 669 444 9171 US</u>	<u>• +1 253 205 0468 US</u>
<u>• +1 386 347 5053 US</u>	<u>• +1 669 900 6833 US (San Jose)</u>	<u>• +1 253 215 8782 US (Tacoma)</u>
<u>• +1 507 473 4847 US</u>	<u>• +1 689 278 1000 US</u>	<u>• +1 301 715 8592 US</u> <u>(Washington DC)</u>
<u>• +1 305 224 1968 US</u>	<u>• +1 309 205 3325 US</u>	

Meeting ID: 879 4682 0132

Find your local number: <https://us06web.zoom.us/j/kcMyskbHPa>

APENDIX 1 – AGENDA ITEM 7.1

**Current account
statement balance as at**

31/01/2024

7,886.56

less outstanding cheques

0.00

0.00

Current Account Balance

7,886.56

Current Account

7,886.56

7,886.56

BPA1 - Gen Dep

561,989.66

561,989.66

TOTAL

569,876.22

Total Receipts inc balances
b/fwd

771,679.75

less total payments

201,803.53

569,876.22