



## Magor with Undy Community Council Annual Report



# CONTENT

<b>INTRODUCTION FROM THE CHAIR.....</b>	<b>3</b>
<b>ABOUT THIS REPORT .....</b>	<b>4</b>
<b>MEET YOUR COUNCILLORS .....</b>	<b>5</b>
<b>ABOUT MAGOR WITH UNDY COMMUNITY COUNCIL .....</b>	<b>6-11</b>
• The Chair	
• Councillors as Individuals	
• Members' Attendance at Meetings	
• Members' Allowances 2019/20	
• Council Staff and Management	
• The Clerk and Responsible Financial Officer	
• The Council as an Employer	
• Democracy and Decision Making	
<b>COUNCIL'S SPENDING .....</b>	<b>11-13</b>
• Financial Summary for the year 2019/20	
<b>WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015 .....</b>	<b>13</b>
<b>COUNCIL'S MAJOR PROJECTS UNDERTAKEN IN 2019/20 .....</b>	<b>14-15</b>
• War Memorial	
• Commemorative Bench	
<b>COUNCIL'S ONGOING PROJECTS .....</b>	<b>16-20</b>
• Dog Waste Bins	
• Tourism – Visit Magor and Undy Website/Sign	
• Benches	
• Bus Shelters	
• Allotments	
• Noticeboards	
• Play Parks	
• Multi Use Games Area – Sycamore Fields	
• Planters	
<b>WORKING IN PARTNERSHIP WITH MONMOUTHSHIRE COUNTY COUNCIL.</b>	<b>20 -21</b>
• Monmouthshire County Council Pop Up Hub	
• Summer Playscheme	
• Waking and Cycling Routes	
<b>SUPPORTING THE COMMUNITY .....</b>	<b>21-25</b>
• Grant Funding	
• Community Litter Pick	
• Co-Funding a New Defibrillator	
• Commonwealth Day Service	
• Duck Race and Teddy Bears Picnic	
• Remembrance Day Service	
• Christmas 2019	
• One Voice Wales Innovative Practice & National Awards 2020	



## INTRODUCTION FROM THE CHAIR – COUNCILLOR SALLY BAILEY

I would like to thank Councillors for electing me and for their support over the past year. I would particularly like to thank the Vice Chair, Cllr Geoff Cook and Chair of Human Resources Committee, Cllr Sally Raggett for the assistance throughout the year.

I would also like to thank the Clerk, Mrs Beverly Cawley and the Admin Assistant, Mrs Alison Sandiford for all their hard work, support and dedication ensuring the administration for Magor and Undy Community Council is managed efficiently and effectively.

The village litter pickers undertake a never ending job of picking up litter. Thank you, you are out in all weathers to ensure that we have a better place in which to live.

I would like to pay tribute to the many volunteers in the area who give up their time and energy supporting many groups and organisations. By doing this they contribute significantly to the wellbeing of people living in the area

This year the long awaited restoration of the War Memorial was undertaken and this was supported by external funding from CADW. The development of the Multi Use Games area has again been supported by section 106 monies from Monmouthshire County Council. To complete significant projects, it is often essential to work in partnership with organisations and groups.

I particularly enjoyed the consultation with school children and parents to look at equipment they would like to see in the Sycamore play area. Due to Coronavirus some projects may need to be put on hold due to restrictions. Once the Council can continue the projects it will do so.



We are all going to face challenging times due to the Coronavirus and the way in which we live our daily lives could well be changed. I am confident that residents will find ways to help and support the most vulnerable, develop new initiatives, and continue to work in partnership to meet the needs of the community. For this the whole community will be grateful ensuring Magor and Undy and the surrounding area will be a good place to live and work.

I hope all residents keep safe and well through these unprecedented times.

*Cllr Sally Bailey, Chair  
Magor with Undy Community Council*

## ABOUT THIS REPORT

Welcome to the first Annual Report of Magor with Undy Community Council.

The Council is required by law to produce an Annual Report in accordance with the Well-being of Future Generations (Wales) Act 2015.

The report sets out to inform the residents of Magor with Undy about the structure, responsibilities and activities undertaken by the Council during the civic year 2019/20.

As Clerk it is my responsibility to advise and support the Council, within the law, independently and objectively whilst recognising that the council as a whole is responsible for its decisions.

This Annual Report was approved by Magor with Undy Community Council at its Annual Meeting held on 19/10/20.

The Council welcomes your feed-back on what could be added, improved, or subtracted to make future annual reports more readable, informative and appealing.

This report covers the period of May 2019 – March 2020

I hope you find this I report an informative and helpful read.

Beverly Cawley  
Clerk to the Council

### **Magor with Undy Community Council's Mission Statement:**

*To conserve and improve Magor with Undy as an attractive and sustainable place in which to live, visit and do business*

Magor with Undy Community Council  
Council Office  
Magor Police Station  
Main Road  
Undy  
CALDICOT  
NP26 3EH  
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Tel: 01633 882842

**Follow Us on Facebook** Magor with Undy Community Council

**Visit Us at** [www.magorundy.org.uk](http://www.magorundy.org.uk)

## MEET YOUR COUNCILLORS



Cllr Sally Bailey, Chair

SALISBURY WARD  
Independent

[Cllrsally.bailey@magorundy.org.uk](mailto:Cllrsally.bailey@magorundy.org.uk)



Cllr Geoff Cook, Deputy Chair

MILL WARD  
Independent

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Cllr Neeta Baicher

MILL WARD  
Welsh Labour

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Cllr Mario Bisi

DENNY WARD  
Independent

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Cllr John Crook

ELMS WARD  
Independent

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Cllr Carole Hopkins

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Cllr Donna James

ELMS WARD  
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Cllr Keith Plow

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Cllr Sally Raggett

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Cllr Frances Taylor

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Cllr Julie Wilson

ELMS WARD  
Independent

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Cllr Andrew Zagozda

ELMS WARD  
Independent

[Cllrandrew.zagozda@magorundy.org.uk](mailto:Cllrandrew.zagozda@magorundy.org.uk)

During the civic year the following persons were also members of Magor with Undy Community Council:

Jenny Barrell – Resigned 30/06/19  
Andrea Boyland – Resigned 24/02/20  
Mike Boyland – Resigned 12/04/019  
Sharon Franklin – Resigned 03/06/19

## ABOUT MAGOR WITH UNDY COMMUNITY COUNCIL

Magor with Undy Community Council is the largest Community Councils in Monmouthshire. It serves a population of over 6000 and is located on the Caldicot Levels beside the Severn Estuary in the South of Monmouthshire, South East Wales.

