



# **MAGOR WITH UNDY COMMUNITY COUNCIL**

## ***Grant Funding Policy & Guidance***

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Council Office, Magor Police Station, Main Road, Undy, Caldicot, Monmouthshire NP26 3EH

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*NB. Any reference made to 'Organisations' in this document also means/includes 'Groups'*

### **The Objective and Aims of the Council's Grant Funding Policy**

Magor with Undy Community Council's objective is to provide grant funding to organisations which will:

- enable local people to participate in voluntary groups and activities.
- improve their effectiveness, provision and delivery of services to the Community's residents
- meet the needs of people experiencing social and economic difficulties.
- ensure equality of access and opportunity for all Magor with Undy residents to the services it provides
- improve or enhance the local environment.
- achieve value for money.

*The Community Council defines a voluntary group as a non-profit making organisation*

In line with the Welsh Governments Well-Being of Future Generations Act, the Community Council aims to make Magor with Undy:

- A Prosperous Community
- A Resilient Community
- A Healthier Community
- A More Equal Community
- A Cohesive Community
- A Community of Vibrant Culture and Thriving Welsh Language
- A Globally Responsible Community

## Types of Grant Funding Available to Community Groups & Organisations

Magor with Undy Community Council is committed to providing assistance and support to local community organisations which are set up to promote community life for Magor with Undy residents. The Council has four types of grants:

### **Local Community Support Grant**

considered half yearly by the Community Council these grants are normally offered on a one-off basis to support a particular project, event, activity or the purchase of equipment by established organisations

### **Local Youth Support Grant**

considered ad hoc by the Community Council these grants are normally offered in relation to specific Youth related projects, contributing towards the cost of qualified youth leaders and one-off projects

### **Local Community Start-Up Grant**

considered ad hoc by the Community Council these grants are to assist new organisations getting established eg initial hall hire, publicity or essential materials

*The Community Council also administers funding contributions direct to 'Local Churches' for Churchyard maintenance and the Citizens Advice Bureau.*

## The Application and Process

1. All organisations will be required to complete the Magor with Undy Community Council's Grant Application Form (available from the Community Council Office; in person, via email [admin@magorundy.co.uk](mailto:admin@magorundy.co.uk) or downloadable from [www.magorundy.org.uk](http://www.magorundy.org.uk) )
2. The organisation requesting financial assistance must provide facilities or services for the benefit of Magor & Undy Community residents.

3. The organisation must be non-profit making.
4. An organisation may only make one application in each financial year (1<sup>st</sup> April to 31<sup>st</sup> March)
5. All organisations must have a bank account, and must submit a trading account and balance sheet for the last financial year, to show a genuine need of assistance. Organisations just starting up must submit basic financial information eg. a forecast of expected income and expenditure for the first 12 months including any initial start-up costs.
6. The organisation should show that it has made serious attempts to raise money by other means and from other sources.
7. Applicants are requested to acknowledge the support provided by the Community Council in any publicity or related materials.
8. The Community Council reserve the right to view how the grant is utilised and it may be subject to additional terms and conditions which will be made available if the application is successful.
9. Organisations will be requested to provide feedback or an assessment on projects, and photographs may be taken, or requested where appropriate, for use by the Council in their Press releases/publicity/website/Facebook pages etc. *(When providing photos of children and/or vulnerable adults please provide the necessary written authority for the photograph to be publicised)*
10. The Council's Admin & Personnel committee, made up of Community Council members, will administer grant funding, assessing applications to ensure they meet the criteria for assistance.
11. The organisation will receive notice of the outcome of their application within 4 weeks of the decision being made.
12. Magor with Undy Community Council reserve the right to defer and/or reject any grant application and to waive all or part of this policy in relation to any application, if to do so is within any legal requirements applicable and/or considered appropriate by members.
13. Closing dates for 'Local Community Support Grants' are: 31<sup>st</sup> January & 31<sup>st</sup> July

**Please send your completed application form, a copy of your latest accounts or bank statement and any supporting information to:**

**Magor with Undy Community Council, Council Office, Magor Police Station, Main Road, Undy, Caldicot, Monmouthshire NP26 3EH or e-mail: [admin@magorundy.co.uk](mailto:admin@magorundy.co.uk)**

**Further information about Magor with Undy Community Council and its grant making policy is available from: [www.magorundy.org.uk](http://www.magorundy.org.uk)**