

MAGOR WITH UNDY TOWN COUNCIL MAGOR GYDA CHYNGOR TREF UNDY

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Ordinary Meeting

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting of the Town Council for the purpose of transacting business as detailed on the Agenda.

Day/Date: Monday: 06th March 2023.

Time: 1900 hrs

Venue: Remote meeting via ZOOM: Link: <https://us06web.zoom.us/j/87879031627>

Councillors are reminded that they attend this meeting under the provisions of the Council's Code of Conduct.

<http://www.magorundy.org.uk/UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%2021.pdf>

Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol

<http://www.magorundy.org.uk/UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%2021.pdf>

William Lewis



Clerk to the Town Council

01st March 2023

AGENDA

OPEN FORUM

Public Open Forum (15 minutes at discretion of The Mayor).

1 MAYOR'S ANNOUNCEMENTS AND REPORT

1.1 To receive apologies for absence from Councillors.

1.2 To receive any update and feedback from the Mayor on remote meetings, any functions attended, Aims and Objectives or matters arising.

2 DECLARATIONS OF INTEREST ITEMS ON THE AGENDA – Forms to be completed

2.1 To receive any declarations of interest in items on the agenda.

3 CORRESPONDENCE

3.1 To note that correspondence relative to matters on Meeting Agenda had been sent to Council Members

4 MINUTES

4.1 To adopt the draft minutes of the Ordinary Meeting held remotely on 13th February 2023

4.2 Minutes to be initialled and signed by Chair as soon as practicable.

- 5 FINANCE**
- 5.1** To note and accept list of income and expenditure banked during February 2023. (Appendix A).
- 5.2** To confirm the Bank Reconciliation of the Council's Bank Accounts to 28th February 2023
- 6 COUNCIL OFFICE/THE HAYLOFT**
- 6.1** To receive update in respect of matters of accessibility for users of the Council Office.
- 7 GRANTS AND FUNDING**
- 7.1** To receive a Community Grant Application of £500.00 from UNDY YUM YUMS to assist with spiralling costs associated with the hire of the hall, advertising, entertainment provision of entertainment and refreshments under Section 145(c) Local Government Act 1972.
UNDY YUM YUMS are a Volunteer Community Group operating out of Undy Church/Community Hall once each month providing an open door to members of the Community to meet, engage and enjoy a sociable afternoon of activity and refreshments.
- 8 TRAINING PLAN FOR COUNCILLORS AND STAFF.**
- 8.1** To receive and agree to publish the 'Training Plan' for Magor with Undy Town Council in accordance with Section 67 of the Local Government and Elections (Wales) Act 2021.
- 9 MEMBERSHIP WITH ONE VOICE WALES**
- 9.1** To consider invitation for renewal of membership with One Voice Wales:
Membership Fee: £1030 - Based on 2642 chargeable dwellings @ £0.390p per dwelling
- 10 PLANNING - View applications at <http://www.monmouthshire.gov.uk/planning>**
For consideration by Council
- 10.1** DM/2023/00152 - Wesley House, Main Road, Undy
Construction of Proposed Contemporary Entrance Porch
- 10.2** DM/2023/00205 - 1 Blenheim Drive, Magor
Garage conversion to office/gym/private use
- 10.3** DM/2023/00238 - Vinegar Hill Farm, Vinegar Hill
Proposed two storey side extension to create larger master bedroom and kitchen/dining area.
- 10.4** DM/2023/00066 - Courtfarm Bungalow 1, West End
Erection of a single detached bungalow.
- 11 KING CHARLES III CORONATION – MAY 06TH 2023**
- 11.1** To receive any update in respect of progress, consider and agree any further actions required.
- 12 EXCLUSION OF PRESS & PUBLIC**
- 12.1** Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 Council to consider exclusion of the Press and Public to the agenda item 13 as some of the business to be transacted is considered confidential, the disclosure of which would be prejudicial.
- 13 MAGOR POST OFFICE UPDATE**
- 13.1** To receive information from Post Office Limited in respect of the future of Magor Post Office and agree actions as necessary.
- 14 BOUNDARY CHANGES UPDATE**