The Community Council is made up of 13 elected councillors representing 4 electoral wards – Denny, Elms, Mill and Salisbury. The current council was elected in May 2017 for a term of 5 years and strives to improve the quality of life for the people of Magor with Undy. It has responsibility to the local electorate for delivering a wide range of services and for the provision and upkeep of local amenities. It offers a grass roots voice for Local Governance in Wales to a diverse and growing community as well as playing a vital role in representing the interests of that community in influencing other decision makers.

The Community Council owns/leases and manages:

- The Procurators House
- Common-y-coed Plantation
- Three Allotment Sites (Undy, Sycamore & Greenmoor)
- Norton Lane Poor Land
- Undy Half Pipe Skate Park
- Three Children's Play Parks (at Undy Playing Fields, Sycamore Playing Fields, Millfield Park Playing Fields)
- Multi Use Games Area (MUGA)
- War Memorial in Magor Square
- Undy Pound

As well as management of the above the Council is responsible for and/or provides:

- Litter bins
- Dog waste bins
- Benches and floral planters
- Bus shelters
- Noticeboards
- Community grant funding
- Funding for Monmouthshire Citizens Advice Bureau
- Maintenance grants for the two churchyards
- Making observations on all planning applications in the community.  
Monmouthshire County Council makes the final decision having taken into account Council's views.
- Commonwealth Day Service
- Annual Remembrance Day parade and Service in Magor Square
- Christmas trees and lighting
- Open Air Carol Service in Magor Square
- Support to local projects undertaken by Magor Action Group on Rail (MAGOR) and Magor and Undy Community Hub (MUCH)

And worked in partnership with Monmouthshire County Council:

- To provide funding for a summer playscheme for local primary school children
- To bring the Pop up Hub to Magor Baptist Church Hall
- To relocate flower planters throughout the villages
- By supporting a walking/cycling route from Undy to Rogiet

## **The Chair**

The Chair is elected by the members at the Council's Annual Meeting and serves for 12 months under section 15 (1) of the Local Government Act 1972. The Chair is responsible for presiding at meetings ensuring all Councillors contribute to discussions and that effective and lawful decisions are taken with the advice of the Clerk. The Chair summarises debate and has a casting vote in the event of a tied vote under the Local Government Act 1972 Sch 12 par 39(2).

Mutual respect between the Chair and the Clerk and the Chair and the other Members is essential.

The Chair is the public face of the Council and must promote the decisions and views of the Council and not their personal view.

The Chair cannot legally make a decision/promise on behalf of the council.

## **Councillors as Individuals**

Councillors are individuals, who are elected on to the Council through the democratic process under Section 16 (2) of the Local Government Act 1972 every 4 or 5 years. A Councillor can also be returned by local by-election or co-option. Either way, before acting as a Councillor, they must sign a declaration of acceptance of office undertaking to observe the Council's Code of Conduct and complete a list of interests in which they need to declare any associations or affiliations with groups, bodies or individuals.

Councillors have a responsibility to attend council meetings when summoned to do so and act on behalf of the whole electorate. Councillors should prepare for meetings by studying the agenda and ensuring that they are properly informed and prepared for the issues being discussed. It is the individual Councillor's duty to declare an interest and leave the meeting if any matter being discussed could be perceived as securing any type of advantage to that Member.

Councillors contribute to the work of the Council by:

- Suggesting ideas
- Engaging in constructive debate
- Interacting with their electors
- Behaving in an ethical way
- Voting – enabling the Council to make decisions
- Councillors cannot make decisions/promises individually, this has to be done by the Council as a corporate body. Councillors actively and constructively contribute to good governance and encourage community participation and residents' involvement in the work of the council.

Details on how to contact a Magor with Undy Community Councillor can be found on the Council's website [www.magorundy.org.uk/Contact](http://www.magorundy.org.uk/Contact)



In 2019/20 the Council was represented on the following outside bodies:

- Monmouthshire County CAB (*\*for term of Council*) Cllr S Bailey
- School Governors (Minor Authority representatives)\*
  - Undy Primary School Cllr N Baicher
  - Magor Church in Wales Primary School Cllr M Bisi
- Severnside Area Committee (Mon CC) Cllr S Raggett  
+ Clerk
- Caldicot and surrounding area Cluster Group (Mon CC) Cllr S Bailey,  
Cllr K Plow + Clerk
- Give Dog Fouling the Red Card Working Group (Mon CC) Cllr K Plow + Clerk
- One Voice Wales Cllr K Plow
- One Voice Wales - Larger Council's Committee Cllr K Plow
- NRW Internal Drainage Board/ Caldicot and Wentlooge Levels  
IDB Advisory Water Level Management Forum/Gwent Levels  
Flood Defence Alliance/ Severn Estuary Partnership Cllr J Crook + Clerk
- MAGOR - Magor Action Group on Rail Cllr G Cook
- MUCH - Magor and Undy Community Hub Cllr G Cook
- Undy AFC Cllr S Bailey
- Patient's Voice – Gray Hill Surgery Cllr K Plow

Councillor	Full Council 10	Planning 6	Finance 1	HR Committee 3	Total Actual/ Possible
Cllr N Baicher	9	2	0		11/17
Cllr S Bailey	9	6	1	3	19/20
Cllr J Barrell	2				2/2
Cllr M Bisi	8	4	1	2	15/20
Cllr A Boyland	2	0	0		2/15
Cllr G Cook	8	6	1	1	14/20
Cllr J Crook	10	5	1		16/17
Cllr S Franklin	1				1/1
Cllr C Hopkins	3	2	1		6/12
Cllr D James	3	2	0		5/17
Cllr K Plow	9	5	1	3	18/20
Cllr S Raggett	9	4	1	3	17/20
Cllr F Taylor	7	2	1	1	11/19
Cllr J Wilson	10	4	1	3	18/20
Cllr A Zagazda	4	0	0		4/12

Members' attendance at meetings - Summary

Your local Councillor is a channel of communication, ensuring that constituents are informed of services available and dealing with enquiries fairly, without prejudice.

