

MAGOR WITH UNDY TOWN COUNCIL

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Extra-Ordinary meeting of Magor with Undy Town Council

Dear Councillor

You are hereby summoned to attend remotely an Extra-Ordinary meeting to be held via Zoom.

<https://us06web.zoom.us/j/81625603012>

(see other access options at end of agenda) on Monday 27th March 2023 at 1900 hrs for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct.

<http://www.magorundy.org.uk/UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%2021.pdf>

Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol

<http://www.magorundy.org.uk/UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%2021.pdf>

CLlr Carole Hopkins



(Mayor)

22nd March 2023

AGENDA

1 Chair's Announcements

1.1 To receive any apologies for absence from Councillors

2 Correspondence

2.1 To note that correspondence relative to matters on Meeting Agenda had been sent to Council Members

3 Magor with Undy Grounds Maintenance and Facilities responsibilities.

3.1 To consider three options having regard to efficiency, costing and management and agree upon which option to proceed with.

3.2 OPTION 1

To continue with previous and existing arrangements for the maintenance of areas of the community in relation to grass cutting and general maintenance responsibilities – ie: tackling issues as identified, going to tender, obtaining quotations and appointing to undertake work.

- 3.3 **OPTION 2**
To employ directly to Town Council Staff a person in the role of Grounds-person and Facilities Officer to work in accordance with direction from the Town Clerk attending to such works and maintenance as identified.
- 3.4 **OPTION 3**
To enter into a Service Level Agreement with Monmouthshire County Council who will provide employee(s) who will, in association with and under the direction of the Town Clerk undertake the works identified.
- 3.5 Pertaining to Options 1 and 2 above, to agree budgetary considerations and resolve to create a new budget heading by virement of available amount under the provisions of Section 4.2 of The Councils Financial Regulations, if necessary.
- 4 Review of Financial Regulations published January 2022**
- 4.1 To review the current Financial Regulations of Magor with Undy Town Council to ensure their relevance and whether they are fully suited to the responsibilities of the Town Council in meeting the needs of our Communities and make amendments as necessary.
- 5 Coronation of King Charles III**
- 5.1 To receive update of the events and activities proposed for Magor with Undy celebrations on 08th May 2023 and agree upon actions necessary to assist with and deliver these events.
- 6 Mon CC – Neighbourhood Services – Grounds Maintenance 2023**
- 6.1 To receive quotation in respect of Grounds Maintenance, grass cutting and Playground Inspections £3860.45 and additional monthly inspections of the MUGA courts £248.76 which total £4,109.21.
(Clerk to present report for consideration by Council for the suspension of Financial Regulations as defined in Section 17.2)
- 7 Green Moor Lane Allotments – Works Program**
- 7.1 To note that three skips provided to clear rubbish from flail cutting of Green Moor Lane have not been sufficient and that further expenditure is required for more skips to complete the task. The Clerk (RFO) in consultation with Chair authorises this expenditure under the provisions of Section 4.1 of The Council Financial Regulations.
- 8 Merlin Environmental Dog Waste Contract**
- 8.1 To receive and agree to the contract between Magor with Undy Town Council and Merlin Environmental Services Limited in respect of weekly collection of dog waste.

9 Town Council Assets Register

- 9.1 To note that a review of the register of Council assets has been commenced and to agree any actions necessary

Topic: Extraordinary Meeting

Time: Mar 27, 2023 19:00 London

Join Zoom Meeting

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