- 14.1 To receive update concerning land at Common-Y-Coed and Undy Allotments and to agree a budget for any Legal Representation in order to apply to The Land Registry to obtain legal title.
- 15 **MON CC – SERVICE LEVEL AGREEMENT**
- 15.1 To receive feedback from Monmouthshire County Council in respect of potential for a Service Level Agreement for grounds maintenance works.
- 16 **COUNCILLORS ITEMS OF BUSINESS**
- 16.1 To receive report from Cllr Kirkham following her attendance at MUCH group meeting on 08th February 2023
- 17 **ALLOTMENTS PROJECTS UPDATE**
- 17.1 To receive update in respect of Allotment improvements as agreed at Full Council Meeting of 13/02/23 – Min 184.1
- 17.2 To consider details of any quotations received in response to tenders and agree actions.
- 17.3 To consider the introduction of DCWW main water supply to Green Moor Lane and Undy Allotments.
- 18 **DATE OF NEXT MEETING**
- 18.1 To agree date of the next Ordinary Meeting.

Topic: Full Council Ordinary Meeting
Time: Mar 6, 2023 19:00 London

Join Zoom Meeting

<https://us06web.zoom.us/j/87879031627>

Meeting ID: 878 7903 1627

One tap mobile

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Dial by your location

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+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 929 205 6099 US (New York)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

Meeting ID: 878 7903 1627

Find your local number: <https://us06web.zoom.us/j/kc6VX70073>

APPENDIX A

INCOME

TRFR 0357	BPA1 TO CA	FUNDS TRFR	20,000.00		0.00
FP 0358	Tennis Squad	Court Fee		25.00	25.00
FP 0359	Kari Davies Tennis	Court Fee		57.50	57.50
FP 0360	Magor Netball	Court Fee		50.00	50.00
FP 0361	Barclays Bank	Loyalty Award		1.13	1.13
TRFR 0379	BPA1 TO CA	FUNDS TRFR	10,000.00		0.00

EXPENDITURE

UK DEBT MANAGEMENT (PWLb)	MUCH LOAN		5,415.68			5,415.68
BARCLAYS	CHARGES			13.00		13.00
ZOOM	CONFERENCE CALLING		11.99		2.40	14.39
SWALEC	FLOODLIGHTS		173.88		8.69	182.57
SWALEC	ADJUSTMENT OF BILL DD 0356		-3.59		-0.71	-4.30
MUCH TRUSTEES	COMMUNITY GRANT		5,000.00			5,000.00
MAGOR SCOUT&GUIDE HUT	COMMUNITY GRANT		3,000.00			3,000.00
NETBALL UK LIMITED	MUGA NETBALL POSTS		315.00		63.00	378.00
EE LIMITED	MOBILE PHONE CONTRACT		20.00		4.00	24.00
SOLUTIONS IN TECHNOLOGY	TELEPHONY/BROADBAND		59.98		12.00	71.98
STAFF SALARIES	FEB SALARIES	2,520.58				2,520.58
HMRC	STAT DEDUCTIONS-FEB	1,063.06				1,063.06
TORFAEN CBC	PENSION CONTS -FEB	710.09				710.09
CHEPSTOW ACCOUNTANCY	SALARY ADMIN FEB 2023		20.00			20.00
VISION ICT	WEBSITE HOSTING 2023-24		258.00		51.60	309.60
AMAZON-PUKKA PADS	HAYLOFT VISITOR BOOK		12.84		2.57	15.41
IAC AUDIT & CONSULTANCY	INTERIM AUDIT		295.00		59.00	354.00
MON CC	MON LIFE-Playscheme cont 22		4,000.00			4,000.00
MORRISONS	REFRESHMENT/HOSPITALITY		15.00			15.00
MERLIN ENVIRONMENTAL	DOG WASTE-INV 1309		1,040.00		208.00	1,248.00
MICROSHADE	SOFTWARE HOSTING		92.90		18.58	111.48
NJ RIORDAN WHILD	HAYLOFT RENT (4 WKS due 27/02)		675.00			675.00
RESTORE DATASHRED	CONFIDENTIAL WASTE		59.81		11.96	71.77