Community Councillors are not paid for work they undertake, however allowances are determined, and in some cases mandated each year by the Independent Remuneration Panel for Wales. A mandated allowance of £150 per year is payable towards cost of consumables, however Councillors can opt to decline receipt of this allowance if they so wish.

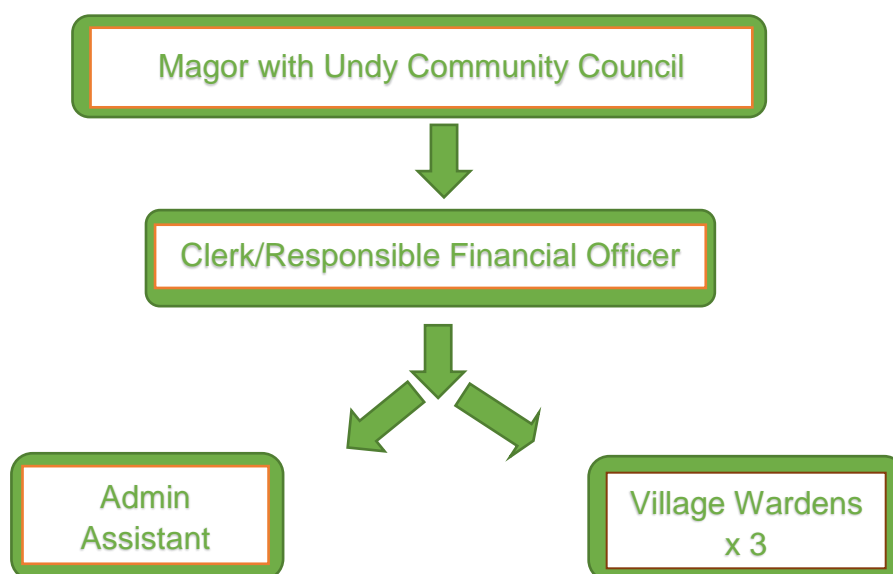


Councillor Name	Payments for costs incurred in respect of telephone, broadband etc. (max £150 per member)	Chair & Deputy Chair Allowance	Travel & Subsistence expenses	Senior Role	Total
Cllr N Baicher	£150.00				£150.00
Cllr S Bailey	£150.00	£1,000.00			£1,150.00
Cllr J Barrell	£37.50				£37.50
Cllr A Boyland	£112.50		£28.00		£140.50
Cllr M Bisi	£150.00				£150.00
Cllr G Cook	£150.00	£500.00			£650.00
Cllr J Crook	£0.00				£0.00
Cllr S Franklin	£25.00				£25.00
Cllr D James	£150.00				£150.00
Cllr C Hopkins	£112.50				£112.50
Cllr K Plow	£150.00		£222.71		£372.71
Cllr S Raggett	£150.00			£500.00	£650.00
Cllr F Taylor	£112.50				£112.50
Cllr J Wilson	£150.00				£150.00
Cllr A Zagozda	£112.50				£112.50
<b>Total</b>	<b>£1,712.50</b>	<b>£1,500.00</b>	<b>£250.71</b>	<b>£500.00</b>	<b>£3,963.21</b>

Members' allowances 2019/20

All Councillor allowances, including nil returns, must be published on the Council's website and reported to the Independent Remuneration Panel by 30th September each year. The full report of the Panel for 2019-20 can be found at [https://gov.wales/sites/default/files/publications/2019-03/irp-annual-report-2019-2020\\_0.pdf](https://gov.wales/sites/default/files/publications/2019-03/irp-annual-report-2019-2020_0.pdf). Chapter 13 relates to Community & Town Councils.

## Council Staff and Management



## **The Clerk and Responsible Financial Officer**

The Clerk is the Council's Chief Officer employed under section 112 (1) of the Local Government Act 1972. As the Proper Officer of the council in law the Clerk is answerable to the Council as a whole. Individual members cannot give instructions to the Clerk.

The Council must also appoint a Responsible Financial Officer (RFO) to manage its finances and at Magor with Undy Community Council the Clerk and RFO is the same person.

The role of the Clerk and RFO, although not exhaustive, includes:

- Advising the Council on legal matters
- Organising the Council's procedures
- Gathering information to help the Council make an informed decision
- Raising the profile of the Council in the local community
- Implementing the Council's decisions
- Providing administrative support
- Personnel management
- Project management
- Health and safety management
- Management of Council's finances

The Clerk can have delegated powers of the Council to act on its behalf under the Local Government Act 1972 Section 101 (Discharge of Functions).

Whilst it is good practice for the Clerk to consult on the content of an agenda with the Chair, the Clerk has the final say as Proper Officer and the legal signatory.

All correspondence for the Council should be addressed to the Clerk.

## **The Council as an Employer**

The Council as a corporate body is the overall employer however it would be impractical for the whole Council to act as a line manager hence in 2019/20 the Chair of the Council with the support of the Chair of Human Resources (HR) Committee was line manager for the Clerk.

All other staff, although employed by the Council, are under the direct responsibility of the Clerk who is their manager.

The Council has a number of rules, procedures and guidance in place to ensure it safeguards both employees and the Council as a safe and efficient place of work. It also has policies in place to assist and protect its employees and these are reviewed annually to reflect ongoing developments. Current policies can be viewed on the Council's website [www.magorundy.org.uk](http://www.magorundy.org.uk).

