

MAGOR WITH UNDY COMMUNITY COUNCIL

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Dear Councillor

You are hereby summoned to attend remotely an Ordinary meeting of Magor with Undy Community Council to be held via Zoom <https://zoom.us/j/97765489131> on Monday 12th July 2021 at 6pm for the purpose of transacting the following business:

Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.



Beverly Cawley
Clerk to the Council

7th July 2021

AGENDA

- 1 Open Forum**
Public Open Forum (15 minutes at discretion of Chair)
- 2 Chair's Announcements**
 - 2.1 To receive apologies for absence from Councillors
 - 2.2 To receive any update and feedback from the Chair on remote meetings
- 3 Declarations of interest in items on the agenda – Forms to be completed**
 - 3.1 To receive any declarations of interest in items on the agenda
- 4 Minutes**
 - 4.1 To adopt the minutes of the Ordinary Meeting held remotely on 14th June 2021 (*attached*)
 - 4.1.a Chair to sign the minutes
 - 4.2 To adopt the minutes of the Human Resources Committee Meeting held remotely on 14th June 2021 (*attached*)
 - 4.2.a Chair to sign the minutes
 - 4.3 To adopt the minutes of the Extra-Ordinary Meeting held remotely on 28th June 2021 (*attached*)
 - 4.3.a Chair to sign the minutes
- 5 Finance**
 - 5.1 To confirm the Bank Reconciliation of the Council's Bank Accounts to 30th June 2021 (*attached*)
 - 5.2 To note list of amounts paid and banked during June 2021 (*attached*)
 - 5.3 To note Valuation and Interim Certificate No 5, from Colin Lang QS in respect of the Retention figure for the refurbishment of the MUGA Courts (*attached*)
 - 5.3.a To note payment of corresponding invoice to South Wales Sportsgrounds Contractors Ltd for the sum of £3180.26 [(under Financial Regulations 5.5.a) (under Local Govt (Misc) Provisions Act 1976 s.19 (b))]
 - 5.4 To receive a Community Grant Application from Magor Amateur Dramatic Society for the

sum of £700 for pop-up banners as a substitute for scenery. *(attached)*.

6 Correspondence

6.1 To note miscellaneous correspondence emailed direct to Members as appropriate during remote working conditions

7 Planning Committee - View applications at <http://www.monmouthshire.gov.uk/planning>

7.1 To consider:

7.1.a **DM/2021/00445:** Single garage at the front of property - 6 Landau Close, Undy

7.1.b **DM/2021/01000:** Discharge of Condition: Discharge of condition 4, 5, 9, 11, 12, 14 and 15 relating to application DM/2020/00234 – Pathways, Vinegar Hill, Undy

7.1.c **DM/2021/00528:** Re-consultation: Proposed residential development of 4no. detached dwellings with private on-site parking. Altered existing access to provide new access road with turning area on site - Holly Bush, Vinegar Hill, Undy

7.1.d **DM/2021/01001:** Extension to the existing yeast propagation building alongside associated works. An additional 266 sqm of floor space, same height as existing and finished with Vandyke Brown sheets to match the existing - Magor Brewery, Newport Road, Magor

7.1.e **DM/2021/00616:** Refurbishment of an existing dwelling house and conversion of derelict outbuildings to residential use - Mead Farm, Llandevenny Road Llandevenny

7.1.f **DM/2021/01057:** Change of use from A1 shop to an A3 use for a coffee shop called Latte Art where local artist can display and sell their Art work. No external building work needed - Mayfair Stores, Main Road, Undy

7.1.g **DM/2021/01083:** Demolish existing bungalow. Proposed new detached dwelling, detached garage and associated works – Kenways, Newport Road, Magor

7.2 Notice of proposal to install: Puffin Crossing, B4245, Undy *(attached)*

7.3 To note Mon CC weekly new and decided planning lists

<https://www.monmouthshire.gov.uk/planning-3/weekly-planning-lists/>

8 Dog Bins

8.1 To receive feedback on recent the problems encountered with emptying the 30 dog waste bins, and any feedback from the Mon CC 'Give Dog Fouling the Red Card' working group meeting.

8.2 To consider briefing note and options from Mon CC as a result of the 'Give Dog Fouling the Red Card' working group meeting. *(attached)*

9 Policies

9.1 To confirm and adopt amendments to the draft "Terms of Reference for Working Groups (Specific)" as per ExOM 28/6/21 minute No. number 51.3 *(attached)*

10 Crafty Together

10.1 To receive a request from 'Crafty Together' to yarn-bomb Magor Square for the Summer from 9th August 2021 *(attached)*

11 Consultations

11.1 Welsh Government: Consultation on Qualifications of Clerks in Wales Regulations *(by 24th September 2021)* <https://gov.wales/community-council-clerk-qualifications-regulations> *(attached)*

11.2 Monmouthshire County Council: Active Travel Consultation *(by 31st August 2021)*

<https://mccactivetravelconsultation.commonplace.is/> (attached)

- 11.3 Monmouthshire County Council: Replacement Local Development Plan 2018-2033 Preferred Strategy Consultation and Second Call for Candidate Sites (by 31 August 2021)
<https://www.monmouthshire.gov.uk/planning-policy/plan-preparation/preferred-strategy/>

12 Reports

12.1 Clerk

- 12.1.a To receive the Clerk's written Report and any verbal update in respect of on-going issues and agree any actions (attached)

12.2 Councillors

- 12.2.a Flooding: To receive any written reports in respect of flooding issues in the area, and agree any actions required.

- 12.2.b Village Assessment: To receive any written reports in respect of the Village assessment and monitoring

- 12.2.c To receive any other reports from Council representatives on outside bodies

- 12.3 To receive a copy of the on-going action plan and note the current status (to follow)

13 Members Items of Business (subject to receipt of background papers)

- 13.1 Motion (Cllr Hopkins): That this Council agree in principle to take the lease of 5 Years on the Hayloft (formerly Magor Printing Company) in Magor Square from 1st September 2021 (attached)

14 Future Meeting Content

- 14.1 To accept proposals from Councillors for Motions to be included at future meetings

15 To Resolve - Exclusion of Press and Public - by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

16 Wales Audit Office

- 16.1 To receive a 'confidential' draft report from WAO dated March 2020 for Financial Year 2018/2019, and to confirm or query the report's factual accuracy (as provided March 2020 and June 2021)

- 16.2 To receive a full copy of the responses sent off to the WAO (subject to receipt of guidance)

17. Internal Audit & Annual Return & Governance Statement for Year Ending 31st March 2021 (deferred from 14th & 28th June 2021)

- 17.1 To receive Internal Audit Report from Auditing Solutions Ltd. and consider any recommendations

- 17.2 To receive Annual Return for the Year Ended 31 March 2021

- 17.3 To consider Annual Governance Statement (Parts 1/2) of Annual Return for the Year Ended 31 March 2021

- 17.4 To approve Annual Return and Annual Governance Statement for submission to Wales Audit Office by 30.06.2021

- 17.4.a Chair to sign the Annual Return and Annual Governance Statement

18 Meeting Dates

- 18.1 Planning Committee – Monday 26th July 2021 at 7pm
- 18.2 Ordinary Meeting – Monday 12th August 2021 at 7pm (*currently provisional*)
- 18.3 Planning Committee – Monday 23rd August 2021 at 7pm (*currently provisional*)