

MAGOR WITH UNDY TOWN COUNCIL

Tel: 01633 882 842

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Ordinary Meeting

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting of the Town Council on Monday 09th January 2023 at 7:00pm to be held remotely via ZOOM: <https://us06web.zoom.us/j/88326280096> for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Council's Code of Conduct.

<http://www.magorundy.org.uk/UserFiles/Files/MUCC%20Code%20of%20Conduct%20Mar%202021.pdf>

Members of the Public are reminded that when they join a remote meeting, they do so in line with the Council's Virtual Public Meetings Protocol

<http://www.magorundy.org.uk/UserFiles/Files/Virtual%20Public%20Meetings%20Protocol%20Aug%202021.pdf>

William Lewis



Clerk to the Town Council

04th January 2023

AGENDA

OPEN FORUM

Public Open Forum (15 minutes at discretion of The Mayor).

1 MAYOR'S ANNOUNCEMENTS AND REPORT

1.1 To receive apologies for absence from Councillors.

To receive any update and feedback from the Mayor on remote meetings and/or any functions attended.

2 DECLARATIONS OF INTEREST ITEMS ON THE AGENDA – Forms to be completed

2.1 To receive any declarations of interest in items on the agenda.

3 CORRESPONDENCE

3.1 To note that correspondence relative to matters on Meeting Agenda had been sent to Council Members

4 MINUTES

4.1 To adopt the draft minutes of the Ordinary Meeting held remotely on Monday 05th December 2022

4.2 Digital or original signature of the Mayor shall be assigned to the minutes when practicable.

- 5 PUBLIC SPACE PROTECTION ORDERS
 - 5.1 To receive proposals from Council Members of areas of the Community identified as potentially suitable for an application to be made for Public Space Protection Order
- 6 FINANCE
 - 6.1 To note and accept list of payments and receipts banked during December 2022. (Appendix A)
To confirm the Bank Reconciliation of the Council's Bank Accounts to 31st December 2021
- 7 COUNCIL WEBSITE UPGRADE.
 - 7.1 To note and receive comment regarding Council Website that has been serviced by Vision ICT and that a search facility has been included on the site.
- 8 PLANNING - View applications at <http://www.monmouthshire.gov.uk/planning>
For consideration by Council
 - 8.1 DM/2021/00727 - Modification of condition relating to DM/2019/00951; Land South East Of Tesco Distribution, Bareland Street.
Condition 2: The development shall be carried out in accordance with the list of approved plans.
Approved planning drawings not in compliance with the Section 184 Highways Agreement
DM/2019/00951- Construction of an access track – Three Gates, Llandevenny Road, Llandevenny, Magor – was approved by council. (Appendix B)
 - 8.2 DM/2022/01490 - Magor Pill Farm, Whitewall, Magor
Change of use of 2 no. bays from agricultural to B2/B8 uses.
 - 8.3 DM/2022/01600 - Community Care Enterprises Ltd, West End, Magor
Proposed change of use of disused community care facility, into 5 no. 2 storey dwellings, to include partial demolition and associated alterations.
 - 8.4 To note Mon CC weekly new and decided planning lists
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists>
- 9 FINGER POSTS
To receive and consider three quotations corresponded to Council Members and to agree which will be accepted to undertake this work.
- 10 KING CHARLES III CORONATION – MAY 06TH 2023
 - 10.1 To form a working group for support and delivery of events to celebrate the Coronation of King Charles III, set a budget and agree any actions necessary.
- 11 SUCCESSION OF PLANTING 2023
 - 11.1 To consider allocation of a budget for planting 2023/2024 and agree any actions necessary.
- 11 WALES AUDIT OFFICE
To note receipt of correspondence from WAO concerning their audit of 2018/2019 and agree actions as necessary.
- 12 EXCLUSION OF PRESS & PUBLIC
 - 12.1 Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 Council to consider exclusion of the Press and Public to the agenda item 12.1a pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as some of the business to be transacted is considered confidential, the disclosure of which would be prejudicial
 - 12.1a MAGOR POST OFFICE UPDATE.
To receive information from Post Office Limited in respect of the future of Magor Post Office and agree actions as necessary.

- 13 COUNCILLORS ITEMS OF BUSINESS**
13.1 No items of business, requests or motions received.
- 14 MEETINGS**
14.1 To confirm the date of the Next Ordinary Meeting.

Topic: ORDINARY MEETING

Time: Jan 9, 2023 19:00 London

Join Zoom Meeting

<https://us06web.zoom.us/j/88326280096>

Meeting ID: 883 2628 0096

One tap mobile

+19292056099,,88326280096# US (New York)

+12532050468,,88326280096# US

Dial by your location

+1 929 205 6099 US (New York)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