The Council also employs a part-time Admin Assistant and three village wardens.

The Human Resources (HR) Committee consists of 7 members who meet quarterly or as directed by Council to consider staffing, personnel and HR issues. It is also the interview panel making recommendations to Council in respect of any permanent or casual vacancies.

## Democracy and Decision Making

An Annual meeting is held in May each year and this is where the election of the Chairperson and Vice Chairperson for the forthcoming year takes place.

Ordinary Council meetings are held on the second Monday of each month and additional Planning Committee meetings are held on the fourth Monday of each month. Human Resources (HR) Committee meet to consider staffing, personnel and HR issues (as directed by Council). Meetings are generally held at Undy Church and Community Hall or Magor Baptist Church Schoolroom, however other local venues are used for ad-hoc meetings. All meetings are open to the public and there is an opportunity for the public to contribute to matters on the agenda at Ordinary Meetings. The Council also holds regular monthly workshops to consider ongoing projects.

As a corporate body the Council sets an annual budget and the strategic direction of the Council. The Council obtains almost all of its funds from its precept - an additional amount which is added to council tax bills based upon the Council's estimated expenditure. For the financial year 2019/20 the Council estimated it would require a precept of £200,540 which equated to £69.14 Per Band D property. A small amount of income is collected from way-leaves, bank interest, use of sports courts and tenancy rents. Council can also apply for grant funding which is occasionally awarded for projects.

Details on how to contact the Council together with notices of meetings, agendas, reports and minutes can be viewed on the Community Council's website [www.magorundy.org.uk](http://www.magorundy.org.uk). Information about the Council's finances, including its annual accounts and governance documents can also be viewed here.

Magor with Undy Community Council Development Plan 2014/15 – 2019/20 includes examples of many of the Council's services which are delivered to all age groups in a variety of forms and describes how Council delivers these services which contribute to the well-being of its villages. Council will shortly be looking to put in place a new Development Plan for 2020/21 – 2025/26.

## COUNCIL'S SPENDING

The Council's expenditure is controlled by a budgeting and monitoring process. In setting its budget Council aims to provide services, manage facilities and meet its priorities initially set out in regular workshops at which interested local residents are invited to attend. The budget is considered at a Finance Meeting, held each year in December.

In order to effectively manage public funds Magor with Undy Community Council:

- Strives to obtain value for money
- Monitors and controls expenditure as per its Standing Orders and Financial Regulations
- Considers budget versus actual comparisons throughout the year
- Annually reviews its hire and tenancy fees
- Provides grant funding, in accordance with policy
- Identifies future projects, as required
- Publishes details of its Finances on its website [www.magorundy.org.uk](http://www.magorundy.org.uk)



## Financial summary for the year 2019/20:

<b>Total Expenditure</b>	<b>£341,800</b>
Precept (Council Tax)	£200,540
Misc. Income	£ 13,321
Grant Sponsorship	£ 83,046
b/fwd Earmarked Reserves	£102,477
<b>Total Income</b>	<b>£399,384</b>

Council's categorises expenditure into separate headings under three categories.

For the year 2019/20 the budgeted category figures were:

Commitments & On-going Costs (including staff costs)	£168,712
Projects	£ 99,804
Grant Funding	£ 28,000
<b>Total:</b>	<b>£296,516</b>

Council also has an Earmarked Reserves Budget. This is used for projects for which it may be necessary to accumulate funding over a number of years or for special one-off funding demands.

During the year 2019/20 the following expenditure has been made from the Earmarked Reserves:

- Repairs and renovation of the War Memorial in Magor Square
- Refurbishment of the Sycamore Fields MUGA

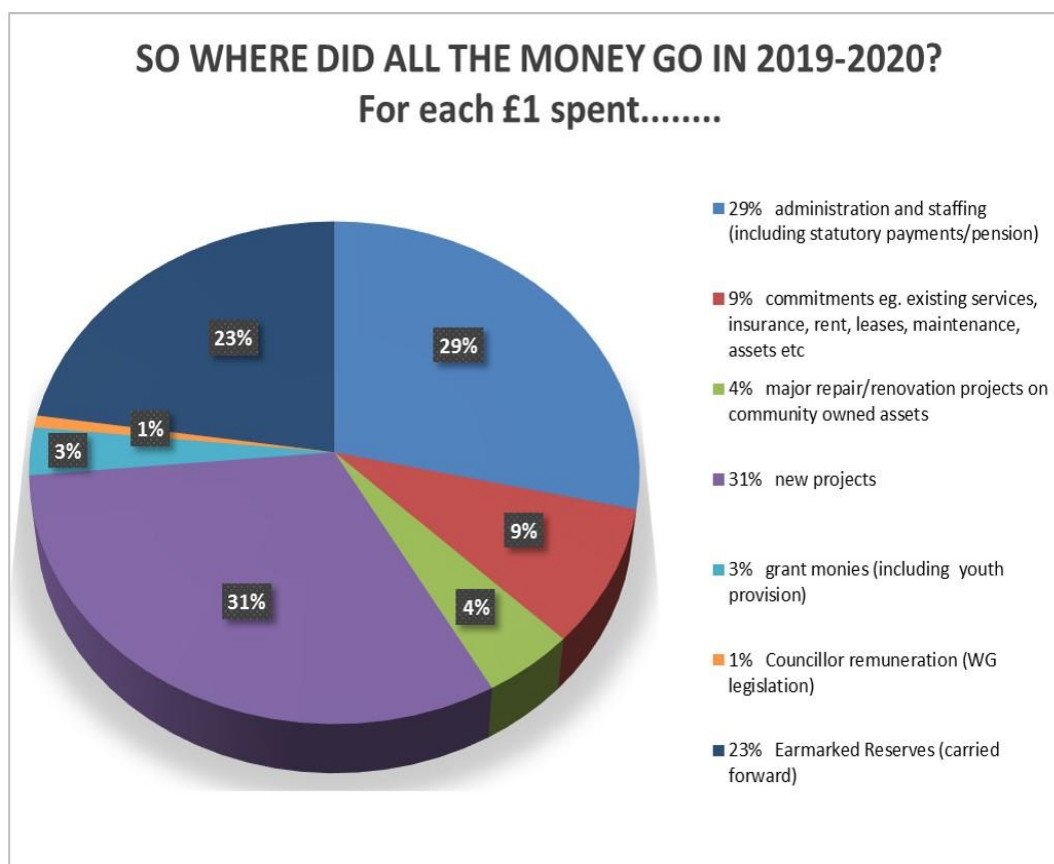
The Council's accounts are audited each year in accordance with the Accounts and Audit (Wales) (Amendment) Regulations 2018. End of year accounts for 2019/20 are available to view on the Council's website and will be available for inspection later in the year.

