

# Magor with Undy Community Council

## Working Groups – Specific Terms of Reference

*To monitor some of Council's functions and to invite members of the public to participate, where necessary. Working Groups have no delegated authority other than reporting back any recommendations to Full Council.*

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### **Play Parks Working Group**

**Consisting of:** *Cllrs N Baicher, J Crook, K Plow, A Zagozda*

*Members of Public: C Baker, D Cadden*

*(Quorum 1/3 or min 3 whichever is the greater number)*

**Lead:** Working Group to nominate lead prior to meeting

**Meets:** As necessary

**Specific Terms of Reference:** To assist in the delivery of the Council's Play Park refurbishment schemes, addressing any issues arising and making recommendations to Full Council.

### **MUGA Working Group**

**Consisting of:** *Cllrs G Cook, P Kirkham, S Raggett, A Zagozda*

*(Quorum 1/3 or min 3 whichever is the greater number)*

**Lead:** Working Group to nominate lead prior to meeting

**Meets:** as necessary on first Wednesday of the month

**Specific Terms of Reference:** To monitor the MUGA and look at delivering a new portakabin and progressing the landscaping scheme, making recommendations to Full Council.

### **5-Year Development Plan Working Group**

**Consisting of:** *Cllrs S Bailey, D James, P Kirkham, K Plow, S Raggett*

*(Quorum 1/3 or min 3 whichever is the greater number)*

**Lead:** Working Group to nominate lead prior to meeting

**Meets:** as necessary

**Specific Terms of Reference:** To produce a 5-Year Draft Business Plan for community consultation and Council approval. The Draft Plan to be available by November 2022 to enable the Council to prepare budgets for 2023 – 2028

### **Signage (Village Improvements) Working Group**

**Consisting of:** *Cllrs N Baicher, S Bailey, M Bisi, C Hopkins, K Plow, S Raggett*  
(*Quorum 1/3 or min 3 whichever is the greater number*)

**Lead:** Working Group to nominate lead prior to meeting

**Meets:** as necessary

**Specific Terms of Reference:** To take forward the proposals for welcome signage, finger posts and village map, together with the Visit Magor Undy Website making recommendations to Full Council.

### **Allotments Working Group**

**Consisting of:** *Cllrs S Bailey, K Plow, Cllr J Crook, Cllr J Wilson*  
(*Quorum 1/3 or min 3 whichever is the greater number*)

**Lead:** Working Group to nominate lead prior to meeting

**Meets:** As necessary

**Specific Terms of Reference:** To undertake site visits as required, and deal and make recommendations to Full Council on any actions required.

### **Sycamore Playing Fields Working Group**

**Consisting of:** *Cllrs S Bailey, K Plow, Cllr D James, Cllr M Bisi*  
(*Quorum 1/3 or min 3 whichever is the greater number*)

At a later date to also include members of the CiW Primary School Governing body, Parents and residents.

**Lead:** Working Group to nominate lead prior to meeting

**Meets:** As necessary

**Specific Terms of Reference:** To review the current use of the whole Sycamore Playing Field area and consider, if necessary, any possible changes that could be implemented in consultation with Magor Church in Wales Primary School and the wider community in order for the area to be enjoyed in perpetuity by members of Magor and Undy.

To undertake site visits as required, and make recommendations to Full Council on any actions required.

