

# MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend remotely a Human Resources committee meeting of Magor with Undy Community Council to be held via Zoom <https://zoom.us/j/97765489131> on Monday 14th June 2021 at 18.00pm for the purpose of transacting the following business:  
(Note this meeting will conclude at 18.55pm)

***Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.***



Beverly Cawley  
Clerk to the Council

8th June 2021

## **AGENDA**

### **1 Chair's Announcements**

- 1.1 To receive and accept apologies for absence from Councillors

### **2 Declarations of Interest**

- 2.1 To note any declarations of interest in items on the agenda – Forms to be completed

- 3 To Note, that if deemed necessary this Committee will Resolve to Exclude the Press and Public:-** *by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public may be excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

### **4 Additional Support Staff** *(deferred from HR 7/6/21)*

- 4.1 To note list of Council's contracted roles (and costs) the Council has in place for maintenance [(as requested March 2021) (and 7<sup>th</sup> June 2021)]
- 4.2 To note draft business case (as requested March 2021)
- 4.3 To undertake a SWOT *(Strengths, Weaknesses, Opportunities and Threats)* Analysis for inclusion in the business case.

To: Cllrs S Raggett (Chair), S Bailey, M Bisi, C Hopkins, D James, F Taylor, J Wilson