The accounts for the year 2018/19 have been duly audited but not yet certified by the external auditor

By law any interested person has the right to inspect a Council's accounts. If you are entitled and registered to vote in the Community Council elections, then you (or your representative) also have the right to ask the appointed auditor questions about the council's accounts or challenge an item of account contained within them.

Council will be considering the budget for 2021/22 from November 2020. As part of its ongoing projects it will be looking to commission repairs to the Procurators House, complete installation of new play equipment and review of remaining play parks in the community.

If, as a resident you would like to put forward any suggestions to Council for future projects that would benefit the community and promote well-being, please contact the Clerk.



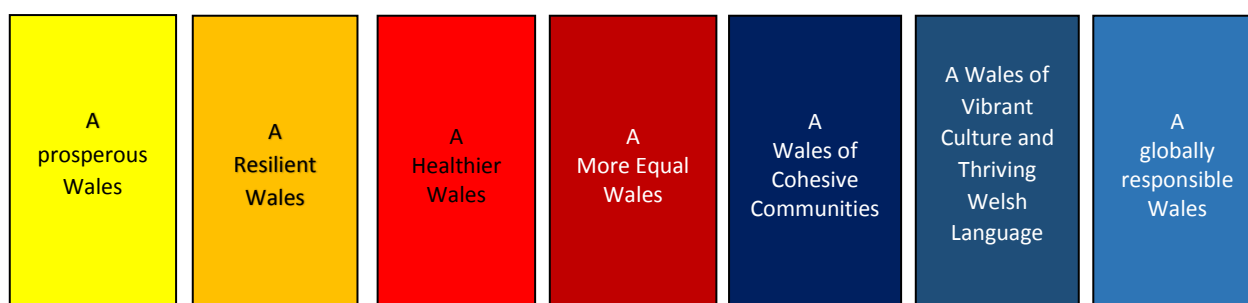
## WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

The Well-being of Future Generations (Wales) Act is about improving the social, economic, environmental and cultural well-being of Wales and to help create a Wales that we all want to live in, now and in the future.

The Act requires public bodies in Wales to think about the long-term impact of their decisions, to work better with people, communities and each other to prevent problems and take a more joined-up approach.

Town and Community Councils are subject to the Act if gross income or expenditure is over £200,000 for three consecutive financial years and must take all reasonable steps towards meeting the local objectives in the Monmouthshire Public Service Board Well-Being Plan.

Magor with Undy Community Council recognises the role it has to play in promoting sustainable development and how it goes about meeting its duty under the Act to achieve the vision for Wales set out in the well-being goals whilst working for and with the local community.



## COUNCIL'S MAJOR PROJECTS UNDERTAKEN IN

### War Memorial



Before Renovation



Circa 1925



After Renovation

Council commissioned repair works to the War Memorial in Magor Square. The works, carried out by the War Memorial Restoration Company took approximately 6 weeks to complete and were finally accomplished in time for the re-dedication service arranged for the 95<sup>th</sup> anniversary of its original dedication. The total project cost £16,491 and was supported by a £10,000 grant from CADW.



**MAGOR WITH UNDY  
COMMUNITY COUNCIL**

The Chair, Cllr Sally Bailey cordially invites

**ALL RESIDENTS**

to join her, and other dignitaries at a Civic service  
in Magor Square, Magor, to

**RE-DEDICATE  
MAGOR WAR MEMORIAL**

**Saturday 21st September 2019  
Commencing at 10.30am**



On Saturday 21<sup>st</sup> September 2019 just over 300 members of the public attended a Civic Service held in The Square, Magor to re-dedicate the War Memorial following its renovation and repairs.

The War Memorial was built and first dedicated, at a Civic Service held in The Square in 1924, to those men from the local parishes who died on the battlefields of the First World War, or as a result of injuries incurred during those battles. The War Memorial also honours the Viscount Rhondda, who was the Food Controller for the Nation during the period of the First World War. His widow the Viscountess Rhondda funded the building of the Memorial.



The Rev. Canon Jeremy Harris and Peter Wilson of the Royal British Legion led the service hosted by the Chair of Magor with Undy Community Council, Councillor Sally Bailey. Cllr Bailey was accompanied by the Lord-Lieutenant of Gwent - Brigadier Robert Aitken CBE, Jessica Morden MP, dignitaries from the local Communities and the Chair of Monmouthshire County Council, as well as members of the Royal British Legion, the local uniformed organisations, Caldicot Army Cadets and local Police Officers. The Severn Tunnel Band led the singing, and the Serenata Choir sang two songs for the public: 'Safe and Sound' and 'Mansions of the Lord'.



The Lord-Lieutenant laid a wreath of poppies at the foot of the memorial, and Councillor Sally Bailey laid a bouquet of Rosemary for Remembrance, a replication of the 1924 Civic Service when the then MP for Monmouth Division quoted a verse written by lyricist FE Weatherley before laying a bouquet of rosemary:

*"We bring a flower that will outlast the summer and the snow, Rosemary for remembrance that will not let you go."*

Councillor Geoff Cook, Vice Chair of the Community Council laid a wreath of poppies on behalf of the communities remembered on the Memorial: Magor, Undy, Llandevenny, St Brides Netherwent, Wilcrick, Bishton, Redwick, Penhow and Llandeivaud.

