

PROJECT WORKSHOP REPORT



Date: 3rd February 2020
Time: 19:00pm
Venue: Undy Church & Community Hall, Undy
Present: Beverly Cawley (Clerk)
Cllrs Cook, Plow, Raggett (Magor with Undy Community Council)
Richard Waller, David Cochrane (Magor Churchmen's Society)
Keith Arnold, Harry Place (Magor Baptist Church)
Peter Wilson (Royal British Legion)
Sonia Unsted (Undy AFC)

Report Author: Beverly Cawley – Clerk to the Council

Purpose of Meeting

VE Day Celebrations workshop

1. Cllr Cook opened the meeting
2. Possible events were discussed for the three days of celebrations
 - Friday
 - Magor Churchmen were proposing to run the May Fayre with a VE Day theme up until 4pm.
 - Members considered the possible break in proceedings at 4pm, when the Magor Churchmen would be dismantling the gazebos.
 - Members thought the event would lose momentum
 - Magor Churchmen confirmed they could run the event until 5pm – it would also suit the stall-holders better
 - Magor Baptist Church would run their usual tea-rooms
 - Clerk to look in to a visual display in one of the empty shops
 - Members agreed that the entertainment programme (stage) on the day should be full – Cllr Raggett & Clerk to supply some contacts of possible acts.
 - The MAD Theatre Company would do some sketches
 - Ideal if the school choirs and/or Brownies performances be staggered in order to retain the support of parents/grandparents over the day.
 - Suggested that some seating be provided near the stage for the elderly and those unsteady on their feet etc. Magor Baptist Church confirmed they had a supply of some polypropylene chairs that could be used.
 - Once the Churchmen's Fayre closed, then new licences, insurance cover etc. would be required in order to extend beyond.
 - Agreed that if the Fayre extended to 5pm then most volunteers will have had a full day and would not wish to continue on into the evening.

- Resolved to run with the Fayre only
- Cllr Cook would approach the two public houses to see if they would consider a 'Happy Hour' at 5pm to extend the evening– clerk provided a participation pack for Pubs.
- Square to be decorated with red white blue bunting and cut out soldier silhouettes – Cllr Cook to ask Council to supply bunting from their VE Day budget
- RBL to supply some of the large poppies to decorate
- The 'Nation's Toast' could still be achieved at 3pm on stage by the Chair of the Community Council.
- The Church was trying to arrange for the St Mary's Bells to be rung at 7pm
- At 10am the Churches were proposing a time of quiet reflection at the war memorial inside St Mary's Church.

- Saturday

- This is the day set aside for street parties and for people to do their own celebrating
- The Community Council office could assist any residents with applications for street/road closures
- Clerk to speak with Mon CC as to whether any special arrangements in place for applying for street closure licence.

- Sunday

- There would be no morning church services in Magor
- A Civic Church Service would be held in the Square at the War Memorial at 10.30
- Serenata Choir had agreed to sing at the Civic Church Service
- Cllr Cook would ask Council to sponsor a band (STB) to accompany the hymn singing
- Community Council office could print Programmes
- Look to invite the Lord Lieutenant or Deputy Lord Lieutenant
- Undy AFC are hosting the Gwent Wildlife Trust Race for Wildlife from 10am to 1pm.
- As well as the races, GWT will be working with Undy AFC to host a VE Day fair type event with stalls, games, activities and refreshments to continue into the afternoon.
- Undy AFC have already booked some musical acts and both groups are trying to book some stalls.
- The MUCH group would be hosting an afternoon tea-party for the elderly at Undy Memorial Hall which would include entertainment
- MUCH were hoping to arrange for Mon CC Grass Routes to pick up and drop off some of the elderly residents to the event
- There would be an evening service at St Mary's Church Undy at 6pm

3. All agreed that advertisement of the proposed events was essential

- Cllr Cook to speak with Jonathan Croft with regards to timescales for the publication of the Villager magazine.
- All groups would endeavour to share a timetable of the events via their websites and social media sites

4. Date of the next meeting

- Monday 17th February 2020 at 7pm, Undy Church & Community Hall would be booked.
- Sonia Unsted offered her apologies for the next meeting.