Meeting ID: 883 2628 0096

Find your local number: <https://us06web.zoom.us/j/88326280096>

Appendix A

December Expenditure

PAYEE	PURPOSE	ESTABLISHMENT	BANK CHARGES	VAT	TOTAL
S G SMITH CARPENTRY	REFURB NOTICE BOARDS	£ 715.00			£ 715.00
S G SMITH CARPENTRY	HAYLOFT LETTER BOX	£ 47.00			£ 47.00
S G SMITH CARPENTRY	PORTACABIN REFURB	£ 105.00			£ 105.00
VISION ICT	EMAIL ACCOUNT HOSTING	£ 252.00		£ 50.40	£ 302.40
KONICA MINOLTA	PRNTR LEASE OCT22-JAN23	£ 143.31		£ 28.66	£ 171.97
KONICA MINOLTA	PRTNG COST JULY 22-OCT 22	£ 41.74		£ 8.35	£ 50.09
MICROSHADE	HOSTING AND SOFTWARE-NOV	£ 92.90		£ 18.58	£ 111.48
MERLIN ES	CLLCTN 4 WEEKS FROM 7/11/22	£ 832.00		£ 166.40	£ 998.40
RIALTAS BUSINESS SOL	SWITCH TO INCOME/EXP	£ 500.00		£ 100.00	£ 600.00
NJ RIORDAN WHILD	HLFT ELECTRIC 29/06-24/11	£ 122.93		£ 24.59	£ 147.52
LLANVAIR LANDSCAPES	GRASS CUTTING 5 SITES	£ 4,600.00		£ 920.00	£ 5,520.00
DUNELM LTD	HAYLOFT CURTAIN & POLE	£ 58.33		£ 11.67	£ 70.00
HMRC	STATUTORY DEDUCTIONS-NOV	£ 1,728.54			£ 1,728.54
TORFAEN CBC	PENSION CONTRIBUTIONS-NOV	£ 951.97			£ 951.97
READY STEADY GO	GRANT FUNDING UNDY CH HALL	£ 475.00			£ 475.00
C M LEWIS (REIMBURSEMT)	OFFICE SUPPLIES(DUNELM)	£ 37.10			£ 37.10
VIKING (OVERDUE)	4 OFFICE CHAIRS	159.00		31.80	£ 190.80
NJ RIORDAN WHILD	HAYLOFT 4 WK RENTAL	675.00			£ 675.00
BARCLAYS BANK	CHARGES		14.50		£ 14.50
RESTORE	CONFIDENTIAL WASTE	61.70		12.34	£ 74.04
CHEPSTOW ACCOUNTANCY	WAGES ADMIN NOV 2022	67.50			£ 67.50
ZOOM	REMOTE MEETINGS PLATFORM	11.99		2.40	£ 14.39
SEVERN TUNNEL BAND	CAROLE SERVICE CONTRIBUTION	250.00			£ 250.00
AMAZON	OFFICE CONVECTOR HEATER	45.82		9.16	£ 54.98
EE LIMITED	MOBILE PHONE	20.00		4.00	£ 24.00
CLLR N BAICHER	REMUNIRATION	37.50			£ 37.50
CLLR P CAWLEY	REMUNIRATION	37.50			£ 37.50
CLLR C HOPKINS	REMUNIRATION	287.50			£ 287.50
CLLR D JAMES	REMUNIRATION	37.50			£ 37.50
CLLR M JAMES	REMUNIRATION	37.50			£ 37.50
CLLR P KIRKHAM	REMUNIRATION	37.50			£ 37.50
CLLR F TAYLOR	REMUNIRATION	162.50			£ 162.50
CLLR A GRAHAM	REMUNIRATION	37.50			£ 37.50
STAFF SALARIES	DECEMBER	2,590.05			2,590.05
HMRC	STATUTORY DEDUCTIONS-DEC	1,086.46			1,086.46
TORFAEN CBC	PENSION CONTRIBUTIONS-DEC	710.09			710.09
CHEPSTOW ACCOUNTANCY	WAGES ADMIN DEC 2022	16.50			16.50
MICROSHADE	HOSTING AND SOFTWARE-DEC	92.90		18.58	111.48
SOLUTIONS IN TECH	TELEPHONE AND BBAND	59.98		12.00	71.98
TESCO STORES	OFFICE DESK DIARY	5.00		1.00	6.00

December 2022 Income

PAYER	DESCRIPTION	CURRENT ACCOUNT 60604844	BPA 1 (General Savings) 23738507	VAT	ALLOTMENT	PRECEPT	GRANTS	GENERAL RECEIPTS	TOTAL
		-92,606.00	377,295.61	7,476.99	424.00	199,050.00	0.00	1,675.92	493,316.52
BPA1 TO CA	FUNDS TRFR	10,000.00	-10,000.00						0.00
SWALEC	CREDIT (floodlights)							9.18	9.18
BARCLAYS BANK	LOYALTY REWARD							1.50	1.50
TENNIS SQUAD	FLIGHT TOKENS							45.00	45.00
BARCLAYS BANK	CREDIT INTEREST		71.08						71.08
H&M HITCHENS	ALLOTMENT FEE				12.00				12.00
SPEEDING GROUP	FUNDS RETURN							356.12	356.12
MON CC	PRECEPT #3					£ 99,524.00			99,524.00
JERWOOD (CHQ PMT)	ALLOTMENT FEE				12.00				12.00
THOMPSON(CHQ PMT)	ALLOTMENT FEE				12.00				12.00
C/ACC TO BPA1	FUNDS TRFR	-90,000.00	90,000.00						0.00
WESTERN POWER	WAYLEAVE							16.78	16.78

Appendix B

TO: Head of Planning
Monmouthshire County Council
County Hall
The Rhadyr
Usk NP15 1GA

FROM: **MAGOR WITH UNDY CC**

APPLICATION NO: **DM/2019/00951**

OUR REF:

DATE: **1.7.19**

Observations on preliminary enquiries, outline applications and other applications
Under the Town and Country Planning Act

Short description of application:

Construction of an access track – Three Gates, Llandeenny Road, Llandeenny, Magor

IT IS RECOMMENDED THAT THE APPLICATION BE:

Approved