### Commemorative Bench



Council commissioned a local company, Newport Wrought Ironworks to design and create a commemorative bench to be sited near to the War Memorial in Magor Square. The bench was installed in time for the re-dedication service held on 21<sup>st</sup> September 2019.

## COUNCIL'S ONGOING PROJECTS

### Dog Waste Bins

The Council provides 30 dog waste bins in and around Magor and Undy and pays for these bins to be emptied weekly. The bins are located as follows:

- **B4245 Undy** - near junction with Rockfield Grove adjacent to bus stop
- **B4245 Undy** - Footpath to Parsons Bridge and Undy AFC Playing Fields
- **B4245 Undy** - Tudor Court
- **Birch Close** - footpath at rear, that crosses the Common
- **Blenheim Gardens** - footpath to Greenmoor Lane fields
- **Community Centre Car Park** - off B4245 at Undy
- **Dancing Hill** - at entrance to Quarry Rise
- **Dancing Hill** - at junction with Cowleaze near the Mill Field
- **Dancing Hill** - at junction with Dinch Hill Lane
- **Elms Ramp/Church Road** - near Elms Cottages before the railway bridge
- **Grange Road** - adjacent to the motorway bridge
- **Greenmoor Lane** - at Kensington Park junction
- **Meadow Rise** - footpath between junctions with Limes & Oak Close
- **Mill Field** - near footpath leading from end of Cowleaze
- **Old Elms Road** - lane leading to Storefields from Rockfield Grove
- **Old Stone Road** - adjacent to stile leading to Rockfield Estate
- **Pennyfarthing Lane** - below Undy Primary School
- **Redwick Road** - at entrance to Blenheim Park near bus stop
- **Redwick Road** - Procurators House
- **Rockfield Way/Manor Chase** - junction by footpath to Old Stone Road
- **St Brides Road** - near The Stile/Langley Close
- **St Mellons Close** - adjacent to Children's Play Park
- **Sycamore Terrace** - (lower)near footpath entrance to Sycamore Playing Field
- **Sycamore Terrace** - entrance to Car Park
- **Tump Lane** - on footpath to Pennyfarthing Lane
- **Undy AFC Playing Field** - adjacent to Footpath to Bridewell Gardens
- **Undy AFC Playing Field** - near main entrance
- **Undy Pound - on Church Road, Undy**
- **Vinegar Hill** - at junction with Broadlands Court
- **Vinegar Hill** - footpath entrance onto Badgers Walk

In an attempt to keep dog fouling to a minimum Council also provides dog waste bags for local residents. These bags are available from the Community Council office located in Magor Police Station, Magor Post Office, The Flower Shed, Marlow Vets, B4 & After Dog Grooming and Pawfect Grooming.

### Tourism - Visit Magor and Undy Website/Signs

Councillors, and businesses had expressed concerns that footfall into Magor Square had reduced so began working together to look at ways to raise the awareness of the Square and the facilities within the villages as a whole. Members were conscious that the number of residents would increase following the residential developments at Rockfield and Vinegar Hill and recognised a need to make sure the new residents knew what was available 'locally' to them.



As a start, the Community Council looked at setting up a new website 'Welcome to Magor & Undy' to run side by side with its existing Council website. The aim of the new website is to raise the profile of the villages, allow local groups and organisations to advertise themselves and any events going on in the villages and to include a directory of businesses within the community of Magor and Undy, detailing their services/facilities/ contact details/opening times etc.

It will also detail tourist attractions in the area: Magor Marsh, Procurators House, Historic Square and the various local walks as well as information on where to park and where to stay.

Council is also looking at signage to the village and car park enhancements as part of the improvement programme for the villages.

### **Benches**

In 2019/20 Council sited 12 new benches across Magor and Undy and 2 picnic benches in Sycamore Play Park



### **Bus Shelters**

The Council provides and maintains 7 bus shelters throughout Magor and Undy.

### **Allotments**

The Council manages 3 allotment sites at Greenmoor Lane, Sycamore Terrace and Rockfield, Undy. If you would like to be added to the waiting list, please contact the Clerk.



## Noticeboards

Council undertook a survey of its noticeboards and agreed to refurbish those at Rockfield Grove, Queens Gardens and Magor Police Station.

Council also agreed to replace the noticeboard at Undy Pound.

A new noticeboard for Magor Square is being provided under the 'Living Levels Hubs', a community project which aims to specifically support Community and Town Councils and local groups to facilitate community life and events which help local people and visitors engage with the rich and fascinating heritage of the many villages and communities across the Gwent Levels.



New Noticeboard at Undy Pound

## Play Parks

Council commissioned an in-depth RoSPA (The Royal Society for the Prevention of Accidents) play area inspection on its 3 play parks at Undy AFC, Sycamore Terrace and Millfield Park. Following receipt and consideration of the report, remedial works were undertaken by Monmouthshire County Council.

As part of its on-going play park enhancements Council agreed to concentrate its efforts this year on installing additional play equipment at Sycamore play park. A working-group was set up and following consultation exercises with Magor & Undy Primary School Councils and a specification was agreed and put out to tender for installation early spring 2020. Unfortunately, due to the Coronavirus pandemic and government legislation to shut all play areas the project was delayed and will now carry forward to the next financial year.



