

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend remotely an Ordinary meeting of Magor with Undy Community Council to be held via Zoom <https://us06web.zoom.us/j/97765489131> on Monday 11th October 2021 at 7pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.



Beverly Cawley
Clerk to the Council

6th October 2021

AGENDA

- 1 Open Forum**
Public Open Forum (15 minutes at discretion of Chair)
- 2 Chair's Announcements**
 - 2.1 To receive apologies for absence from Councillors
 - 2.2 To receive any update and feedback from the Chair on remote meetings
- 3 Declarations of interest in items on the agenda – Forms to be completed**
 - 3.1 To receive any declarations of interest in items on the agenda
- 4 Minutes**
 - 4.1 To adopt the minutes of the Ordinary Meeting held remotely on 13th September 2021
 - 4.1.a Chair to sign the minutes
 - 4.2 To adopt the minutes of the Planning Committee Meeting held remotely on 27th September 2021
 - 4.2.a Chair to sign the minutes
 - 4.3 To adopt the minutes of the Extra-Ordinary Meeting held remotely on 27th September 2021
 - 4.3.a Chair to sign the minutes
- 5 Finance**
 - 5.1 To confirm the Bank Reconciliation of the Council's Bank Accounts to 30th September 2021 (*attached*)
 - 5.2 To note and accept list of amounts paid and banked during September 2021 (*attached*)
 - 5.3 To note changes to Barclays Bank monthly fees with effect from 11th September 2021 (*attached*)

6 Correspondence

- 6.1 To note miscellaneous correspondence emailed direct to Members as appropriate during remote working conditions
- 6.2 To note correspondence from Welsh Government in respect of a survey Town & Community Councillors are expected to complete, and which will create vital evidence, critical to shaping the role and support available for councillors in the future

7 Planning - View applications at <http://www.monmouthshire.gov.uk/planning>

- 7.1 To consider:
 - 7.1.a **DM/2021/00528:** Holly Bush, Vinegar Hill, Undy
 - 7.1.b **DM/2021/01483:** 17 Tredegar Drive, Undy
 - 7.1.c **DM/2021/01414:** Unit 103, Wales 1 Business Park, Newport Road, Magor
 - 7.1.d **DM/2021/01636:** Blue Water House, Vinegar Hill, Undy
- 7.2 To note Mon CC weekly new and decided planning lists
<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>

8 Dog Fouling

- 8.1 To note correspondence from Merlin Waste (dog waste collection service) notifying their change of name to 'Merlin Environmental Services Ltd'
- 8.2 To note correspondence from Mon CC's 'Give Dog Fouling the Red Card' Working Group in respect of setting up a contract with Merlin Waste (Merlin Environmental Services Ltd), and to agree any action required.

9 Councillor Representation on Outside Bodies and Working Groups

- 9.1.a To note that Cllr Bailey is no longer able to continue on the following working groups:
 - i. Sycamore Playing Field working group
 - ii. Brewery working group
- 9.1.b To consider the need to replace the representative on the above mentioned groups, and appoint if necessary:

10 MonLife October Half Term Outreach in Magor & Undy

- 10.1 To note request from MonLife to use the MUGA courts for Outreach sessions during October half term and agree any fee/action.

11 Grass Cutting Contracts

- 11.1 To note that the Grass Cutting Contracts are due for renewal for the year 2022
- 11.2 To consider the requirements of the contracts and agree the specifications to go out for quotes.

12 Winter/Spring Planting

- 12.1 To consider the need for Winter/Spring planting in the Council's flower tubs/containers etc. and agree any actions required.

13 Grants & Financial Support

- 13.1 To receive a 'Community Support Grant' application from Magor RFC for £2000 to assist with the purchase of portable lighting.

14 The Hayloft, Magor Square

- 14.1 To receive feedback on the progression made in respect of the office space at The Hayloft

Magor Square, and agree any actions required.

15 Consultations

- 15.1 Monmouthshire county council: Polling District and Polling Place Review *(by 22/10/21)*
(attached)
- 15.2 Independent Remuneration for Wales – Draft Annual Report 2022/2023 *(by 26/11/21)*
<https://gov.wales/independent-remuneration-panel-wales-draft-annual-report-2022-2023>
- 15.3 Public Service Ombudsman for Wales: Proposed Guidance on “Principles of Good Administration” and “Good Records Management”. *(by 01/11/21)*
<https://www.ombudsman.wales/principles-of-good-administration/>
https://www.ombudsman.wales/good_records_management_matters/

16 Reports

16.1 Clerk

- 16.1.a To receive the Clerk’s written Report and any verbal update in respect of on-going issues and agree any actions *(attached)*
- 16.1.b To receive a copy of the on-going action plan and note the current status

16.2 Working Groups

- 16.2.a To receive a written report of the Village Improvements (Signage) Working Group meeting, and agree any actions required.
- 16.2.b To receive written reports of recent MUGA Working Group meetings and agree any actions required.

16.3 Councillors

- 16.3.a Flooding: To receive any written reports in respect of flooding issues in the area, and agree any actions required. *(subject to receipt of papers)*
- 16.3.b Village Assessment: To receive any written reports in respect of the Village assessment and monitoring *(subject to receipt of papers)*
- 16.3.c To receive a written report from Cllr Kirkham in respect of the One Voice Wales Innovative Practice Conference.
- 16.3.d To receive any activity reports from Councillors *(subject to receipt of papers)*
- 16.3.e To receive any other reports from Councillor representatives on outside bodies *(subject to receipt of papers)*

17 Meeting Dates

- 17.1 Planning Committee Meeting – Monday 25th October 2021 at 7pm
- 17.3 Ordinary Meeting – Monday 8th November 2021 at 7pm
- 17.4 To agree a date/s in October/November for a Budget workshop/s