Proposal for new play equipment at Sycamore Play Park





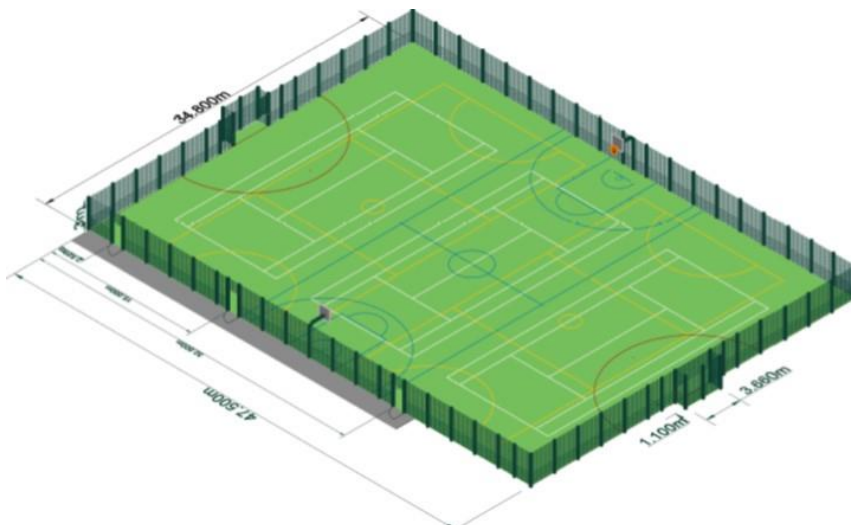
Cllr Sally Bailey, Chair consulting with Magor CiW and Undy Primary Schools

### **Multi Use Games Area – Sycamore Fields**

Works to refurbish the tennis courts at Sycamore Fields, to include a Multi-Use Games Area and improved floodlighting were undertaken during the winter months. Works were on schedule to be completed in late spring 2020, however, again due to the Coronavirus pandemic the opening of the MUGA was delayed.



Work in progress to refurbish the tennis courts at Sycamore Fields



Proposed layout of MUGA to accommodate netball, basketball, tennis and 5-a-side football

## Planters

During Spring 2019 local residents and businesses within Magor Square planted up and watered the flower pots in the Square. Council was extremely grateful for their assistance.



Monmouthshire County Council donated 8 of its flower planters to Magor with Undy Community Council which were relocated throughout the villages.

## WORKING IN PARTNERSHIP WITH MONMOUTHSHIRE COUNTY COUNCIL

### Monmouthshire County Council Pop-Up-Hub



On the second Tuesday of each month Monmouthshire County Council's Caldicot Community Hub came to Magor Baptist Church Hall where a member of the team was on hand to offer the majority of its normal services to local residents, including renewing or reserving library books, blue badge and bus pass applications, advice on Council Tax and Housing Benefit, Community Education enquiries and supply of recycling and garden waste bags.



Promoting Monmouthshire Libraries

Community Councillors and staff were also in attendance to discuss local issues and various agencies and organisations regularly attended throughout the year to assist residents and raise awareness: Gwalia/Pobl (housing related support and advice), Career Wales and DWP PaCE (helping Parents into work by funding childcare whilst doing volunteering, work experience or training), Llamau (a scheme with Monmouthshire County Council looking at supported lodgings)

At the August 2019 Community Hub, Council hosted an 'agency day', when numerous agencies attended to offer support and advice on housing issues, jobs, cyber-crime, trading standards, rural crime prevention and community safety, including the local Magor and Undy Crime Prevention Panel who undertook bike marking free of charge.





## Summer Playscheme

Play is important to the physical, mental, emotional and social health of our children and through play children learn life skills and develop Well-being. In 2019/20 Council contributed £4,000 towards the operation of a summer play scheme for the children of Magor and Undy.

## Walking and Cycling Routes

Council supports the Monmouthshire County Councillors in their endeavours to install a footpath from Magor with Undy to Rogiet along the B4245.

## SUPPORTING THE COMMUNITY

### Grant funding

Council has financially supported many community groups to provide services that support the community and encourage community involvement. During the year 2019/20 the following grants were awarded by the Council:

- £4,000 to Mon CC Summer Playscheme
- £2000 to Monmouthshire Citizens Advice Bureau
- £1,269 to Magor Churchmen's Society/Magor Events Group for LED Stage Lighting
- £1,000 to GWT Wildlife Warriors
- £100 to Magor and Undy Community Hub [MUCH]
- £500 to Magor Action Group on Rail (MAGOR)
- £500 each to maintain Magor and Undy Churchyards
- £320 to Magor CiW Primary School PTFA for the hire of a face painter and bouncy castle for its 2020 Summer Fayre
- £255.49 to Severn Tunnel Band for 25 lightweight music stands and carry bags

### Community Litter Pick



The community came together in awful weather conditions to carry out a community litter pick of the villages. The event, arranged in conjunction with Keep Wales Tidy and County Councillors Lisa Dymock and Frances Taylor was supported by Community Councillors, Magor Scout and Guide groups and volunteers from the Community.

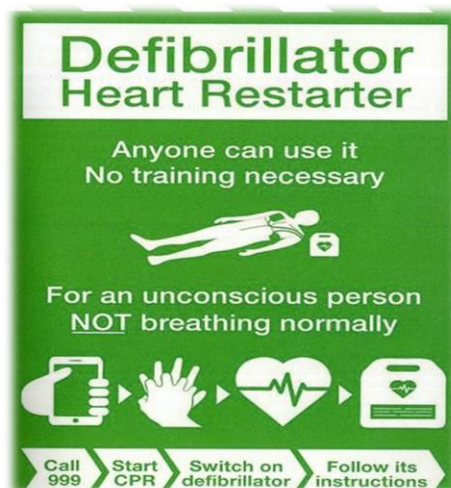




Refreshments were donated by Co-op Magor and a selection of homemade cakes were provided by local Councillors and volunteers.

### Co-Funding a New Defibrillator

The Council was proud to sponsor the purchase and installation of a defibrillator for Undy Church & Community Hall and was successful in obtaining grant funding from Caldicot & Chepstow Lions Club in association with British Heart Foundation.



Undy Church & Community Hall Chair, David Buckley and representatives from Chepstow & Caldicot Lions

Following installation Council invited any interested members of the community to attend one of its organised training events organised via Chepstow & Caldicot Lions.





## Commonwealth Day Service

An Observance for Commonwealth Day 2020 was held at St Mary's Church, Magor on Monday 9th March 2020. The Chair, Councillor Sally Bailey was joined by members of the Community Council and Year 6 pupils from Magor CiW and Undy Primary Schools to celebrate this year's theme "Delivering A Common Future: Connecting, Innovating, Transforming"



## Duck Race and Teddy Bears Picnic

During the summer Council supported Magor and Undy Community Hub [MUCH] with a £100 donation towards their Duck Race and Teddy Bears Picnic event held on the Three Field Site to raise funds for the Community Hub.

Despite the wet weather conditions, the event was enjoyed by all who attended.



## Remembrance Day Service – *We will remember them*

On Sunday 10<sup>th</sup> November 2019 the sun shone on the annual Remembrance Sunday Parade and Civic Service held in Magor Square.





And the 2 minutes' observation for Armistice Day was held at 11am on 11<sup>th</sup> November.



## Christmas 2019

Each Year Council provides Christmas lighting and Christmas trees on Magor Square and Undy Pound. It also hosts the Open Air Carol Service in Magor Square supported by the Severn Tunnel Silver Band.



**OPEN AIR CAROL SERVICE**  
**MAGOR SQUARE**  
**FRIDAY 13th DECEMBER**  
**2019 6.30pm**  
Carols led by the  
**SEVERN TUNNEL BAND**



Christmas Lights at Undy Pound

Council also holds a Best Christmas Shop Window competition each year and the winners in 2019 were:

1<sup>st</sup> - Village Treats

2<sup>nd</sup> – The Flower Shed

Highly Commended - Magor Brownies for decorating one of the empty shops in the Square



Councillors Sally Bailey and Sally Raggett presented a Trophy and Certificate to Village Treats

## One Voice Wales Innovative Practice & National Awards 2020

Council was proud to receive an award for Best Youth Engagement at the One Voice Wales Innovative Practice & National Awards 2020.

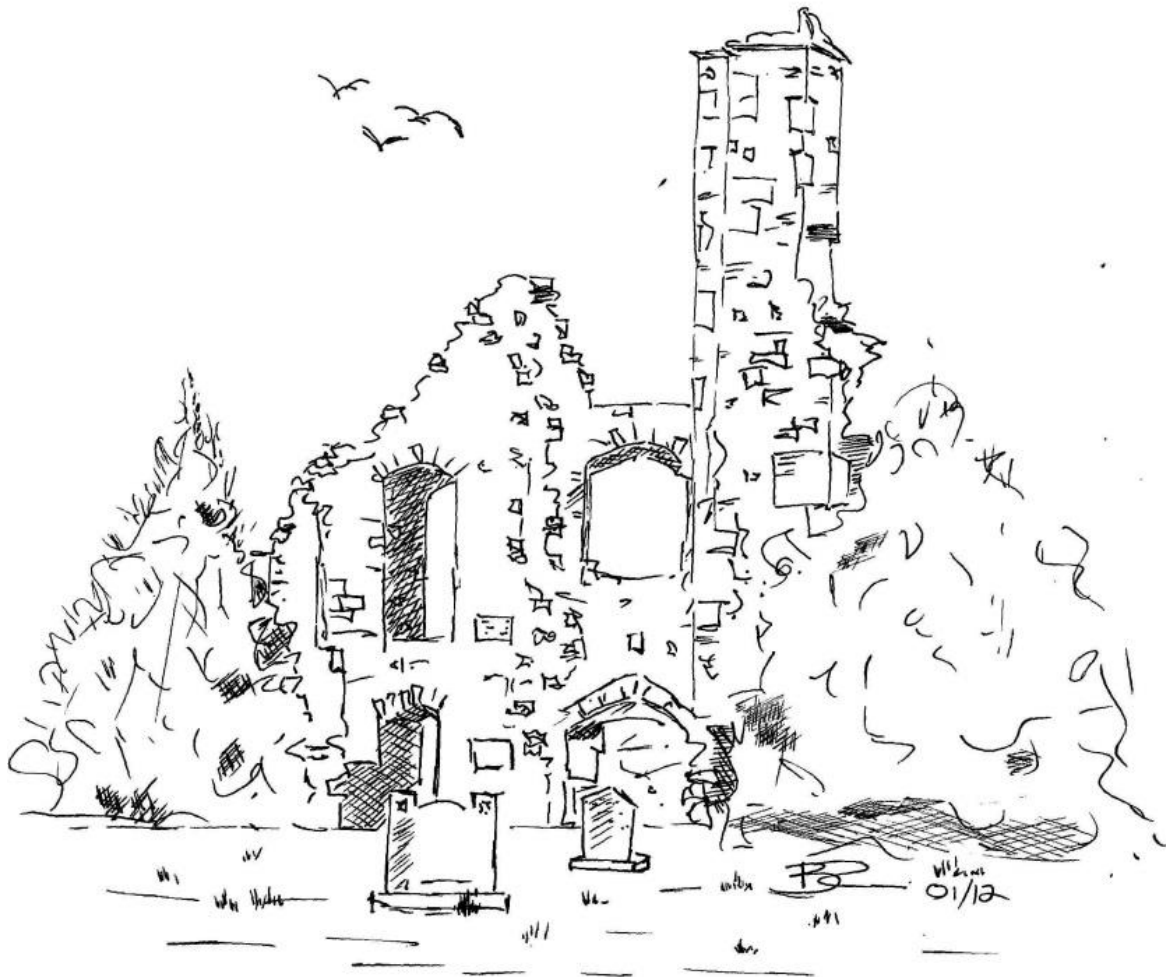
The Aim of the Project was to re-develop, over several years, a dedicated open space, into a mixed habitat that will inject vibrancy into a corner of the community and complement the area's rich agricultural and farming past, attracting more walkers and cyclists to the area, inspiring people to explore, discover and play – a space set aside for people of all ages to learn more about their local environment its biodiversity in a beautiful atmosphere”.

In order to achieve this aim Council has been working with the Gwent Wildlife Trust “Wildlife Warriors Youth Group” at its Common-y-coed Plantation on the outskirts of Undy by planting hedges, making nest boxes, clearing ground, flora & fauna surveys, installing a bench and much more.

Read the full story [here](#)







**Magor with Undy Community Council's Mission Statement:**

*To conserve and improve Magor with Undy as an attractive and sustainable place in which to live, visit and do business*